

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting Agenda**

Tuesday, January 14, 2025 at 6:00 PM

District Educational Center

1301 E. Orangethorpe Ave.

Placentia, CA 92870

Teleconference Notice

Trustee Todd Frazier will participate in this meeting and vote via teleconferencing as a member of the Placentia-Yorba Linda Unified School District Board of Education per Government Code Section 54953(b).

Teleconference Site

Todd Frazier

Hampton Inn and Suites-business center

433 Harold Bentley Avenue

Fairbanks, Alaska 99701

Closed Session - 3:30 PM

Open Session - 6:00 PM

Meetings are open to the public for individuals who wish to attend in person or participate in public comment. Seating will be available on a first-come, first-served basis. Standing room will not be available. Seats may not be reserved or held if an individual leaves the Board Room.

Pursuant to Government Code 54953.5, regularly scheduled Board Meetings are recorded and available for live public viewing on the district's website. A recording may capture images and sounds of those in attendance. View the live stream at www.pylusd.org/liveboardmeetings You may also go to www.pylusd.org > Board > Live Stream Feed.

All documents related to the open session agenda provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours before the regularly scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.

Page

1. CALL TO ORDER

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Marilyn Anderson, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., is to be held at 3:30 p.m., Tuesday, January 14, 2025 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

2. ADJOURN TO CLOSED SESSION

An opportunity for public comment is provided at this time. Comments at this time are limited to items on the closed session agenda only.

3. CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing:

- 3.1 Public Employee Discipline/Dismissal/Suspension/Release/Leave/Assignment/Nonreelection/Nonreappointment/ Resignation/Reinstatement Pursuant to Government Code §54957
- 3.2 Personnel Matters Public Employee Appointments/ Employment Pursuant to Government Code §54957
- Acting Superintendent
 - Acting Assistant Superintendent Human Resources
 - Interim Assistant Superintendent Administrative Services
- 3.3 CONFERENCE WITH LABOR NEGOTIATOR UNREPRESENTED
- Acting Superintendent
 - Acting Assistant Superintendent Human Resources
 - Interim Assistant Superintendent Administrative Services
- Agency designated representative: Todd Robbins, Atkinson, Andelson, Loyd, Luud & Romo
- 3.4 CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
- Significant exposure to litigation pursuant to paragraph (d)(2) of Government Code section 54956.9: two cases
- Prop 39 Request for Facilities from Magnolia Public Schools
 - Prop 39 Request for District Facilities from California Republic Leadership Academy
- 3.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: one case
- District Board action on Orange County School of Computer Science’s request for approval of material revisions
- 3.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: multiple cases
- Complaints filed by various district employees
- 3.7 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

- McAlindin v. PYLUSD

3.8 Claim(s)

- 648749
- 648854

4. REGULAR SESSION

Reconvene to Regular Session at _____ p.m.

5. REPORT OF BOARD ACTION TAKEN IN CLOSED SESSION

6. PLEDGE OF ALLEGIANCE TO THE FLAG

7. SEAT STUDENT BOARD MEMBER (General Function #15.1)

8. ROLL CALL

9. APPROVAL OF AGENDA

Approve the January 14, 2025 Board of Education agenda, as presented.

10. PUBLIC COMMENT ANNOUNCEMENT

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment.

Public comment speakers are expected to abide by Board Policy 1312, Civility Policy, which promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly.

Education Code 220 prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status.

Public speakers shall be allocated a maximum of three (3) minutes to address

the board regarding any item or items. The number of minutes allowed for each speaker shall be determined by the number of speakers who submit their names prior to the beginning of public comment. When translation is requested, up to three additional minutes will be provided for English translation.

- 1-10 speakers: 3 minutes each
- 11-15 speakers: 2 minutes each
- 16-30 speakers: 1.5 minutes each
- 31+ speakers: 1 minute each

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the Placentia-Yorba Linda Unified School District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

11. APPROVAL OF MINUTES

Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing to the secretary or clerk of the Board.

11.1 December 19, 2024 Special Meeting Minutes

Approve the minutes of the Special Meeting of December 19, 2024, as presented.

11.2 December 17, 2024 Regular Meeting Minutes

Approve the minutes of the Regular Meeting of December 17, 2024, as presented.

12. STUDENT BOARD REPORT

An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.




13. ACTING SUPERINTENDENT'S REPORT

An opportunity for the acting superintendent to share matters of special interest or importance that are not on the Board agenda and/or special presentations of district programs or activities.


14. PUBLIC COMMENT

An opportunity for the public to provide input to the Board of Education.

15. ACTION ITEMS - GENERAL FUNCTIONS

- 15.1 Seat Student Board Member 14 - 15
[Student Board Member detail.docx](#)  [Biography - Leila Armand VHS Spring 2024-2025.pdf](#) 
 Appoint Leila Armand as the student board member for the second semester of the 2024-25 school year.
- 15.2 Material Revision to Orange County School of Computer Science
 Action on request for approval of material revisions to the Orange County School of Computer Sciences Charter.
- 15.3 Career Technical Education (CTE) Month Resolution 16 - 17
[CTE Month Resolution 2025.docx](#) 
 Approve Resolution No. 24-10, dedicating February 2025 as Career and Technical Education (CTE) Month.

16. ACTION ITEMS - HUMAN RESOURCES

- 16.1 Approval of the Acting Superintendent's Employment Agreement by and between Placentia-Yorba Linda Unified School District and Renee Gray. 18 - 19
[Acting Superintendent Agreement - PYLUSD Renee Gray.docx](#)

- 16.2 Recommend approval of acting superintendent employment agreement for _____ finalized in closed session prior to the open session of this meeting.
- 16.3 Recommend approval of interim assistant superintendent, administrative services employment agreement for _____ finalized in closed session prior to the open session of this meeting.
- 16.4 Recommend approval of acting assistant superintendent, human resources employment agreement for _____ finalized in closed session prior to the open session of this meeting.
- 16.5 Recommend approval of the consultant agreement for VIP, LLC. for fiscal services support, effective January 15, through March 31, 2025, NTE \$75,000.
- 16.6 Approve the agreement for the Placentia Linda Unified Managers (PLUM) and the Placentia-Yorba Linda Unified School District (PYLUSD). 20








17. CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.










Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

Approve the following listed recommendations.

18. CONSENT CALENDAR - BUSINESS SERVICES

- | | | |
|------|---|-----------|
| 18.1 | Approve/ratify purchase orders in the following amounts:
(2024/25) - General Fund (0101), \$1,203,015.82; Child Development Fund (1212), \$70.38; Cafeteria Fund (1313), \$3,380.42; Deferred Maintenance (1414), \$43,313.85; Capital Facilities Fund (2525), \$91,258.71; Capital Facilities Agency Fund (2545), \$156,050.00; Insurance Workers Comp. Fund (6768), \$90,005.00; Insurance Property Loss Fund (6770), \$267.81.
PO Report Detail.docx  PO LISTING 12-8-24 TO 12-14-24.pdf
PO LISTING 12-15-24 TO 12-21-24.pdf  PO LISTING 12-22-24 TO 12-28-24.pdf  | 21 - 50 |
| 18.2 | Approve warrant listings in the following amounts: Check #270012 through 270636; current year expenditures (December 8, 2024 through December 28, 2024) \$8,952,054.53; and payroll registers 5B, \$6,798,015.74 and 5C \$17,589.80.
Warrant Report Detail.pdf  WARRANT LISTING 12-8-24 to 12-14-24.pdf  WARRANT LISTING 12-15-24 to 12-21-24.pdf
WARRANT LISTING 12-22-24 to 12-28-24.pdf  | 51 - 103 |
| 18.3 | Accept as complete the project(s) listed and authorize filing Notice(s) of Completion.
NOC Detail.docx  | 104 - 105 |
| 18.4 | Approve an increase to the 2024-25 authorized amount for Unit Bid No. 220-07 for low-voltage services to Time and Alarm Systems through June 30, 2025. | 106 |

[Bid No. 220-07 Low Voltage Detail.docx](#) 

- 18.5 Approve an increase to the 2024-25 authorized amount for Unit Bid No. 222-01 for plumbing services with Ironwood Plumbing, Inc. and Pacific Plumbing Company through June 30, 2025. 107
[Bid No. 222-01 Plumbing Detail.docx](#) 
- 18.6 Approve an increase to the 2024-25 authorized amount for Unit Bid No. 223-10 for flooring installation services to I&B Flooring and Signature Flooring, Inc. through June 30, 2025. 108
[Bid No. 223-10 Flooring Detail.docx](#) 
- 18.7 Approve an increase to the 2024-25 authorized amount for Unit Bid No. 224-11 for electrical services to Seco Electric and Lighting through April 30, 2025. 109
[Bid No. 224-11 Electrical Detail.docx](#) 
- 18.8 Approve an increase to the 2024-25 authorized amount for RFP No. 2021-02 for facility equipment services to Control Air Enterprises, LLC and F.M. Thomas Air Conditioning, Inc., through June 30, 2025. 110
[RFP No. 2021-02 Fac. Equip. Detail.docx](#) 
- 18.9 Approve the architectural design services proposal for the outdoor bleacher replacement at El Dorado High School with Higginson Architects, Inc., Project No. 5866. 111 - 117
[Higginson Architect Detail.docx](#)  [Higginson Proposal EDHS Bleachers.pdf](#) 
- 18.10 Adopt Resolution No. 24-09 authorizing the following personnel to sign various legal and payroll documents for the District: Phuong Tran, Ralph Figueroa, Suzanne Morales, Dana Griffiths, Renee Gray, and Don Rosales. 118 - 119
[Res. No. 24-09 Sig. Auth. Detail.docx](#) 
- 18.11 Approve renewal of the agreement for a management system for Associated Student Body accounts with ASBWorks, effective January 15, 2025 through January 14, 2026. 120 - 125
[ASBWorks Detail.docx](#)  [ASB Works Agreement.pdf](#) 

18.12 Adopt Resolution No. 24-08 authorizing the submittal of an application to participate in the Zero-Emission School Bus and Infrastructure (ZESBI) incentive project and approve matching funds to replace four older diesel fueled buses. 126 - 127

[ZESBI Incentive Project Detail.docx](#) 

18.13 Reject Claim No. 648749. 128



[Claim No. 648749 Detail.docx](#) 

18.14 Reject Claim No. 648854. 129

[Claim No. 648854 Detail.docx](#) 

19. CONSENT CALENDAR - CURRICULUM AND INSTRUCTION

19.1 Approve the Master Contract agreement with Amergis Healthcare Staffing, Inc., dba Amergis Educational Staffing, to increase previously approved funds for Early and Expanded Learning through June 30, 2025. 130 - 176

[Amergis Board Memo 1-14-25.docx](#)  [Amergis Healthcare Staffing, Inc. Master Agreement.pdf](#) 

19.2 Approve the service agreement with the Orange County Department of Education Division of Early Learning to provide a professional learning opportunity for Expanded Learning and CASA/ASES staff on March 13, 2025. 177 - 180

[OCDE Training for Expanded Learning.docx](#)  [2024-2025 PYLUSD Expanded Learning Proposal.pdf](#) 







19.3 Approve the Independent Contractor Agreement with the REACH Foundation to coordinate students from Valencia High School to run creative writing classes for students in the after-school program at Tynes from January 27 - March 10, 2025. 181 - 183

[REACH Foundation Writing Program.docx](#)  [REACH Foundation Imagination Team ICA 1.14.25.pdf](#) 

19.4 Approve the Independent Contractor Agreement with the American Red Cross for an emergency preparedness assembly at Travis Ranch Elementary School on February 11, 2025. 184 - 186







[Red Cross for Travis Ranch.docx](#)  [American Red Cross Assembly ICA.pdf](#) 

- 19.5 Approve the services agreement with Booster Enterprises, Inc. for Bryant Ranch to participate in their annual Jog-a-Thon fundraiser on October 29, 2025. 187 - 195
[Booster Enterprises - Bryant Ranch 2025.docx](#)  [Booster Enterprises ICA-Bryant Ranch.pdf](#)  [Booster Enterprises Services Agreement-Bryant Ranch.pdf](#) 
- 19.6 Approve the Independent Contractor Agreement with the OC Sheriff's Department to provide an optional six-week substance abuse prevention program for fifth-grade students at Lakeview Elementary School from January 31 - March 14, 2025. 196 - 199
[Lakeview - Above the Influence, YL Sheriff's Dept.](#)  [Yorba Linda Sheriff's Department Flyer-January 14, 2025.pdf](#)  [OC Sherriff ICA.pdf](#) 
- 19.7 Approve the Independent Contractor Agreement with Center Stage Performing Arts for Parkview School and Buena Vista Virtual Academy on January 17 - April 12, 2025. 200 - 202
[Center Stage- Parkview 2025.docx](#)  [Center Stage ICA - Parkview 2025.pdf](#) 
- 19.8 Ratify the MOU with OCDE to approve an El Dorado High School teacher as an independent contractor advising a K-12 mental health awareness program that provides opportunities, training, and resources to support youth-led mental health promotion efforts from December 9, 2024 - June 30, 2025. 203 - 209
[Ratify OCDE K-12 Mental Health Program Advisor Jan 25.docx](#)  [PYLUSD-K-12 Student Advocates for Mental Health Advisor Incentive.pdf](#) 
- 19.9 Ratify the Esperanza High School boys wrestling team's participation in the La Costa Canyon Wrestling Tournament which was held on December 13-14, 2024 in La Costa, California. 210 - 211
[EHS Ratify La Costa Canyon Wrestling Tournament.docx](#) 
- 19.10 Ratify the Esperanza High School boys and girls wrestling teams' participation in the Reno Tournament of Champions Wrestling Tournament which was held on December 19-23, 2024 in Reno, Nevada. 212 - 213



- 19.11 Ratify the Esperanza High School boys wrestling team's participation in the Doc Buchanan Wrestling Tournament which was held on January 2-4, 2025 in Clovis, California.
[Ratify EHS Wrestling Clovis, CA.docx](#) 
- 19.12 Ratify the school-sponsored extended field trip for the Esperanza High School girls wrestling team's participation in the Napa High School Wrestling Tournament which was held January 9-12, 2025 in Napa, California.
[EHS Napa High School Wrestling Tournament.docx](#) 
- 19.13 Approve the school-sponsored extended field trip for the Esperanza High School boys and girls wrestling teams' participation in the CIF State Wrestling Championships which will be held on February 26 - March 1, 2025 in Bakersfield, California.
[EHS Wrestling CIF State Championships, Bakersfield, CA.docx](#)

- 19.14 Approve the Esperanza High School boys wrestling team's participation in the CIF Wrestling Championships which will be held on February 14-15, 2025 in Manhattan Beach, California.
[EHS Wrestling CIF Manhattan Beach, CA.docx](#) 
- 19.15 Approve the school-sponsored extended field trip for the Esperanza High School girls wrestling team's participation in the CIF Wrestling Championships which will be held on February 14-15, 2025 in San Dimas, California.
[EHS Girls Wrestling CIF San Dimas, CA.docx](#) 
- 19.16 Approve the school-sponsored extended field trip for El Dorado High School to participate in the CIF California High School State Wrestling Championships in Bakersfield, California on February 26, 2025 - March 2, 2025.
[EDHS Wrestling CIF State Championships - Bakersfield, CA.docx](#) 
- 19.17 Approve the school-sponsored extended field trip for Valencia High School to participate in the CIF California High School State Wrestling Championships in

Bakersfield, California on February 26, 2025 - March 2, 2025.


[VHS CIF State Wrestling Championships - Bakersfield, CA](#) 

- 19.18 Approve the school-sponsored extended field trip for Yorba Linda High School boys and girls wrestling to participate in the Boys and Girls CIF California State Wrestling Championships at Rabobank Arena in Bakersfield, California, on February 26 - March 1, 2025. 230 - 231
[YLHS CIF State Wrestling Championships - Bakersfield, CA.docx](#)

- 19.19 Accept two grants, totaling \$10,000, for Parkview School as selected by the Inspired Teacher Grant, such action being in compliance with Education Code Section 41032. 232
[Inspired Teacher Grant -Parkview](#) 
- 19.20 Accept eleven grants, totaling \$10,200, to District applicants as selected by the Placentia Chamber of Commerce, such action being in compliance with Education Code Section 41032. 233 - 234
[Placentia Chamber of Commerce Grants 2025.docx](#) 
- 19.21 Present the quarterly report for the uniform complaints for the period of October 1 - December 31, 2024. 235 - 236
[2nd Quarter Uniform Complaint Form 2024-25.docx](#)  [UCP 2nd Quarter Report Form 2024-25.pdf](#) 
- 19.22 Accept gifts as listed, as such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation. 237
[Gifts for January 14, 2025.docx](#) 

20. CONSENT CALENDAR - STUDENT SUPPORT SERVICES

- 20.1 Approve increase of Master Contract with Milestones Therapy Group, A Professional Speech-Language Pathology Corporation effective January 15, 2025 - June 30, 2025. 238 - 282
[Milestones Therapy Group NPA 2024-25.docx](#)  [Signed Milestones Therapy MC.pdf](#) 
- 20.2 Approve increase of the Master Contract with Amergis Healthcare Staffing, Inc. effective January 15, 2025 - June 283 - 329

30, 2025.

[Amergis Healthcare Staffing, Inc..docx](#)  [Maxim_Amergis MC 24_25.pdf](#) 

- 20.3 Approve the Independent Contractor Agreement with Jeanette Morgan dba JLM Psychological Services, Inc. effective January 15, 2025 - June 30, 2025. 330 - 332

[JLM Psychological.docx](#)  [2024-25 JLM Psychological Services.pdf](#) 

- 20.4 Approve the Independent Contractor Agreement with Language Network effective January 15, 2025-June 30, 2025. 333 - 335

[Language Network, Inc..docx](#)  [2024-25 ICA Language Network.pdf](#) 

21. CONSENT CALENDAR - HUMAN RESOURCES

- 21.1 Minimum Wage Increase per California's Labor Code. 336

[Min Wage Increase Detail 01-14-25.docx](#) 

- 21.2 Approve the Classified Human Resources Report. 337 - 343

[Class Board 01-14-25.doc](#) 

- 21.3 Approve the Certificated Human Resources Report. 344 - 353

[Cert Board 01-14-25.docx](#) 

22. BOARD REPORT

1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.

2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

23. ADJOURNMENT

Adjourn the January 14, 2025 Board of Education Meeting at _____.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

STUDENT BOARD MEMBER

Background:

The Board of Education of the Placentia-Yorba Linda Unified School District appoints a student board member each semester based on a rotation schedule between each of the high schools. The term of the student board member shall be shared by two students over one calendar year, commencing on August 1. The student board member shall be seated with elected Board members and be recognized at meetings as a full member. They may participate in questioning presenters and discussing issues, and shall receive all materials presented to Board members except those related to Closed Session. The student board member may cast preferential votes on all matters except those subject to Closed Session discussion.

The rotation schedule calls for Valencia High School to recommend a student board member for the second semester of the 2024-25 school year. The school has selected Leila Armand as their representative on the Board of Education.



Student Board Member Biography – Leila Armand Senior (12), Valencia High School

Leila grew up in our district, attending Linda Vista Elementary, Yorba Linda Middle School, and now Valencia High School.

As a senior, Leila dedicates much of her time to her passions for basketball and computer science. She is an active member of both the International Baccalaureate (IB) and Cambridge International programs.

Leila's senior year includes a rigorous course load of IB and AP classes, such as computer science, physics, economics, math, and english. She is also deeply involved in extracurricular activities, serving as President of the Black Student Union, a member of the United Nations-founded Girls Up Club, STEM Club, and participating in varsity basketball, lacrosse, and track and field – just to name a few.

After graduating, Leila will attend Northwestern University in Fall 2025 on a full-tuition scholarship. She plans to major in computer science, aspiring to become an AI Tech Specialist in Washington, D.C.

Leila has a very strong support system behind her, including her mom, Heba; dad, Jason; and younger brothers, Dean, a freshman at El Dorado High School, and Jordan, a sixth grader at Woodsboro Elementary. As well as her grandparents, Lilian, Troy, Magda, and Ahmed.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

RESOLUTION NO 24-10 CAREER AND TECHNICAL EDUCATION MONTH

Background

Career and Technical Education Month, or CTE Month, is a public awareness campaign that takes place each February to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country.

The month of February has been designated as Career and Technical Education (CTE) Month by the Association for Career and Technical Education. As such, it is an opportunity to raise awareness of the crucial role that CTE has in readying the community for economic success and workforce competitiveness and express the Placentia-Yorba Linda Unified School District's mission of providing career and technical education.

Financial Impact

Not Applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Will Gray, Executive Director, College and Career Readiness

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 24-10

**PLACENTIA YORBA LINDA UNIFIED SCHOOL DISTRICT
ACTING SUPERINTENDENT EMPLOYMENT AGREEMENT**

This Acting Superintendent Employment Agreement is hereby entered into by and between the Board Education of the Placentia Yorba Linda Unified School District (“District” or “Board”) and Renee Gray (“Acting Superintendent” or “Employee”).

1. Background. Employee is employed as the District’s Assistant Superintendent, Student Support Services. On December 19, 2024, the Board took action to appoint Employee as the District’s Acting Superintendent.

2. Duties. While employed as the Acting Superintendent, Employee shall perform the duties of superintendent as prescribed by the laws of the State of California and as set forth in District policies and procedures.

3. Salary. While serving as the Acting Superintendent, Employee shall at the current District Superintendent’s daily rate of \$1518.22 in accordance with the District’s usual payroll procedures. The salary set forth herein shall be retroactive to December 20, 2024, which is the date that Employee first began serving in the Acting Superintendent position.

4. Terms of Employment. Other than set forth in this Acting Superintendent Employment Agreement, all other terms and conditions of employment set forth in Employee’s Assistant Superintendent Employment Agreement shall continue to apply.

5. Termination of Acting Superintendent Appointment.

- a. Mutual Consent. This Agreement may be terminated at any time by mutual consent of the Board and Employee.
- b. At-Will Termination of Acting Superintendent Appointment. Employee’s appointment as Acting Superintendent may be terminated by either the Board or Employee at any time and for any reason.
- c. Superintendent Position. Employee’s appointment as Acting Superintendent shall terminate upon the effective date of the Board taking action to either reinstate the current Superintendent from or upon another individual being appointed as Superintendent.
- d. Status at Termination. Upon the termination of the Acting Superintendent appointment, Employee shall revert to her position as Assistant Superintendent, Student Support Services in accordance with the Assistant

Superintendent Employment Agreement then in effect.

The parties hereby approve and execute this Agreement as set forth below.

ON BEHALF OF THE BOARD OF EDUCATION

Dated: _____

Marilyn Anderson, Board President

BY EMPLOYEE

I hereby accept this offer of employment and agree to comply with the conditions thereof, and to faithfully perform all of the duties as Acting Superintendent of the Placentia Yorba Linda Unified School District.

Dated: _____

Renee Gray

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
January 14, 2025**

**APPROVE THE AGREEMENT FOR THE PLACENTIA LINDA UNIFIED MANAGERS (PLUM)
AND THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (PYLUSD)**

Background

The Board reviews and recommends changes to the agreement between the Placentia-Yorba Linda Unified School District and the Placentia Linda Unified Managers (PLUM).

To coincide with the tentative agreement reached between other bargaining groups, PLUM will receive a 2% base salary increase for the 2024-25 school year, retroactive to July 1, 2024.

PLUM includes confidential, principals, assistant principals, counselors, psychologists, program specialists, mental health clinicians, wellness specialists, occupational/physical therapists, deans, classified managers, executive directors, directors, public and media specialist, chief technology officer, administrators, coordinators, supervisors (classified/certificated, and board members (board members per Ed Code 35120, 5% increase limitation).

Financial Impact

Approval of this agreement will assist the District in meeting our financial obligations.

Administrator

Renee Gray, Acting Superintendent

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**REPORTING OF PURCHASE ORDER TOTALS
December 8, 2024 through December 28, 2024 for the 2024-25 Fiscal Year**

Financial Impact

General Fund (0101)	\$1,203,015.82
Child Development Fund (1212)	\$70.38
Cafeteria Fund (1313)	\$3,380.42
Deferred Maintenance (1414)	\$43,313.85
Capital Facilities Fund (2525)	\$91,258.71
Capital Facilities Agency Fund (2545)	\$156,050.00
Insurance Workers Comp. Fund (6768)	\$90,005.00
Insurance Property Loss Fund (6770)	\$267.81

Administrator

Donald Rosales, Director, Purchasing

DATE OF BOARD APPROVAL JANUARY 14, 2025

2024/2025 SCHOOL YEAR

DECEMBER 8, 2024 THROUGH DECEMBER 14, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
U82B0289	RWC INTERNATIONAL	0101-0723-0-4315-1110-3600-865-00000000	\$8,000.00
U82B0097	COUNTRY CITY TOWING	0101-0723-0-5809-1110-3600-865-00000000	\$500.00
U82B0066	GEORGE BRYANT CONSTRUCTION	0101-8150-0-5670-0000-8110-850-00082300	\$10,000.00
U82B1251	REECE PLUMBING	0101-8150-0-4313-0000-81110-850-0008130	\$839.66
T82V0119	MIRACLE RECREATION EQUIP CO	2545-9265-0-6170-0000-8500-420-00330100	\$13,003.78

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 01/14/2025

FROM 12/08/2024

TO 12/14/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82B0642	APRINTIS INC	2,556.00	2,556.00	0100030090 4301	MATERIALS AND SUPPLIES
U82B0643	COSTCO WHOLESALE	500.00	500.00	0107911323 4338	FOOD SUPPLIES
U82B0644	BOLIN TECHNOLOGY	870.00	870.00	0100040582 5670	CONTRACTS-OTHER MAINT.
U82B0645	LAKESHORE LEARNING	450.00	450.00	0165000163 4301	MATERIALS AND SUPPLIES
U82B0646	WESTCOAST WOODWORKING MACHINE	1,200.00	1,200.00	0163870079 5660	CONTRACTS-REPAIRS MAINT.
U82B0647	THERMAL SERVICES INC	1,000.00	1,000.00	0163870079 5660	CONTRACTS-REPAIRS MAINT.
U82B0648	COLLEGE BOARD-AP EXAMS	120,000.00	120,000.00	0190170012 4302	AP TESTING
U82C0624	TITAN STUDENT UNION	2,327.00	2,327.00	0190170193 5816	FIELD TRIPS / ADMISSION
U82C0626	JM JUSTUS FENCE COMPANY	11,340.00	11,340.00	0126000046 6274	OTHER CONSTRUCTION
U82C0628	CALIF WEEKLY EXPLORER INC	857.99	857.99	0190170089 5821	ASSEMBLIES
U82C0629	CALIF WEEKLY EXPLORER INC	857.99	857.99	0190170089 5821	ASSEMBLIES
U82C0630	GOLDEN STATE WATER COMPANY	81,163.00	81,163.00	0126000045 6250	OTHER COSTS-PLANNING
U82C0634	THE PARENT INSTITUTE FOR QUALI	125,000.00	9,000.00	0130100553 4301	MATERIALS AND SUPPLIES
			46,000.00	0130100553 5810	PROFESSIONAL/CONSULTING SRV.
			70,000.00	0190800003 5810	PROFESSIONAL/CONSULTING SRV.
U82P2044	APPLE COMPUTER INC	299.99	299.99	0165000162 4342	COMP SOFTWARE UNDER \$500
U82P2045	APPLE COMPUTER INC	1,825.33	739.97	0165000156 4342	COMP SOFTWARE UNDER \$500
			1,085.36	0165000156 4343	COMP HRDWARE UNDER \$500
U82P2064	SPORTS VENUE PADDING INC	24,764.17	24,764.17	0167620135 5690	CONTRACTS-OTHER SERVICES
U82P2073	INTL BACCALAUREATE NORTH AMER	7,742.00	7,742.00	0100050001 4301	MATERIALS AND SUPPLIES
U82P2074	BEARCOM	1,261.46	1,261.46	0100030913 4308	OFFICE SUPPLIES
U82P2075	AMERICAN CASUAL	1,196.80	1,196.80	0107911008 4301	MATERIALS AND SUPPLIES
U82P2076	SUPPLYMASTER INC	1,181.79	1,181.79	0126000024 4343	COMP HRDWARE UNDER \$500
U82P2077	CERTIPORT	5,544.00	5,544.00	0163870079 5815	INTERNET RESOURCE
U82P2079	AMAZON.COM CORPORATE CREDIT	2,978.02	2,978.02	0163870079 4301	MATERIALS AND SUPPLIES
U82P2080	AMAZON.COM CORPORATE CREDIT	1,484.06	1,484.06	0163870079 4301	MATERIALS AND SUPPLIES
U82P2081	AMAZON.COM CORPORATE CREDIT	284.88	284.88	0167620018 4301	MATERIALS AND SUPPLIES
U82P2082	GAMETIME	6,387.33	6,387.33	0181501386 5660	CONTRACTS-REPAIRS MAINT.
U82P2083	BEST CONTRACTING SERVICES INC	2,771.28	1,902.72	0181500090 5690	CONTRACTS-OTHER SERVICES
			868.56	0181501253 5690	CONTRACTS-OTHER SERVICES
U82P2084	RICOH PRINTING SYSTEMS AMERICA	2,838.36	2,838.36	0163870079 4301	MATERIALS AND SUPPLIES

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U82P2085	CA LEAGUE OF SCHOOLS	395.00	395.00	0100030158 5310	DUES & MEMBERSHIPS
U82P2086	FACILITY SOLUTIONS GROUP INC	2,248.86	2,248.86	0100030509 4309	CUSTODIAL
U82P2087	U.S. BANK	215.00	215.00	0107910593 5240	TRAINING & TRAVEL & CONFERENCE
U82P2088	CONDE SYSTEMS INC	945.21	945.21	0163870079 4301	MATERIALS AND SUPPLIES
U82P2089	SWEETWATER SOUND INC	378.41	378.41	0167620119 4301	MATERIALS AND SUPPLIES
U82P2090	SINGER MUSIC	989.57	989.57	0167620119 4301	MATERIALS AND SUPPLIES
U82P2091	CERTIPORT	6,144.00	6,144.00	0163870079 5815	INTERNET RESOURCE
U82P2092	AMAZON.COM CORPORATE CREDIT	426.32	426.32	0100031108 4301	MATERIALS AND SUPPLIES
U82P2093	MISSION SAN JUAN CAPISTRANO	880.00	880.00	0107910932 5816	FIELD TRIPS / ADMISSION
U82P2094	DICK BLICK ART MATERIALS	2,125.56	2,125.56	0167700017 4301	MATERIALS AND SUPPLIES
U82P2096	AMAZON.COM CORPORATE CREDIT	51.82	51.82	0107910167 4301	MATERIALS AND SUPPLIES
U82P2097	PRETEND CITY CHILDRENS MUSEUM	700.00	700.00	0190170092 5816	FIELD TRIPS / ADMISSION
U82P2098	AMAZON.COM CORPORATE CREDIT	40.22	40.22	0100030094 4301	MATERIALS AND SUPPLIES
U82P2099	AMAZON.COM CORPORATE CREDIT	409.79	409.79	0100030094 4301	MATERIALS AND SUPPLIES
U82P2100	AMAZON.COM CORPORATE CREDIT	65.23	65.23	0100030271 4301	MATERIALS AND SUPPLIES
U82P2101	AMAZON.COM CORPORATE CREDIT	86.24	86.24	0190170090 4301	MATERIALS AND SUPPLIES
U82P2102	BEST CONTRACTING SERVICES INC	2,950.00	2,950.00	0181501812 5690	CONTRACTS-OTHER SERVICES
U82P2103	AMAZON.COM CORPORATE CREDIT	326.99	326.99	0100030119 4301	MATERIALS AND SUPPLIES
U82P2104	U.S. BANK	155.00	155.00	0100040051 5240	TRAINING & TRAVEL & CONFERENCE
U82P2106	STUDIO PLUS ARCHITECTURE CORP	16,500.00	16,000.00	0126000103 6210	ARCHITECT/ENGINEERING FEES
			500.00	0126000103 6211	REIMBURSABLE COST ITEMS
U82P2107	AMAZON.COM CORPORATE CREDIT	111.39	111.39	0100030253 4301	MATERIALS AND SUPPLIES
U82P2108	STUDIO PLUS ARCHITECTURE CORP	36,500.00	36,000.00	0126000102 6210	ARCHITECT/ENGINEERING FEES
			500.00	0126000102 6211	REIMBURSABLE COST ITEMS
U82P2109	AMAZON.COM CORPORATE CREDIT	83.32	83.32	0165000162 4301	MATERIALS AND SUPPLIES
U82P2110	AMAZON.COM CORPORATE CREDIT	32.61	32.61	0165000156 4301	MATERIALS AND SUPPLIES
U82P2111	AMAZON.COM CORPORATE CREDIT	113.08	113.08	0165000159 4301	MATERIALS AND SUPPLIES
U82P2112	AMAZON.COM CORPORATE CREDIT	140.23	140.23	0165000163 4301	MATERIALS AND SUPPLIES
U82P2113	AMAZON.COM CORPORATE CREDIT	40.11	40.11	0165000163 4301	MATERIALS AND SUPPLIES
U82P2114	AMAZON.COM CORPORATE CREDIT	30.44	30.44	0165000162 4301	MATERIALS AND SUPPLIES
U82P2115	AMAZON.COM CORPORATE CREDIT	21.74	21.74	0165000074 4301	MATERIALS AND SUPPLIES
U82P2116	AMAZON.COM CORPORATE CREDIT	52.76	36.46	0100030325 4301	MATERIALS AND SUPPLIES

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U82P2116	*** CONTINUED ***				
			16.30	0100030889 4308	OFFICE SUPPLIES
U82P2117	AMAZON.COM CORPORATE CREDIT	111.70	111.70	0165000156 4301	MATERIALS AND SUPPLIES
U82P2118	AMAZON.COM CORPORATE CREDIT	237.39	237.39	0165000159 4301	MATERIALS AND SUPPLIES
U82P2119	AMAZON.COM CORPORATE CREDIT	282.75	282.75	0165000074 4301	MATERIALS AND SUPPLIES
U82P2120	AMAZON.COM CORPORATE CREDIT	45.07	45.07	0165000162 4308	OFFICE SUPPLIES
U82P2121	AMAZON.COM CORPORATE CREDIT	227.32	227.32	0165000163 4301	MATERIALS AND SUPPLIES
U82P2122	AMAZON.COM CORPORATE CREDIT	314.13	314.13	0165000141 4301	MATERIALS AND SUPPLIES
U82P2123	AMAZON.COM CORPORATE CREDIT	817.50	817.50	0107910918 4301	MATERIALS AND SUPPLIES
U82P2124	SCHOLASTIC INC	198.30	198.30	0190170104 4210	BOOKS & REFERENCE MATERIALS
U82P2125	BSN SPORTS LLC	29.09	29.09	0100030325 4301	MATERIALS AND SUPPLIES
U82P2126	RADIO SERVICE INC	1,248.45	1,248.45	0107910932 4301	MATERIALS AND SUPPLIES
U82P2127	VISUAL EDGE IT INC	120.70	120.70	0100030277 4301	MATERIALS AND SUPPLIES
U82P2129	ADAPTIVE TECH SOLUTIONS LLC	149.88	149.88	0165000156 4301	MATERIALS AND SUPPLIES
U82P2130	MEDCO SUPPLY COMPANY	266.60	266.60	0100080086 4301	MATERIALS AND SUPPLIES
U82P2131	AQUARIUM OF THE PACIFIC	324.00	324.00	0190170084 5816	FIELD TRIPS / ADMISSION
U82P2132	AMAZON.COM CORPORATE CREDIT	121.70	121.70	0165000162 4308	OFFICE SUPPLIES
U82P2133	ICS SERVICE	470.00	470.00	0181500610 5670	CONTRACTS-OTHER MAINT.
U82P2134	AMAZON.COM CORPORATE CREDIT	30.48	30.48	0100030271 4301	MATERIALS AND SUPPLIES
U82P2136	AMAZON.COM CORPORATE CREDIT	146.42	146.42	0167620061 4301	MATERIALS AND SUPPLIES
U82P2137	AMAZON.COM CORPORATE CREDIT	46.65	46.65	0100041562 4308	OFFICE SUPPLIES
U82P2138	AMAZON.COM CORPORATE CREDIT	80.24	80.24	0100030196 4301	MATERIALS AND SUPPLIES
U82P2139	AMAZON.COM CORPORATE CREDIT	186.46	186.46	0100030291 4301	MATERIALS AND SUPPLIES
U82P2140	AMAZON.COM CORPORATE CREDIT	41.30	41.30	0100030138 4301	MATERIALS AND SUPPLIES
U82P2141	AMAZON.COM CORPORATE CREDIT	90.88	90.88	0167620114 4301	MATERIALS AND SUPPLIES
U82P2143	AMAZON.COM CORPORATE CREDIT	134.79	134.79	0100040051 4308	OFFICE SUPPLIES
U82P2144	CONSTANT CONTACT	692.55	692.55	0165000024 4412	COMP SOFTWARE NO DEP \$500-\$4999
U82P2145	AMAZON.COM CORPORATE CREDIT	648.56	648.56	0156400374 4301	MATERIALS AND SUPPLIES
U82P2146	AMAZON.COM CORPORATE CREDIT	383.73	383.73	0190170218 4308	OFFICE SUPPLIES
U82P2147	SOUTHWEST SCHOOL & OFFICE SUPP	213.64	213.64	0165000162 4308	OFFICE SUPPLIES
U82P2148	THREADCRAFT EMBROIDERY	559.85	559.85	0167620008 4301	MATERIALS AND SUPPLIES
U82P2149	IMPERIAL BAND INSTRUMENTS	12,500.00	12,500.00	0167620132 5660	CONTRACTS-REPAIRS MAINT.

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U82P2150	SYNCED UP PRODUCTS	3,364.07	3,364.07	0167620132 4301	MATERIALS AND SUPPLIES
U82P2151	ATTAINMENT CO INC	340.11	340.11	0165000162 4343	COMP HRDWARE UNDER \$500
U82P2152	AMAZON.COM CORPORATE CREDIT	43.27	43.27	0100040066 4308	OFFICE SUPPLIES
U82P2155	IRVINE PARK RAILROAD	2,896.00	2,896.00	0190170088 5816	FIELD TRIPS / ADMISSION
U82P2157	AMAZON.COM CORPORATE CREDIT	846.60	846.60	0100030105 4301	MATERIALS AND SUPPLIES
U82P2158	AMAZON.COM CORPORATE CREDIT	19.56	19.56	0100030176 4301	MATERIALS AND SUPPLIES
U82P2159	TYLER TECHNOLOGIES	79,831.95	10,994.25	0107200004 4317	OTHER TRANSPORTATION
			41,694.84	0107200004 5660	CONTRACTS-REPAIRS MAINT.
			5,663.70	0107230005 4317	OTHER TRANSPORTATION
			21,479.16	0107230005 5660	CONTRACTS-REPAIRS MAINT.
U82P2160	CORDOVA & SON INC	1,028.25	1,028.25	0100040788 5660	CONTRACTS-REPAIRS MAINT.
U82P2162	BRIGHTLY SOFTWARE INC	11,198.60	11,198.60	0181502324 6412	SOFTWARE/DEP \$5,000 AN ABOVE
U82P2163	AMAZON.COM CORPORATE CREDIT	42.40	42.40	0100030196 4301	MATERIALS AND SUPPLIES
U82P2164	AMAZON.COM CORPORATE CREDIT	383.03	383.03	0107910929 4210	BOOKS & REFERENCE MATERIALS
U82P2165	ORANGE COAST COLLEGE	230.00	230.00	0130100029 5816	FIELD TRIPS / ADMISSION
U82P2166	SO CAL GRAD	14.01	14.01	0100030085 4301	MATERIALS AND SUPPLIES
U82P2167	CURRICULUM ASSOCIATES LLC	307.92	307.92	0100030129 4301	MATERIALS AND SUPPLIES
U82P2168	OCAD ASSOCIATION	1,195.00	1,195.00	0100030116 5816	FIELD TRIPS / ADMISSION
U82P2169	THEGLUV ATHLETIQUE INC	442.60	442.60	0167620015 4301	MATERIALS AND SUPPLIES
U82P2170	U.S. BANK	1,495.00	1,495.00	0100041597 5240	TRAINING & TRAVEL & CONFERENCE
U82P2171	AMAZON.COM CORPORATE CREDIT	1,459.19	1,459.19	0163870079 4301	MATERIALS AND SUPPLIES
U82P2172	AMAZON.COM CORPORATE CREDIT	27.83	27.83	0165000074 4301	MATERIALS AND SUPPLIES
U82P2173	TRANSPORTATION CHARTER SERVICE	1,870.00	1,870.00	0107230005 5816	FIELD TRIPS / ADMISSION
U82P2174	AMAZON.COM CORPORATE CREDIT	124.39	124.39	0100030291 4301	MATERIALS AND SUPPLIES
U82P2175	AMAZON.COM CORPORATE CREDIT	31.60	31.60	0100031059 4301	MATERIALS AND SUPPLIES
U82P2176	AMAZON.COM CORPORATE CREDIT	217.28	217.28	0100030085 4301	MATERIALS AND SUPPLIES
U82P2177	AMAZON.COM CORPORATE CREDIT	15.08	15.08	0100030196 4301	MATERIALS AND SUPPLIES
U82P2178	WEVIDEO INC	789.84	789.84	0167700017 5815	INTERNET RESOURCE
U82V0225	CDW G INC	1,046.71	1,046.71	0126000024 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0226	U.S. BANK	1,302.83	1,302.83	0100040582 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0227	CULVER-NEWLIN	7,391.52	7,391.52	0126000028 4410	EQUIP NO DEP \$500-\$4999
U82V0228	ECORE INTERNATIONAL INC	15,752.15	15,752.15	0167620136 4410	EQUIP NO DEP \$500-\$4999

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U82V0229	AMAZON.COM CORPORATE CREDIT	11,303.41	61.31	0100040582 4301	MATERIALS AND SUPPLIES
			1,700.99	0100040582 4343	COMP HRDWARE UNDER \$500
			9,541.11	0100040582 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0230	AMAZON.COM CORPORATE CREDIT	2,067.57	1,201.98	0163870079 4301	MATERIALS AND SUPPLIES
			865.59	0163870079 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0231	AMAZON.COM CORPORATE CREDIT	7,944.07	1,531.08	0163870079 4301	MATERIALS AND SUPPLIES
			6,412.99	0163870079 4410	EQUIP NO DEP \$500-\$4999
U82V0232	B & H PHOTO VIDEO	6,310.07	4,523.32	0163870079 4301	MATERIALS AND SUPPLIES
			1,786.75	0163870079 4410	EQUIP NO DEP \$500-\$4999
U82V0233	REALITYWORKS INC	3,149.62	1,519.46	0163870079 4301	MATERIALS AND SUPPLIES
			1,630.16	0163870079 4410	EQUIP NO DEP \$500-\$4999
U82V0234	SWEETWATER SOUND INC	5,500.45	27.10	0167700024 4301	MATERIALS AND SUPPLIES
			5,473.35	0167700024 4410	EQUIP NO DEP \$500-\$4999
U82V0235	SWEETWATER SOUND INC	49,985.59	2,783.98	0167620130 4301	MATERIALS AND SUPPLIES
			18,584.26	0167620130 4410	EQUIP NO DEP \$500-\$4999
			28,617.35	0167620130 6490	EQUIPMENT DEP \$5000 & OVER
	Fund 01 Total:	722,528.05	722,528.05		

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U82P2156	AMAZON.COM CORPORATE CREDIT	70.38	70.38	1261050004 4301	MATERIALS AND SUPPLIES
	Fund 12 Total:	70.38	70.38		

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U82N0056	CDW G INC	2,027.69	2,027.69	1353100015 4343	COMP HRDWARE UNDER \$500
Fund 13 Total:		2,027.69	2,027.69		

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U82C0627	UNIVERSAL ASPHALT CO INC	13,013.85	13,013.85	1402030126 5690	CONTRACTS-OTHER SERVICES
U82C0632	DULUX PAINTING INC	6,000.00	6,000.00	1402030099 5690	CONTRACTS-OTHER SERVICES
Fund 14 Total:		19,013.85	19,013.85		

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U82C0625	JM JUSTUS FENCE COMPANY	11,678.00	11,678.00	2592650009 6274	OTHER CONSTRUCTION
U82C0631	GOLDEN STATE WATER COMPANY	67,964.00	67,964.00	2592650008 6250	OTHER COSTS-PLANNING
U82C0633	IRONWOOD PLUMBING INC	5,375.81	5,375.81	2592610038 6274	OTHER CONSTRUCTION
U82P2135	SOUTHERN CALIFORNIA NEWS GROUP	960.90	960.90	2595530001 5806	ADVERTISEMENT EXPENSE
	Fund 25 Total:	85,978.71	85,978.71		

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U82P2105	STUDIO PLUS ARCHITECTURE CORP	4,290.00	4,290.00	4592610063 6210	ARCHITECT/ENGINEERING FEES
U82P2153	ESIGN SERVICES INC	10,800.00	10,800.00	4592610064 6274	OTHER CONSTRUCTION
U82P2161	STUDIO W ARCHITECTS	140,960.00	132,565.00	4592610061 6210	ARCHITECT/ENGINEERING FEES
			8,395.00	4592610061 6211	REIMBURSABLE COST ITEMS
	Fund 45 Total:	156,050.00	156,050.00		

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U82P2078	DEPARTMENT OF INDUSTRIAL RELAT	90,005.00	90,005.00	6800040002 5450	OTHER INSURANCE
	Fund 68 Total:	90,005.00	90,005.00		

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Total Account Amount:			1,075,673.68		

DATE OF BOARD APPROVAL JANUARY 14, 2025

2024/2025 SCHOOL YEAR

DECEMBER 15, 2024 THROUGH DECEMBER 21, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
U82B0149	FACTORY MOTOR PARTS	0101-0720-0-4315-5001-3600-865-0000000	\$15,500.00
U82B0544	RUSH TRUCK CENTERS OF CA	0101-0720-0-4315-5001-3600-865-0000000	\$1,000.00
T82C0772	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-530-00030100	\$15,139.00
T82C0774	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-250-00030100	\$50,308.00
T82C0775	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-140-00030100	\$65,536.20
T82C0776	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-330-00030100	\$1,409.00
T82C0777	ACCO ENGINEERED SYSTEMS	1414-9164-0-6279-0000-8500-320-00030100	\$5,759.00
T82C0778	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-480-00030100	\$4,882.00
T82C0779	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-470-00030100	\$74,237.00
T82C0880	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-410-00030100	\$79,896.00
T82C0781	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-430-00030100	\$41,094.00
T82C0784	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-110-00030100	\$50,122.00
T82C0785	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-120-00030100	\$23,756.00
T82C0786	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-100-00030100	\$34,087.00
T82C0787	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-400-00030100	\$51,545.00

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U82B0649	QUADIENT LEASING USA INC	675.00	675.00	0100040062 4310	POSTAGE
U82B0650	APRINTIS INC	5,000.00	5,000.00	0100030028 4301	MATERIALS AND SUPPLIES
U82B0652	HOME DEPOT	750.00	750.00	0190170061 4301	MATERIALS AND SUPPLIES
U82B0653	RWC INTERNATIONAL LTD	5,000.00	5,000.00	0107200004 4315	BUS
U82C0635	CALIF WEEKLY EXPLORER INC	2,172.99	2,172.99	0190170104 5821	ASSEMBLIES
U82C0636	CALIF WEEKLY EXPLORER INC	482.99	482.99	0190170104 5821	ASSEMBLIES
U82C0638	CALIF WEEKLY EXPLORER INC	482.99	482.99	0190170104 5821	ASSEMBLIES
U82C0639	ORANGE COUNTY DEPT OF ED	625.00	625.00	0190170089 5821	ASSEMBLIES
U82C0640	DIANE SWEENEY CONSULTING	21,800.00	21,800.00	0130100353 5810	PROFESSIONAL/CONSULTING SRV.
U82C0641	FM THOMAS AIR CONDITIONING	6,879.36	6,879.36	0181501806 5690	CONTRACTS-OTHER SERVICES
U82C0642	TIME & ALARM SYSTEMS	3,275.68	3,275.68	0181500301 5690	CONTRACTS-OTHER SERVICES
U82C0643	SECO ELECTRIC & LIGHTING	1,497.22	1,497.22	0167620118 6274	OTHER CONSTRUCTION
U82C0644	SERVPRO OF DOWNEY	12,343.20	12,343.20	0181502011 5690	CONTRACTS-OTHER SERVICES
U82C0645	IMAGINATION MACHINE LLC	2,414.00	2,414.00	0167700014 5821	ASSEMBLIES
U82C0646	STRATEGIC KIDS LLC	10,000.00	10,000.00	0167620049 5809	OTHER OPERATING EXPENDITURES
U82C0647	I & B FLOORING	17,591.60	17,591.60	0181501938 5690	CONTRACTS-OTHER SERVICES
U82C0648	TIME & ALARM SYSTEMS	5,085.62	5,085.62	0181500295 5690	CONTRACTS-OTHER SERVICES
U82C0649	CSM CONSULTING INC	37,000.00	37,000.00	0100040582 5810	PROFESSIONAL/CONSULTING SRV.
U82C0650	CALIF WEEKLY EXPLORER INC	857.00	857.00	0190170089 5821	ASSEMBLIES
U82C0651	COLONIAL CHESTERFIELD AT RILEY	1,694.00	1,694.00	0190170092 5816	FIELD TRIPS / ADMISSION
U82C0652	UNIVERSITY OF CALIFORNIA IRVIN	9,900.00	9,900.00	0162660043 5810	PROFESSIONAL/CONSULTING SRV.
U82C0653	CALIFORNIA ARTS AND BEYOND	14,000.00	14,000.00	0167700023 5690	CONTRACTS-OTHER SERVICES
U82P2179	LAKESHORE LEARNING	76.10	76.10	0100030263 4301	MATERIALS AND SUPPLIES
U82P2180	AMAZON.COM CORPORATE CREDIT	32.61	32.61	0156400388 4308	OFFICE SUPPLIES
U82P2181	AMAZON.COM CORPORATE CREDIT	76.39	76.39	0107910930 4301	MATERIALS AND SUPPLIES
U82P2182	AMAZON.COM CORPORATE CREDIT	127.24	127.24	0163870079 4301	MATERIALS AND SUPPLIES
U82P2183	B & H PHOTO VIDEO	1,887.81	1,887.81	0163870079 4301	MATERIALS AND SUPPLIES
U82P2184	NACAC	185.00	185.00	0100030129 5310	DUES & MEMBERSHIPS
U82P2185	BLAST PRODUCTS LLC	5,490.07	1,929.76	0100030123 4301	MATERIALS AND SUPPLIES
			3,560.31	0167620015 4301	MATERIALS AND SUPPLIES
U82P2186	AMAZON.COM CORPORATE CREDIT	28.02	28.02	0190170012 4301	MATERIALS AND SUPPLIES

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U82P2187	AMAZON.COM CORPORATE CREDIT	955.64	955.64	0167620123 4301	MATERIALS AND SUPPLIES
U82P2189	AMAZON.COM CORPORATE CREDIT	473.72	473.72	0100030271 4301	MATERIALS AND SUPPLIES
U82P2190	CAHPERD	1,120.00	1,120.00	0140350186 5240	TRAINING & TRAVEL & CONFERENCE
U82P2191	SUNSTATE EQUIPMENT CO	4,745.98	4,745.98	0181502339 5640	RENTAL
U82P2192	FLINN SCIENTIFIC INC	250.44	250.44	0100030063 4301	MATERIALS AND SUPPLIES
U82P2193	ANATOMY WAREHOUSE	1,717.86	1,717.86	0163000124 4301	MATERIALS AND SUPPLIES
U82P2194	MEDCO SUPPLY COMPANY	809.52	809.52	0167620012 4301	MATERIALS AND SUPPLIES
U82P2195	SCHOOL HEALTH CORP	152.33	152.33	0100030019 4301	MATERIALS AND SUPPLIES
U82P2196	DEMCO INC	108.95	108.95	0100030175 4301	MATERIALS AND SUPPLIES
U82P2197	ALONTI CAFE & CATERING	771.44	771.44	0100040598 4338	FOOD SUPPLIES
U82P2198	UNIVERSAL CHEERLEADERS ASSOCIA	1,365.00	1,365.00	0167620012 5816	FIELD TRIPS / ADMISSION
U82P2199	CSU FULLERTON AUXILIARY SERVIC	545.00	545.00	0190170069 5816	FIELD TRIPS / ADMISSION
U82P2200	SOUTHERN CALIFORNIA SCIENCE OL	815.63	815.63	0100030043 5310	DUES & MEMBERSHIPS
U82P2201	SO CAL GRAD	123.98	123.98	0100030019 4301	MATERIALS AND SUPPLIES
U82P2202	BEARCOM	1,011.35	1,011.35	0100030129 4301	MATERIALS AND SUPPLIES
U82P2203	MAJOR LEAGUE PRINTING	5,056.88	5,056.88	0107911049 4301	MATERIALS AND SUPPLIES
U82P2204	CALIFORNIA ASSOCIATION FOR BIL	5,200.00	5,200.00	0140350177 5240	TRAINING & TRAVEL & CONFERENCE
U82P2205	COALITION FOR ADEQUATE FUNDING	5,936.00	5,936.00	0181502324 5240	TRAINING & TRAVEL & CONFERENCE
U82P2206	CITY OF SANTA ANA	518.00	518.00	0190170084 5816	FIELD TRIPS / ADMISSION
U82P2207	FACILITRON INC	15,000.00	15,000.00	0181502324 5670	CONTRACTS-OTHER MAINT.
U82P2208	AMAZON.COM CORPORATE CREDIT	557.72	557.72	0190170034 4301	MATERIALS AND SUPPLIES
U82P2209	AMAZON.COM CORPORATE CREDIT	507.55	13.05	0100030271 4210	BOOKS & REFERENCE MATERIALS
			494.50	0100030271 4301	MATERIALS AND SUPPLIES
U82P2210	AMAZON.COM CORPORATE CREDIT	81.44	81.44	0100030271 4301	MATERIALS AND SUPPLIES
U82P2212	KMI SERVICE CENTER INC	1,187.70	1,187.70	0163870079 5660	CONTRACTS-REPAIRS MAINT.
U82P2213	AMAZON.COM CORPORATE CREDIT	16.25	16.25	0100040598 4301	MATERIALS AND SUPPLIES
U82P2214	ENVIRONMENTAL NATURE CENTER	724.50	724.50	0190170114 5816	FIELD TRIPS / ADMISSION
U82P2215	AMAZON.COM CORPORATE CREDIT	564.32	564.32	0190170070 4301	MATERIALS AND SUPPLIES
U82P2216	AMAZON.COM CORPORATE CREDIT	231.48	231.48	0167620019 4301	MATERIALS AND SUPPLIES
U82P2217	AMAZON.COM CORPORATE CREDIT	50.01	50.01	0100030176 4301	MATERIALS AND SUPPLIES
U82P2218	AMAZON.COM CORPORATE CREDIT	491.64	491.64	0100030235 4301	MATERIALS AND SUPPLIES
U82P2219	AMAZON.COM CORPORATE CREDIT	85.76	85.76	0100030196 4301	MATERIALS AND SUPPLIES

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U82P2220	AMAZON.COM CORPORATE CREDIT	49.16	49.16	0165000162 4301	MATERIALS AND SUPPLIES
U82P2221	AMAZON.COM CORPORATE CREDIT	18.48	18.48	0100030235 4301	MATERIALS AND SUPPLIES
U82P2222	AMAZON.COM CORPORATE CREDIT	62.62	62.62	0163000124 4301	MATERIALS AND SUPPLIES
U82P2223	APPLE COMPUTER INC	611.78	249.99	0165000156 4342	COMP SOFTWARE UNDER \$500
			361.79	0165000156 4343	COMP HRDWARE UNDER \$500
U82P2224	JAMEY CLARK INC	3,125.00	3,125.00	0181501687 5660	CONTRACTS-REPAIRS MAINT.
U82P2225	IRVINE PARK RAILROAD	1,848.00	1,848.00	0190170097 5816	FIELD TRIPS / ADMISSION
U82P2226	U.S. BANK	76.13	76.13	0100040675 4301	MATERIALS AND SUPPLIES
U82P2227	AMERICAN ASSOCIATION OF TEACHE	176.00	176.00	0100030111 4301	MATERIALS AND SUPPLIES
U82P2228	CITY OF PLACENTIA	991.76	991.76	0100030019 5809	OTHER OPERATING EXPENDITURES
U82P2229	TEACHERS PAY TEACHERS	194.97	194.97	0100030019 4301	MATERIALS AND SUPPLIES
U82P2230	SO CAL GRAD	167.48	167.48	0100030019 4301	MATERIALS AND SUPPLIES
U82P2231	ANATOMY WAREHOUSE	751.78	751.78	0163000124 4301	MATERIALS AND SUPPLIES
U82P2232	SOUTHWEST SCHOOL & OFFICE SUPP	239.29	239.29	0133150011 4301	MATERIALS AND SUPPLIES
U82P2233	OCAD ASSOCIATION	1,488.80	1,395.00	0100030049 5310	DUES & MEMBERSHIPS
			93.80	0100030072 4301	MATERIALS AND SUPPLIES
U82P2234	SCHOOL THREAT ASSESSMENT CONSU	9,787.50	9,787.50	0156400396 4301	MATERIALS AND SUPPLIES
U82P2235	ANDYMARK INC	727.32	727.32	0167700027 4301	MATERIALS AND SUPPLIES
U82P2236	AMAZON.COM CORPORATE CREDIT	190.68	190.68	0165000156 4301	MATERIALS AND SUPPLIES
U82P2237	AMAZON.COM CORPORATE CREDIT	2,567.08	2,567.08	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2238	AMERICAN HEART ASSOCIATION INC	217.39	217.39	0163000124 4301	MATERIALS AND SUPPLIES
U82P2239	AMAZON.COM CORPORATE CREDIT	88.35	88.35	0165000159 4301	MATERIALS AND SUPPLIES
U82P2240	DEMCO INC	85.35	85.35	0190170090 4301	MATERIALS AND SUPPLIES
U82P2241	AMAZON.COM CORPORATE CREDIT	242.34	242.34	0165000141 4301	MATERIALS AND SUPPLIES
U82P2242	CDW G INC	2,338.13	2,338.13	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2243	IML SECURITY SUPPLY	3,986.78	3,986.78	0181502324 4313	MAINTENANCE
U82P2244	CAMBRIDGE UNIVERSITY PRESS & A	67.38	67.38	0167620067 4301	MATERIALS AND SUPPLIES
U82P2245	PITSCO EDUCATION LLC	302.03	302.03	0100030207 4301	MATERIALS AND SUPPLIES
U82P2246	AVID CENTER	675.00	675.00	0107911006 5240	TRAINING & TRAVEL & CONFERENCE
U82P2247	ANATOMY WAREHOUSE	1,022.57	1,022.57	0163000124 4301	MATERIALS AND SUPPLIES
U82P2248	HEALTH EDCO	905.48	905.48	0163000124 4301	MATERIALS AND SUPPLIES
U82P2249	HEALTH EDCO	455.22	455.22	0163000124 4301	MATERIALS AND SUPPLIES

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U82P2250	FOLLETT SCHOOL SOLUTIONS LLC	522.00	522.00	0100040582 4308	OFFICE SUPPLIES
U82P2251	NAPA COUNTY OFFICE OF	4,200.00	4,200.00	0135500030 5240	TRAINING & TRAVEL & CONFERENCE
U82P2252	AMAZON.COM CORPORATE CREDIT	661.96	661.96	0100030129 4301	MATERIALS AND SUPPLIES
U82P2253	FULLERTON COLLEGE	1,080.00	1,080.00	0100030879 5640	RENTAL
U82P2254	AMAZON.COM CORPORATE CREDIT	47.54	47.54	0100080086 4301	MATERIALS AND SUPPLIES
U82P2255	U.S. BANK	101.60	14.65	0100040582 4301	MATERIALS AND SUPPLIES
			86.95	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2256	AMAZON.COM CORPORATE CREDIT	130.08	130.08	0167700019 4301	MATERIALS AND SUPPLIES
U82P2257	AMAZON.COM CORPORATE CREDIT	357.35	357.35	0190170218 4308	OFFICE SUPPLIES
U82P2258	LIBERTY PAPER	28,501.20	28,501.20	01 9320	STORES
U82P2259	CENGAGE LEARNING	1,363.73	1,363.73	0163870079 4301	MATERIALS AND SUPPLIES
U82P2260	HEALTH EDCO	710.41	710.41	0163000124 4301	MATERIALS AND SUPPLIES
U82P2262	SOUTHERN CALIFORNIA NEWS GROUP	1,529.17	1,529.17	0100040582 5806	ADVERTISEMENT EXPENSE
U82P2263	U.S. BANK	665.96	665.96	0167700027 5240	TRAINING & TRAVEL & CONFERENCE
U82V0236	U.S. BANK	797.08	41.27	0167620030 4301	MATERIALS AND SUPPLIES
			755.81	0167620030 4343	COMP HRDWARE UNDER \$500
U82V0237	U.S. BANK	2,557.21	2,557.21	0100040582 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0238	AMAZON.COM CORPORATE CREDIT	2,136.94	606.82	0167620031 4343	COMP HRDWARE UNDER \$500
			461.64	0167620031 4411	COMP HARDWRE NO DEP \$500-\$4999
			606.83	0167620035 4343	COMP HRDWARE UNDER \$500
			461.65	0167620035 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0239	B & H PHOTO VIDEO	9,042.52	761.20	0163870079 4301	MATERIALS AND SUPPLIES
			8,281.32	0163870079 4410	EQUIP NO DEP \$500-\$4999
U82V0240	INTERNATIONAL HOUSE OF MUSIC I	6,182.44	6,182.44	0167620127 4410	EQUIP NO DEP \$500-\$4999
U82V0241	MARKERTEK VIDEO SUPPLY	2,718.76	2,718.76	0163870079 4410	EQUIP NO DEP \$500-\$4999
U82V0242	SWEETWATER SOUND INC	2,467.36	1,038.45	0167620132 4301	MATERIALS AND SUPPLIES
			1,428.91	0167620132 4410	EQUIP NO DEP \$500-\$4999
U82V0243	ANATOMY WAREHOUSE	1,634.12	1,634.12	0163000124 4301	MATERIALS AND SUPPLIES
U82V0245	STAGEDROP LLC	7,057.58	7,057.58	0167620060 6490	EQUIPMENT DEP \$5000 & OVER
U82V0246	APPLE COMPUTER INC	16,110.65	16,110.65	0163870079 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0247	SCHOOL HEALTH CORP	39,111.64	951.26	0126000028 4301	MATERIALS AND SUPPLIES
			38,160.38	0126000028 4410	EQUIP NO DEP \$500-\$4999

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U82V0248	MIRACLE RECREATION EQUIP CO	3,047.89	3,047.89	0181501687 4410	EQUIP NO DEP \$500-\$4999
U82V0249	TRANE USA INC	12,694.78	12,694.78	0181500084 6490	EQUIPMENT DEP \$5000 & OVER
U82V0250	KONICA MINOLTA BUSINESS SOLUTI	1,750.88	1,141.88	0167620060 4410	EQUIP NO DEP \$500-\$4999
			609.00	0167620060 5660	CONTRACTS-REPAIRS MAINT.
U82V0251	COACH CLIFF'S GAGA BALL PITS L	11,219.32	9,805.57	0126000024 4301	MATERIALS AND SUPPLIES
			1,413.75	0126000024 4410	EQUIP NO DEP \$500-\$4999
	Fund 01 Total:	410,466.00	410,466.00		

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U82N0057	SOUTHERN CALIFORNIA NEWS GROUP	1,352.73	1,352.73	1353100015 5806	ADVERTISEMENT EXPENSE
	Fund 13 Total:	1,352.73	1,352.73		

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U82B0651	REFRIGERATION SUPPLIES DIST	20,000.00	20,000.00	1402030308 4313	MAINTENANCE
	Fund 14 Total:	20,000.00	20,000.00		

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U82P2188	AMAZON.COM CORPORATE CREDIT	267.81	267.81	7000040002 4308	OFFICE SUPPLIES
	Fund 70 Total:	267.81	267.81		

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Total Account Amount:			432,086.54		

DATE OF BOARD APPROVAL JANUARY 14, 2025

2024/2025 SCHOOL YEAR

DECEMBER 22, 2024 THROUGH DECEMBER 28, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
T82C0791	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-240-00030100	\$7,313.00
T82C0792	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-500-00030100	\$4,184.00
T82C0794	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-360-00030100	\$9,850.00
T82C0795	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-350-00030100	\$4,115.00
T82C0796	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-310-00030100	\$4,618.00
T82C0797	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-340-00030100	\$8,310.00
T82C0798	ACCO ENGINEERED SYSTEMS	1414-9264-0-6279-0000-8500-200-00030100	\$37,052.76

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U82P2261	CURRICULUM ASSOCIATES LLC	56,414.17	56,414.17	0174350079 5815	INTERNET RESOURCE
U82P2264	AMAZON.COM CORPORATE CREDIT	312.23	312.23	0107910124 4301	MATERIALS AND SUPPLIES
U82P2265	AMAZON.COM CORPORATE CREDIT	114.18	114.18	0100030150 4301	MATERIALS AND SUPPLIES
U82P2266	AMAZON.COM CORPORATE CREDIT	59.26	59.26	0100030007 4308	OFFICE SUPPLIES
U82P2267	AMAZON.COM CORPORATE CREDIT	65.23	65.23	0100040582 4308	OFFICE SUPPLIES
U82P2268	AMAZON.COM CORPORATE CREDIT	133.64	133.64	0100030303 4301	MATERIALS AND SUPPLIES
U82P2269	PETRA STRUCTURAL ENGINEERS	1,000.00	1,000.00	0181500076 5810	PROFESSIONAL/CONSULTING SRV.
U82P2272	MIKE'S CUSTOM FLOORING INC	2,026.67	2,026.67	0167620136 6274	OTHER CONSTRUCTION
U82P2273	U.S. BANK	649.71	649.71	0165000022 5240	TRAINING & TRAVEL & CONFERENCE
Fund 01 Total:		60,775.09	60,775.09		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 01/14/2025

FROM 12/22/2024

TO 12/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2271	DMc ENGINEERING	4,300.00	4,300.00	1100030002 6140	SURVEYING COSTS
U82P2274	J & A ENGINEERING CORPORATION	4,950.00	4,950.00	1100030002 6274	OTHER CONSTRUCTION
	Fund 11 Total:	9,250.00	9,250.00		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 01/14/2025

FROM 12/22/2024 TO 12/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2270	DMc ENGINEERING	4,300.00	4,300.00	1491500001 5810	PROFESSIONAL/CONSULTING SRV.
Fund 14 Total:		4,300.00	4,300.00		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 01/14/2025

FROM 12/22/2024

TO 12/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2275	GENERAL PROJECTS CONTROL	5,280.00	5,280.00	2592650009 6274	OTHER CONSTRUCTION
	Fund 25 Total:	5,280.00	5,280.00		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 01/14/2025

FROM 12/22/2024

TO 12/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
Total Account Amount:			79,605.09		

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

REPORT OF WARRANT TOTALS ISSUED

Background

Expenditures (December 8, 2024 through December 28, 2024)	\$ 8,952,054.53
Payroll Registers	\$ 6,815,605.54
Total	<u>\$15,767,660.07</u>

Administrator

Phuong Tran, Director, Fiscal Services

Recommendation

Approve warrant listings in the following amounts: Check #270012 through 270636; current year expenditures (December 8, 2024 through December 28, 2024) \$8,952,054.53; and payroll registers 5B, \$6,798,015.74 and 5C \$17,589.80.

Placentia-Yorba Linda Unified School District
January 14, 2025

Check Numbers: 270012 - 270636

Approve Expenditures December 8, 2024 through December 28,2024

General	Fund 0101	\$3,243,886.61
Special Education Pass Through	Fund 1010	\$535,323.28
Child Development	Fund 1212	\$42,528.06
Cafeteria	Fund 1313	\$478,620.68
Deferred Maintenance	Fund 1414	\$64,473.79
Capital Facilities Fund/2525	Fund 2525	\$18,975.31
Capital Facilities/2545	Fund 2545	\$198,477.74
School Facilities Fund Prop 47/3539	Fund 3539	\$795.00
Special Reserve	Fund 4040	\$27,596.57
Insurance - Workers Comp	Fund 6768	\$517,648.21
Insurance - Health & Welfare	Fund 6769	\$3,813,651.65
Insurance - Property Loss	Fund 6770	\$10,077.63

Total Expenditures: \$8,952,054.53

Payroll Registers:

Classified	5B	\$6,798,015.74
Certificated	5C	\$ 17,589.80

Total Payroll Registers: \$6,815,605.54

PLACENTIA USD
Consolidated Check Register w. Account
from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270012	V8200065	A C S A FOUNDATION FOR ED ADMI	12/09/24		MW	0101-0004-0-5310-0000-7150-700	1,708.60
82 00270013	V8200078	AARDVARK CLAY & SUPPLIES INC	12/09/24		MW	0101-0003-0-4301-1110-1000-110	139.74
82 00270013	V8200078	AARDVARK CLAY & SUPPLIES INC	12/09/24		MW	0101-6770-0-4301-1110-1000-130	3,172.78
82 00270014	V8211166	ACADEMIC THERAPY PUBLICATIONS	12/09/24		MW	0101-3315-0-4305-5001-2100-650	235.46
82 00270015	V8212370	ALONTI CAFE & CATERING	12/09/24		MW	0101-0004-0-4338-1110-2100-600	146.30
82 00270016	V8204895	AMERICAN CASUAL	12/09/24		MW	0101-9017-0-4301-1110-1000-220	4,165.36
82 00270017	V8214174	ANATOMY WAREHOUSE	12/09/24		MW	0101-6300-0-4301-1110-1000-640	2,256.14
82 00270018	V8213460	ANDYMARK INC	12/09/24		MW	0101-6770-0-4301-1110-1000-100	2,135.94
82 00270019	V8206590	APPLE COMPUTER INC	12/09/24		MW	0101-0004-0-4411-1110-2100-645	1,417.66
82 00270019	V8206590	APPLE COMPUTER INC	12/09/24		MW	0101-0004-0-4411-1110-1000-706	2,069.16
82 00270019	V8206590	APPLE COMPUTER INC	12/09/24		MW	0101-6500-0-4411-5750-1190-650	1,307.91
82 00270019	V8206590	APPLE COMPUTER INC	12/09/24		MW	0101-6500-0-4342-5770-1190-650	1,039.94
82 00270019	V8206590	APPLE COMPUTER INC	12/09/24		MW	0101-6500-0-4343-5770-1190-650	2,301.24
82 00270020	V8201624	B & H PHOTO VIDEO	12/09/24		MW	0101-6387-0-4301-3800-1000-646	1,682.25
82 00270020	V8201624	B & H PHOTO VIDEO	12/09/24		MW	0101-6387-0-4410-3800-1000-646	2,847.33
82 00270020	V8201624	B & H PHOTO VIDEO	12/09/24		MW	0101-6762-0-4301-1110-1000-530	853.23
82 00270020	V8201624	B & H PHOTO VIDEO	12/09/24		MW	0101-6762-0-4410-1110-1000-530	592.29
82 00270020	V8201624	B & H PHOTO VIDEO	12/09/24		MW	0101-6770-0-4410-1110-1000-170	650.31
82 00270021	V8200174	BEARCOM	12/09/24		MW	0101-0003-0-4301-1110-1000-220	5,390.67
82 00270022	V8210503	BERTRAND MUSIC ENTERPRISES	12/09/24		MW	0101-6762-0-4301-1110-1000-110	2,546.84
82 00270022	V8210503	BERTRAND MUSIC ENTERPRISES	12/09/24		MW	0101-6762-0-4301-1110-1000-621	670.99
82 00270023	V8210781	BLICK ART MATERIALS LLC	12/09/24		MW	0101-6770-0-4301-1110-1000-110	5,525.76
82 00270024	V8200207	BREA TROPHY & ENGRAVING	12/09/24		MW	0101-0003-0-4301-1110-1000-140	38.23
82 00270025	V8206931	BROAD REACH	12/09/24		MW	0101-0003-0-4210-1110-1000-500	595.97
82 00270026	V8209673	BSN SPORTS LLC	12/09/24		MW	0101-6762-0-4301-1110-1000-140	1,993.04
82 00270026	V8209673	BSN SPORTS LLC	12/09/24		MW	0101-6762-0-4410-1110-1000-140	2,097.64
82 00270027	V8203811	BUDDYS ALL STAR INC	12/09/24		MW	0101-6762-0-4301-1110-1000-685	3,825.83
82 00270027	V8203811	BUDDYS ALL STAR INC	12/09/24		MW	0101-6762-0-4301-1110-1000-100	2,594.21
82 00270028	V8208279	BUILDING BLOCK ENTERTAINMENT	12/09/24		MW	0101-9017-0-5821-1110-1000-410	4,785.00
82 00270029	V8200009	CALIF WEEKLY EXPLORER INC	12/09/24		MW	0101-3010-0-5821-1110-1000-380	1,295.98
82 00270029	V8200009	CALIF WEEKLY EXPLORER INC	12/09/24		MW	0101-9017-0-5821-1110-1000-330	2,970.98
82 00270029	V8200009	CALIF WEEKLY EXPLORER INC	12/09/24		MW	0101-9017-0-5821-1110-1000-400	857.99

PLACENTIA USD
Consolidated Check Register w. Account
from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270030	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	12/09/24		MW	0101-0003-0-4301-1110-1000-110	645.39
82 00270031	V8210508	CELL BUSINESS EQUIPMENT	12/09/24		MW	0101-0004-0-5660-0000-7550-831	80.40
82 00270032	V8204926	CHENG-TSUI CO INC	12/09/24		MW	0101-6300-0-4110-1110-1000-640	9,195.20
82 00270033	V8203295	COCHLEAR AMERICAS	12/09/24		MW	0101-6500-0-4301-5750-1190-650	477.19
82 00270034	E8202725	COLE, MAURINE E	12/09/24		MW	0101-6500-0-5220-5770-1190-650	22.38
82 00270035	V8200304	COLONIAL CHESTERFIELD AT RILEY	12/09/24		MW	0101-9017-0-5816-1110-1000-510	1,256.64
82 00270036	E8202861	CORONADO, VICTOR F	12/09/24		MW	0101-0723-0-5240-1110-3600-865	42.97
82 00270037	V8213119	COUNTRY CITY TOWING INC.	12/09/24		MW	0101-0720-0-5809-5001-3600-865	450.00
82 00270038	V8213644	CULVER-NEWLIN	12/09/24		MW	0101-0004-0-4410-1110-1000-636	1,999.91
82 00270039	E8202806	DIAZ, ERICA	12/09/24		MW	0101-0004-0-5240-0000-7400-730	371.91
82 00270040	E8203627	FANG, WEI	12/09/24		MW	0101-6762-0-5220-1110-1000-621	65.73
82 00270041	V8200957	GOLDEN STATE WATER COMPANY	12/09/24		MW	0101-0001-0-5550-1110-8200-990	37,044.22
82 00270042	E8203260	HERNANDEZ VALERA, AUREA	12/09/24		MW	0101-0004-0-5220-0000-7700-810	53.87
82 00270043	E8202808	JACKSON, LINDA M	12/09/24		MW	0101-0723-0-5240-1110-3600-865	39.12
82 00270044	V8211881	KEMPER SPORTS	12/09/24		MW	0101-9017-0-5809-0000-2700-140	3,707.03
82 00270045	V8206810	LAKESHORE LEARNING	12/09/24		MW	0101-2600-0-4301-1110-1000-670	1,173.41
82 00270046	E8203073	LEJANO, REY	12/09/24		MW	0101-0003-0-4343-1110-1000-140	66.20
82 00270047	V8200130	M2 IMAGE SOLUTIONS INC	12/09/24		MW	0101-0004-0-4308-0000-8210-840	1,187.55
82 00270048	E8203207	MADDAMS, PATRICIA A	12/09/24		MW	0101-0004-0-5240-0000-7400-730	287.64
82 00270049	E8201502	MAVRITSAKIS, DENA	12/09/24		MW	0101-6500-0-4310-5001-2100-650	21.20
82 00270050	E8204412	MEHDIKHANI, KEVIN	12/09/24		MW	0101-0003-0-4301-1110-1000-130	14.13
82 00270051	V8214491	MILESTONES THERAPY GROUP	12/09/24		MW	0101-6500-0-5810-5770-1190-650	43,171.09
82 00270052	E8204411	MILLER, MICHELLE	12/09/24		MW	0101-3010-0-5240-1110-1000-450	42.21
82 00270053	V8203582	MIRACLE RECREATION EQUIP CO	12/09/24		MW	0101-2600-0-6490-0000-8500-320	929.51
82 00270054	V8200265	NOWLAND, KRISTINA M	12/09/24		MW	0101-6762-0-4338-0000-2700-621	52.72
82 00270055	V8200764	ORANGE COUNTY DEPT OF ED	12/09/24		MW	0101-6266-0-5810-1110-1000-625	30,103.98
82 00270056	V8214444	ORANGE COUNTY PUBLIC SAFETY	12/09/24		MW	0101-2600-0-6250-0000-8500-430	864.00
82 00270057	V8204634	ORANGE COUNTY ZOO	12/09/24		MW	0101-3010-0-5816-1110-1000-250	510.00
82 00270058	V8205939	PACIFIC COAST ENTERTAINMENT	12/09/24		MW	0101-0008-0-5660-0000-8200-805	3,898.00
82 00270059	E8204108	PEREZ, GREGORY	12/09/24		MW	0101-9017-0-5220-1110-2100-100	55.07
82 00270060	V8207666	PEST OPTIONS INC	12/09/24		MW	0101-0004-0-5670-0000-8210-840	210.78
82 00270061	V8200434	PIKE, JASON	12/09/24		MW	0101-5630-0-5220-1110-3110-706	47.44

PLACENTIA USD
Consolidated Check Register w. Account
from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270062	V8210701	PIONEER ATHLETICS	12/09/24		MW	0101-0003-0-4301-1110-1000-130	1,501.94
82 00270063	V8210672	PORTVIEW PREPARATORY INC	12/09/24		MW	0101-6500-0-5150-5750-1180-650	35,676.05
82 00270063	V8210672	PORTVIEW PREPARATORY INC	12/09/24		MW	0101-6500-0-5851-5001-3600-650	2,700.00
82 00270064	V8200563	PREMIER AIR CONDITIONING INC	12/09/24		MW	0101-8150-0-5690-0000-8110-510	10,800.00
82 00270065	V8206361	RADIO SERVICE INC	12/09/24		MW	0101-0003-0-4308-0000-2700-410	624.23
82 00270065	V8206361	RADIO SERVICE INC	12/09/24		MW	0101-0003-0-4301-1110-1000-100	1,872.68
82 00270066	V8200470	REPUBLIC SERVICES INC	12/09/24		MW	0101-0001-0-5580-1110-8200-990	7,241.19
82 00270066	V8200470	REPUBLIC SERVICES INC	12/09/24		MW	0101-0004-0-5580-1110-1000-810	72.44
82 00270067	V8202143	RONELL CLOCK CO	12/09/24		MW	0101-0003-0-4301-1110-1000-110	898.03
82 00270068	E8203252	SALIBY, GEORGE B	12/09/24		MW	0101-0723-0-5240-1110-3600-865	86.50
82 00270069	V8206409	SEA CLEAR POOLS INC	12/09/24		MW	0101-8150-0-5670-0000-8110-100	2,390.00
82 00270069	V8206409	SEA CLEAR POOLS INC	12/09/24		MW	0101-8150-0-5670-0000-8110-110	2,390.00
82 00270069	V8206409	SEA CLEAR POOLS INC	12/09/24		MW	0101-8150-0-5670-0000-8110-130	2,390.00
82 00270069	V8206409	SEA CLEAR POOLS INC	12/09/24		MW	0101-8150-0-5670-0000-8110-140	2,590.00
82 00270070	V8211658	SMART & FINAL	12/09/24		MW	0101-2600-0-4301-1110-1000-670	42.54
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-230	114.64
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-360	104.18
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-450	355.68
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-460	184.95
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-480	35.47
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4301-1110-1000-510	115.37
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0003-0-4308-0000-2700-110	71.41
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-0791-0-4301-1110-1000-250	398.68
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-3310-0-4308-5001-2100-650	13.03
82 00270072	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	0101-3315-0-4301-5730-1110-650	79.84
82 00270073	V8200586	SPERLING, EDITH	12/09/24		MW	0101-0004-0-5220-1110-3140-705	9.92
82 00270074	V8200198	T MOBILE USA INC	12/09/24		MW	0101-0004-0-5820-0000-7150-700	29.40
82 00270074	V8200198	T MOBILE USA INC	12/09/24		MW	0101-0004-0-5940-0000-7700-810	185.78
82 00270075	V8214522	UNITED BEHAVIOR CONSULTANTS	12/09/24		MW	0101-6500-0-5810-5750-1000-650	475.00
82 00270076	E8203480	URRUTIA VENTURA, ANA T	12/09/24		MW	0101-0723-0-5240-1110-3600-865	26.57
82 00270077	V8201075	VERIZON WIRELESS	12/09/24		MW	0101-0004-0-5940-0000-7150-700	89.70
82 00270077	V8201075	VERIZON WIRELESS	12/09/24		MW	0101-0004-0-5940-1110-2100-705	40.01

PLACENTIA USD
Consolidated Check Register w. Account
from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270077	V8201075	VERIZON WIRELESS	12/09/24		MW	0101-0008-0-5940-0000-8200-805	51.69
82 00270077	V8201075	VERIZON WIRELESS	12/09/24		MW	0101-0791-0-5940-1110-1000-120	155.07
82 00270077	V8201075	VERIZON WIRELESS	12/09/24		MW	0101-6500-0-5940-5001-2100-650	38.01
82 00270078	V8214344	VILLAGES OF CALIFORNIA	12/09/24		MW	0101-3310-0-5150-5750-1180-650	3,600.00
82 00270079	E8202576	WARD, TIFFANY	12/09/24		MW	0101-0003-0-4301-1110-1000-140	40.20
82 00270080	V8214295	WELLS FARGO VENDOR FINANCIAL S	12/09/24		MW	0101-0003-0-5640-1110-1000-230	196.79
82 00270081	V8210698	XEROX FINANCIAL SERVICES LLC	12/09/24		MW	0101-0003-0-5640-1110-1000-330	600.46
82 00270082	V8201132	YORBA LINDA WATER DISTRICT	12/09/24		MW	0101-0001-0-5550-1110-8200-990	2,086.33
82 00270083	V8214343	ZEN EDUCATE INC	12/09/24		MW	0101-2600-0-5110-1110-1000-670	7,713.59
82 00270089	V8210796	AMERICAN CHORAL DIRECTORS ASSO	12/10/24		MW	0101-6770-0-5240-1110-1000-100	421.00
82 00270090	V8206633	BEACON DAY SCHOOL	12/10/24		MW	0101-6500-0-5150-5750-1180-650	21,677.36
82 00270090	V8206633	BEACON DAY SCHOOL	12/10/24		MW	0101-6500-0-5851-5001-3600-650	2,169.70
82 00270091	V8213624	BEYOND BLINDNESS INC	12/10/24		MW	0101-6500-0-5810-5750-1190-650	1,503.56
82 00270092	V8200264	CENTRALIA SCHOOL DISTRICT	12/10/24		MW	0101-6500-0-9510-0000-0000-000	12,036.12
82 00270092	V8200264	CENTRALIA SCHOOL DISTRICT	12/10/24		MW	0101-6500-0-5156-5750-1110-650	43,004.13
82 00270093	V8204926	CHENG-TSUI CO INC	12/10/24		MW	0101-6300-0-4110-1110-1000-640	4,408.98
82 00270094	V8214065	CORNERSTONE EDUCATIONAL SOLUTI	12/10/24		MW	0101-6500-0-5151-5770-1190-650	1,939.13
82 00270095	V8200119	DEMCO INC	12/10/24		MW	0101-0003-0-4301-1110-1000-430	281.52
82 00270095	V8200119	DEMCO INC	12/10/24		MW	0101-0004-0-4311-0000-7540-832	2,252.51
82 00270096	V8200368	DICK BLICK ART MATERIALS	12/10/24		MW	0101-6770-0-4301-1110-1000-130	255.88
82 00270097	V8210818	DISCOVERY CUBE ORANGE COUNTY	12/10/24		MW	0101-3010-0-5816-1110-1000-380	150.00
82 00270097	V8210818	DISCOVERY CUBE ORANGE COUNTY	12/10/24		MW	0101-9017-0-5821-1110-1000-230	600.00
82 00270097	V8210818	DISCOVERY CUBE ORANGE COUNTY	12/10/24		MW	0101-9017-0-5816-1110-1000-320	276.00
82 00270097	V8210818	DISCOVERY CUBE ORANGE COUNTY	12/10/24		MW	0101-9017-0-5821-1110-1000-410	200.00
82 00270098	V8210752	EMERALD COVE OUTDOOR SCIENCE I	12/10/24		MW	0101-9015-0-5816-1110-1000-220	7,272.00
82 00270099	V8206229	ENVIRONMENTAL NATURE CENTER	12/10/24		MW	0101-9017-0-5816-1110-1000-400	839.50
82 00270100	V8214062	FACILITY SOLUTIONS GROUP INC	12/10/24		MW	0101-0003-0-4309-1110-8200-240	536.01
82 00270101	V8201847	FAIRWAY FORD	12/10/24		MW	0101-0720-0-4315-5001-3600-865	90.72
82 00270102	V8200444	FISHER SCIENTIFIC LLC	12/10/24		MW	0101-6300-0-4301-1110-1000-685	1,672.10
82 00270102	V8200444	FISHER SCIENTIFIC LLC	12/10/24		MW	0101-6300-0-4410-1110-1000-685	1,180.37
82 00270103	V8200448	FLINN SCIENTIFIC INC	12/10/24		MW	0101-0003-0-4210-1110-1000-110	97.25
82 00270104	E8203542	HIPWELL, CONNER	12/10/24		MW	0101-0003-0-4301-1110-1000-140	6.20

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82 00270105	V8200543	HITT MARKING DEVICES INC	12/10/24		MW	0101-0003-0-4301-1110-1000-130	122.55
82 00270106	V8200547	HOME DEPOT	12/10/24		MW	0101-0003-0-4309-1110-8200-200	54.09
82 00270107	V8200579	J W PEPPER OF LOS ANGELES	12/10/24		MW	0101-0003-0-4301-1110-1000-140	186.09
82 00270107	V8200579	J W PEPPER OF LOS ANGELES	12/10/24		MW	0101-6770-0-4301-1110-1000-110	165.12
82 00270108	V8210672	PORTVIEW PREPARATORY INC	12/10/24		MW	0101-6500-0-5150-5750-1180-650	127.20
82 00270109	V8206838	SECTRAN SECURITY INC	12/10/24		MW	0101-0004-0-5809-0000-7350-815	1,964.58
82 00270110	V8211314	SITEONE LANDSCAPE SUPPLY LLC	12/10/24		MW	0101-0004-0-4313-0000-8220-845	67.28
82 00270111	V8214249	SKC COMPANY	12/10/24		MW	0101-2600-0-6270-0000-8500-310	114,285.14
82 00270111	V8214249	SKC COMPANY	12/10/24		MW	0101-2600-0-6279-0000-8500-310	22,780.58
82 00270112	V8211658	SMART & FINAL	12/10/24		MW	0101-0003-0-4301-1110-1000-240	463.79
82 00270113	V8213325	SMOG TECH	12/10/24		MW	0101-0720-0-5809-5001-3600-865	50.00
82 00270113	V8213325	SMOG TECH	12/10/24		MW	0101-0004-0-5809-1110-1000-865	100.00
82 00270114	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/10/24		MW	0101-0003-0-4301-1110-1000-330	293.36
82 00270114	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/10/24		MW	0101-0003-0-4301-1110-1000-410	72.61
82 00270114	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/10/24		MW	0101-0003-0-4301-1110-1000-460	161.52
82 00270115	E8200335	SPEED, KARRITA E	12/10/24		MW	0101-0723-0-5240-1110-3600-865	66.39
82 00270116	V8214212	SUNBURST WINDOW COVERINGS	12/10/24		MW	0101-8150-0-4313-0000-8110-850	197.22
82 00270117	V8201006	SUPPLYMASTER INC	12/10/24		MW	0101-6500-0-4343-5770-1120-650	236.36
82 00270117	V8201006	SUPPLYMASTER INC	12/10/24		MW	0101-6500-0-4343-5750-1190-650	236.36
82 00270118	V8211201	TRUCKPRO HOLDING CORPORATION	12/10/24		MW	0101-0720-0-4315-5001-3600-865	417.22
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0003-0-5815-0000-2700-240	23.79
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0003-0-5240-1110-1000-120	424.50
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0003-0-5815-1110-1000-120	23.78
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0003-0-5815-0000-2700-130	23.78
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-4338-0000-7150-700	61.78
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-0000-7150-700	61.50
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-0000-7300-815	2,039.40
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-4308-0000-7400-730	445.43
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-4338-0000-7400-730	258.39
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-0000-7400-730	2,629.13
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5310-0000-7400-730	120.00
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5806-0000-7400-730	50.00

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82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5815-0000-7700-810	1,260.89
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-4343-1110-1000-810	68.07
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5815-1110-1000-810	23.78
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-4338-1110-2100-640	721.23
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-1110-2100-705	1,352.14
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-0000-7110-700	3,650.75
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5240-1110-3130-706	319.96
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0004-0-5310-1110-2100-706	1,250.00
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0008-0-4342-0000-8200-805	19.99
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0008-0-5660-0000-8200-805	3.08
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0723-0-4315-1110-3600-865	122.09
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0723-0-4317-1110-3600-865	121.63
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0723-0-4323-1110-3600-865	17.50
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0723-0-5240-1110-3600-865	630.00
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0791-0-5815-1110-1000-200	23.79
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0791-0-5815-1110-1000-230	23.79
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-0791-0-5240-1110-2100-685	839.60
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-3310-0-5240-5770-1110-650	601.08
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-5630-0-5240-1110-1000-706	319.96
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6266-0-5240-1110-1000-635	839.60
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6387-0-4338-3800-1000-646	145.50
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6500-0-5240-5050-2100-650	1,126.32
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6762-0-4301-1110-1000-640	19.00
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6762-0-4343-1110-1000-640	16.31
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-6762-0-4343-1110-1000-685	204.45
82 00270119	V8201419	U.S. BANK	12/10/24		MW	0101-8150-0-5240-0000-8110-850	414.00
82 00270120	V8201595	UNITED PARCEL SERVICE	12/10/24		MW	0101-0004-0-4308-0000-7300-815	32.90
82 00270121	V8200354	VERBAL BEHAVIOR ASSOCIATES	12/10/24		MW	0101-6500-0-5810-5750-1000-650	14,148.00
82 00270122	V8205738	VISTA PAINT	12/10/24		MW	0101-8150-0-4313-0000-8110-850	50.46
82 00270123	V8214303	WELLS FARGO BANK N.A.	12/10/24		MW	0101-0003-0-5650-1110-1000-420	399.68
82 00270123	V8214303	WELLS FARGO BANK N.A.	12/10/24		MW	0101-0004-0-5650-1110-1000-600	160.63
82 00270123	V8214303	WELLS FARGO BANK N.A.	12/10/24		MW	0101-0004-0-5660-1110-3140-705	122.07

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82 00270124	V8210078	WIRELESS DEVELOPMENT PARTNERS	12/10/24		MW	0101-8150-0-5809-0000-8110-850	500.00
82 00270133	V8210565	ACSA	12/11/24		MW	0101-2600-0-5240-1110-2100-670	299.00
82 00270134	V8205929	AVID CENTER	12/11/24		MW	0101-3010-0-5240-1110-1000-380	690.00
82 00270134	V8205929	AVID CENTER	12/11/24		MW	0101-7435-0-5240-1110-1000-646	2,700.00
82 00270135	E8203130	BESHEER-HOGAN, JEANETTE M	12/11/24		MW	0101-3010-0-5240-1110-1000-200	31.41
82 00270136	V8214065	CORNERSTONE EDUCATIONAL SOLUTI	12/11/24		MW	0101-6500-0-5151-5770-1190-650	6,000.00
82 00270137	E8203369	FANG, MATTHEW	12/11/24		MW	0101-6762-0-5220-1110-1000-621	58.36
82 00270138	V8200542	HIRSCH PIPE & SUPPLY CO	12/11/24		MW	0101-8150-0-4313-0000-8110-850	2,375.28
82 00270139	V8200547	HOME DEPOT	12/11/24		MW	0101-8150-0-4313-0000-8110-850	1,924.12
82 00270140	V8202138	I & B FLOORING	12/11/24		MW	0101-8150-0-5690-0000-8110-250	600.29
82 00270141	V8200561	IMPERIAL SPRINKLER SUPPLY INC	12/11/24		MW	0101-0004-0-4313-0000-8220-845	1,163.84
82 00270142	V8203647	INTL BACCALAUREATE NORTH AMER	12/11/24		MW	0101-0005-0-4301-1110-1000-100	7,742.00
82 00270143	V8213672	IRONWOOD PLUMBING INC	12/11/24		MW	0101-8150-0-5670-0000-8110-850	700.00
82 00270144	V8200932	SECO ELECTRIC & LIGHTING	12/11/24		MW	0101-6762-0-6274-0000-8500-110	3,340.63
82 00270144	V8200932	SECO ELECTRIC & LIGHTING	12/11/24		MW	0101-8150-0-4313-0000-8110-850	776.83
82 00270145	V8213185	SKYLITE TEC	12/11/24		MW	0101-8150-0-5670-0000-8110-855	3,575.00
82 00270145	V8213185	SKYLITE TEC	12/11/24		MW	0101-8150-0-5670-0000-8110-110	3,275.00
82 00270145	V8213185	SKYLITE TEC	12/11/24		MW	0101-8150-0-5670-0000-8110-470	2,250.00
82 00270145	V8213185	SKYLITE TEC	12/11/24		MW	0101-8150-0-5670-0000-8110-100	1,500.00
82 00270146	V8200954	SO CALIF EDISON CO	12/11/24		MW	0101-0001-0-5540-1110-8200-990	246,999.97
82 00270147	V8200955	SO CALIF GAS CO	12/11/24		MW	0101-0001-0-5530-1110-8200-990	173.12
82 00270148	V8205658	SPORTS IMPORTS	12/11/24		MW	0101-6762-0-4301-1110-1000-140	598.62
82 00270149	V8208251	STEWART SIGNS	12/11/24		MW	0101-8150-0-4313-0000-8110-450	1,757.83
82 00270150	V8210553	TITAN STUDENT UNION	12/11/24		MW	0101-9017-0-5816-1110-1000-450	2,327.00
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0003-0-5660-1110-1000-120	45.44
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0003-0-5660-1110-1000-140	19.67
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0003-0-5660-1110-1000-240	348.84
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0003-0-5660-1110-1000-250	251.08
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0004-0-5660-0000-7530-830	1.78
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-0004-0-5660-0000-7550-831	243.51
82 00270151	V8214042	VISUAL EDGE IT INC	12/11/24		MW	0101-9017-0-5660-1110-1000-530	73.66
82 00270152	V8214072	WATER AND WIFI LLC	12/11/24		MW	0101-8150-0-4313-0000-8110-100	2,273.92

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82 00270153	V8214080	WILD RIVERS WATERPARK IRVINE S	12/11/24		MW	0101-9017-0-5816-1110-1000-250	5,190.00
82 00270154	V8201132	YORBA LINDA WATER DISTRICT	12/11/24		MW	0101-0001-0-5550-1110-8200-990	8,551.96
82 00270155	V8210279	ZIERER, HARRISON	12/11/24		MW	0101-6770-0-5640-1110-1000-240	12,000.00
82 00270159	V8200571	A LATENT IMPRESSION	12/12/24		MW	0101-6500-0-5810-5001-2100-650	296.00
82 00270160	V8200074	A Z BUS SALES INC	12/12/24		MW	0101-0723-0-4315-1110-3600-865	1,173.09
82 00270161	V8211767	ACCO ENGINEERED SYSTEMS INC	12/12/24		MW	0101-8150-0-5660-0000-8110-100	3,069.00
82 00270161	V8211767	ACCO ENGINEERED SYSTEMS INC	12/12/24		MW	0101-8150-0-5660-0000-8110-130	9,229.00
82 00270162	V8214241	ADVANCE AUTO PARTS	12/12/24		MW	0101-0004-0-4313-1110-8200-865	120.75
82 00270162	V8214241	ADVANCE AUTO PARTS	12/12/24		MW	0101-0720-0-4315-5001-3600-865	23.91
82 00270163	V8213740	AMBASSADOR AUTOMOTIVE INC	12/12/24		MW	0101-0720-0-5690-5001-3600-865	110.00
82 00270164	V8204895	AMERICAN CASUAL	12/12/24		MW	0101-9017-0-4301-1110-1000-220	589.90
82 00270165	V8201867	ANIXTER DISTRIBUTION	12/12/24		MW	0101-8150-0-4313-0000-8110-850	1,057.55
82 00270166	V8201311	AQUA SERV ENGINEERS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-110	175.00
82 00270166	V8201311	AQUA SERV ENGINEERS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-130	475.00
82 00270166	V8201311	AQUA SERV ENGINEERS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-410	300.00
82 00270166	V8201311	AQUA SERV ENGINEERS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-420	300.00
82 00270167	V8200161	B & M LAWN & GARDEN CENTER	12/12/24		MW	0101-0004-0-5660-0000-8210-840	417.63
82 00270167	V8200161	B & M LAWN & GARDEN CENTER	12/12/24		MW	0101-0004-0-4313-0000-8220-845	263.89
82 00270167	V8200161	B & M LAWN & GARDEN CENTER	12/12/24		MW	0101-0004-0-5660-0000-8220-845	424.37
82 00270168	V8200182	BENRICH SERVICE CO IN	12/12/24		MW	0101-8150-0-5670-0000-8110-610	188.16
82 00270169	V8213921	CADA CENTRAL	12/12/24		MW	0101-0791-0-5816-1110-1000-250	1,800.00
82 00270170	V8214513	CALIFORNIA ARTS AND BEYOND	12/12/24		MW	0101-6762-0-5810-1110-1000-400	5,000.00
82 00270171	V8206737	CHAPIN TOLLEY BROWN ENTERPRISE	12/12/24		MW	0101-0720-0-5812-5001-3600-865	23,459.00
82 00270172	V8212180	CINTAS CORPORATION	12/12/24		MW	0101-0004-0-5640-0000-7540-832	105.00
82 00270172	V8212180	CINTAS CORPORATION	12/12/24		MW	0101-0720-0-5560-5001-3600-865	405.84
82 00270172	V8212180	CINTAS CORPORATION	12/12/24		MW	0101-8150-0-5640-0000-8110-850	491.55
82 00270173	V8200385	COAST ARBOR	12/12/24		MW	0101-0004-0-5670-0000-8220-140	17,040.15
82 00270174	V8200847	COLLEGE BOARD	12/12/24		MW	0101-0003-0-4302-1110-1000-130	1,339.20
82 00270175	V8212276	COMM ENTERPRISES	12/12/24		MW	0101-8150-0-5670-0000-8110-850	432.60
82 00270176	V8213826	CONVERT TEMP HVAC MECHANICAL S	12/12/24		MW	0101-8150-0-5690-0000-8110-470	10,864.00
82 00270177	V8200332	COSTCO WHOLESALE	12/12/24		MW	0101-2600-0-4301-1110-1000-670	6,995.68
82 00270178	V8213119	COUNTRY CITY TOWING INC.	12/12/24		MW	0101-0723-0-5809-1110-3600-865	450.00

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82 00270179	V8213821	CREATE A PARTY RENTALS	12/12/24		MW	0101-0004-0-5640-0000-8210-130	948.75
82 00270179	V8213821	CREATE A PARTY RENTALS	12/12/24		MW	0101-0004-0-5640-0000-8210-140	948.75
82 00270180	V8208858	DECKING SYSTEMS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-110	2,925.00
82 00270180	V8208858	DECKING SYSTEMS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-130	2,925.00
82 00270180	V8208858	DECKING SYSTEMS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-140	1,950.00
82 00270181	V8210585	DIAMOND ENVIRONMENTAL SERVICES	12/12/24		MW	0101-6762-0-5640-1110-1000-110	231.85
82 00270182	V8207165	DIRECT DOOR & HARDWARE INC	12/12/24		MW	0101-8150-0-4313-0000-8110-430	2,406.01
82 00270182	V8207165	DIRECT DOOR & HARDWARE INC	12/12/24		MW	0101-8150-0-4313-0000-8110-850	43.64
82 00270183	V8210818	DISCOVERY CUBE ORANGE COUNTY	12/12/24		MW	0101-9017-0-5816-1110-1000-230	150.00
82 00270184	V8212349	DREAMS FOR SCHOOLS	12/12/24		MW	0101-2600-0-5810-1110-1000-670	11,970.42
82 00270185	V8211698	DULUX PAINTING INC	12/12/24		MW	0101-0003-0-6274-0000-8500-220	1,440.00
82 00270186	V8213838	EVERDRIVEN TECHNOLOGIES	12/12/24		MW	0101-0720-0-5812-5001-3600-865	6,467.08
82 00270187	V8214062	FACILITY SOLUTIONS GROUP INC	12/12/24		MW	0101-0003-0-4309-1110-8200-110	236.81
82 00270188	V8210119	FACTORY MOTOR PARTS	12/12/24		MW	0101-0004-0-4313-1110-8200-865	297.92
82 00270188	V8210119	FACTORY MOTOR PARTS	12/12/24		MW	0101-0720-0-4315-5001-3600-865	1,849.22
82 00270189	V8200446	FLEET SERVICES	12/12/24		MW	0101-0720-0-4315-5001-3600-865	434.57
82 00270189	V8200446	FLEET SERVICES	12/12/24		MW	0101-0723-0-4315-1110-3600-865	861.01
82 00270190	V8213618	FM THOMAS AIR CONDITIONING	12/12/24		MW	0101-3213-0-6270-0000-8500-220	14,197.75
82 00270190	V8213618	FM THOMAS AIR CONDITIONING	12/12/24		MW	0101-3213-0-6270-0000-8500-500	5,472.17
82 00270191	V8214130	FOLLETT HIGHER EDUCATION GROUP	12/12/24		MW	0101-0003-0-4210-1110-1000-130	30.80
82 00270192	V8213346	FORTIS SOLUTIONS GROUP LLC	12/12/24		MW	0101-0004-0-4308-0000-7550-831	848.64
82 00270193	V8214526	FRANKLIN WEB PRINTING CO	12/12/24		MW	0101-6770-0-4301-1110-1000-140	1,098.93
82 00270194	V8209770	FULLER ENGINEERING INC	12/12/24		MW	0101-8150-0-5670-0000-8110-850	3,264.00
82 00270195	V8206192	GEORGE BRYANT CONSTRUCTION INC	12/12/24		MW	0101-0720-0-5660-5001-3600-865	3,160.00
82 00270195	V8206192	GEORGE BRYANT CONSTRUCTION INC	12/12/24		MW	0101-8150-0-5670-0000-8110-850	1,590.00
82 00270195	V8206192	GEORGE BRYANT CONSTRUCTION INC	12/12/24		MW	0101-8150-0-5690-0000-8110-850	13,884.75
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-100	3,071.59
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-110	3,362.66
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-130	2,140.81
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-140	2,830.29
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-200	575.90
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-230	4,415.93

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82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-240	117.21
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-330	872.90
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-360	2,340.62
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-380	2,377.84
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-400	691.74
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-440	122.67
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-490	375.56
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-500	1,079.12
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-510	711.07
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-530	979.45
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-441	193.14
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0003-0-4309-1110-8200-430	1,733.64
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-0004-0-4313-0000-8210-840	2,676.54
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-2600-0-4410-1110-1000-670	11,863.21
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-2600-0-4309-1110-8200-670	366.34
82 00270196	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	0101-3310-0-4301-5750-1130-650	36.80
82 00270197	V8214229	GOLDEN WEST SECURITY SUPPLY CO	12/12/24		MW	0101-8150-0-4313-0000-8110-850	2,854.16
82 00270198	V8200465	GOSIGNMEUP	12/12/24		MW	0101-0791-0-5815-1110-1000-625	7,334.00
82 00270199	V8200500	GRAINGER	12/12/24		MW	0101-8150-0-4313-0000-8110-850	1,434.98
82 00270200	V8200514	GUITAR CENTER	12/12/24		MW	0101-6762-0-4301-1110-1000-621	929.81
82 00270201	V8213701	INTERNATIONAL HOUSE OF MUSIC I	12/12/24		MW	0101-6762-0-4410-1110-1000-621	24,766.34
82 00270202	V8204932	J S EASTERDAY CONSTRUCTION INC	12/12/24		MW	0101-0003-0-6274-0000-8500-220	2,928.35
82 00270203	V8200579	J W PEPPER OF LOS ANGELES	12/12/24		MW	0101-6770-0-4301-1110-1000-110	16.75
82 00270204	V8213122	KAMI	12/12/24		MW	0101-0003-0-5815-1110-1000-130	149.00
82 00270205	V8213874	LAWSON PRODUCTS INC	12/12/24		MW	0101-0720-0-4315-5001-3600-865	195.63
82 00270206	V8214487	MASTERY CODING	12/12/24		MW	0101-3010-0-5815-1110-1000-200	2,995.00
82 00270207	V8200679	MCFADDEN DALE HARDWARE	12/12/24		MW	0101-8150-0-4313-0000-8110-850	199.38
82 00270208	V8212348	MOBILE SCREENING SOLUTIONS INC	12/12/24		MW	0101-0004-0-5810-0000-3600-865	361.00
82 00270209	V8204984	NEVCO SCOREBOARD COMPANY	12/12/24		MW	0101-8150-0-4313-0000-8110-850	648.20
82 00270210	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	0101-2600-0-6280-0000-8500-320	810.00
82 00270210	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	0101-2600-0-6280-0000-8500-310	9,790.00
82 00270210	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	0101-2600-0-6280-0000-8500-430	7,729.25

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82 00270211	V8204553	OAK GROVE INSTITUTE FOUNDATION	12/12/24		MW	0101-6500-0-5150-5750-1180-650	19,816.37
82 00270212	V8200764	ORANGE COUNTY DEPT OF ED	12/12/24		MW	0101-6500-0-5155-5750-1110-650	75,849.62
82 00270213	V8214444	ORANGE COUNTY PUBLIC SAFETY	12/12/24		MW	0101-2600-0-6250-0000-8500-430	1,200.00
82 00270214	V8201481	ORANGE COUNTY SUPERINTENDENT O	12/12/24		MW	0101-6500-0-5156-5750-1110-650	240.00
82 00270215	V8210536	OVERHEAD DOOR SYSTEMS INC	12/12/24		MW	0101-8150-0-5690-0000-8110-450	817.00
82 00270215	V8210536	OVERHEAD DOOR SYSTEMS INC	12/12/24		MW	0101-8150-0-5670-0000-8110-850	575.00
82 00270216	V8204700	PACIFIC COACHWAYS CHARTER SERV	12/12/24		MW	0101-0723-0-5816-1110-3600-865	2,386.25
82 00270217	V8200793	PARADIGM HEALTHCARE SVCS	12/12/24		MW	0101-9108-0-5809-1110-2100-650	9,127.48
82 00270218	V8213400	PARADISE DRINKING WATER	12/12/24		MW	0101-0720-0-4338-5001-3600-865	162.15
82 00270219	V8207666	PEST OPTIONS INC	12/12/24		MW	0101-0004-0-5670-0000-8210-840	1,670.45
82 00270220	V8211718	PINNACLE PETROLEUM	12/12/24		MW	0101-0723-0-9322-0000-0000-000	26,130.50
82 00270221	V8200834	POWERSTRIDE BATTERY CO INC	12/12/24		MW	0101-0723-0-4315-1110-3600-865	108.74
82 00270222	V8211214	RAINMASTER IRRIGATION SYSTEMS	12/12/24		MW	0101-0004-0-5670-0000-8220-845	1,602.20
82 00270223	V8211791	RAND AIRE MECHANICAL CONTRACTO	12/12/24		MW	0101-8150-0-5690-0000-8110-835	13,950.00
82 00270224	V8214052	REECE PLUMBING	12/12/24		MW	0101-8150-0-4313-0000-8110-850	617.75
82 00270225	V8200869	REFRIGERATION SUPPLIES DIST	12/12/24		MW	0101-8150-0-4313-0000-8110-850	1,682.09
82 00270226	V8214210	RENAISSANCE COMMUNITY PREP	12/12/24		MW	0101-6500-0-5150-5750-1180-650	3,133.95
82 00270227	V8200470	REPUBLIC SERVICES INC	12/12/24		MW	0101-0001-0-5580-1110-8200-990	2,860.58
82 00270228	V8213901	RWC INTERNATIONAL LTD	12/12/24		MW	0101-0720-0-4315-5001-3600-865	1,541.28
82 00270228	V8213901	RWC INTERNATIONAL LTD	12/12/24		MW	0101-0723-0-4315-1110-3600-865	1,252.48
82 00270229	V8200921	SCHOOL HEALTH CORP	12/12/24		MW	0101-0004-0-4301-1110-3140-705	735.55
82 00270230	V8213198	SHERARD, ERIN	12/12/24		MW	0101-6266-0-5810-1110-1000-645	3,750.00
82 00270231	V8200949	SMART & FINAL	12/12/24		MW	0101-2600-0-4301-1110-1000-670	388.42
82 00270232	V8211658	SMART & FINAL	12/12/24		MW	0101-2600-0-4301-1110-1000-670	544.26
82 00270233	V8206427	SOCAL LAMINATING	12/12/24		MW	0101-0004-0-4308-0000-7550-831	691.32
82 00270234	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/12/24		MW	0101-0003-0-4301-1110-1000-100	32.63
82 00270234	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/12/24		MW	0101-0003-0-4301-1110-1000-360	4.52
82 00270234	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/12/24		MW	0101-0003-0-4301-1110-1000-480	16.25
82 00270234	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/12/24		MW	0101-0004-0-4308-0000-7550-831	106.47
82 00270234	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/12/24		MW	0101-0791-0-4301-1110-1000-110	8.95
82 00270235	V8206263	SUPER SIGNMART	12/12/24		MW	0101-0004-0-4308-0000-7550-831	1,647.96
82 00270236	V8201006	SUPPLYMASTER INC	12/12/24		MW	0101-0003-0-4301-1110-1000-100	219.90

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82 00270237	V8214042	VISUAL EDGE IT INC	12/12/24		MW	0101-0003-0-5660-1110-1000-330	1,735.56
82 00270237	V8214042	VISUAL EDGE IT INC	12/12/24		MW	0101-0004-0-5660-0000-7550-831	4,896.13
82 00270237	V8214042	VISUAL EDGE IT INC	12/12/24		MW	0101-0004-0-7438-1110-9100-831	227.01
82 00270237	V8214042	VISUAL EDGE IT INC	12/12/24		MW	0101-6500-0-5660-5001-2100-650	32.06
82 00270238	V8201107	WESTERN PSYCHOLOGICAL SERVICES	12/12/24		MW	0101-6500-0-4305-5001-2100-650	1,894.58
82 00270239	V8213331	WEVIDEO INC	12/12/24		MW	0101-6762-0-5815-1110-1000-530	89.00
82 00270240	V8201132	YORBA LINDA WATER DISTRICT	12/12/24		MW	0101-0001-0-5550-1110-8200-990	7,796.16
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-9510-0000-0000-000	260,494.73
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-400	0.38
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-480	50,984.79
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-410	63,840.57
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-390	14,279.45
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-500	2,433.77
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-350	43,974.93
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-430	4,180.82
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-450	25,650.76
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-360	63,950.28
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-320	39,037.97
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-210	44,551.01
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-240	8,796.62
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-100	21,335.67
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-120	3,743.69
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-110	20,960.99
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-610	375.06
82 00270258	V8211767	ACCO ENGINEERED SYSTEMS INC	12/13/24		MW	0101-9264-0-6270-0000-8500-440	0.57
82 00270259	E8203471	ALFARO, ALESSANDRA	12/13/24		MW	0101-0004-0-5220-1110-1000-706	37.19
82 00270260	V8208829	COLORADO TIME SYSTEMS	12/13/24		MW	0101-8150-0-4313-0000-8110-140	1,493.72
82 00270261	E8202937	ESPINOZA, PATRICIA	12/13/24		MW	0101-0004-0-4308-0000-7300-815	75.70
82 00270262	E8203539	FISHER, BETH	12/13/24		MW	0101-9017-0-4301-1110-1000-220	263.78
82 00270263	E8203929	FLECKENSTEIN, MARLEE	12/13/24		MW	0101-6500-0-5220-5770-1190-650	24.32
82 00270264	V8200957	GOLDEN STATE WATER COMPANY	12/13/24		MW	0101-2600-0-6250-0000-8500-310	78,663.00
82 00270265	E8203119	GRAY, RENEE K	12/13/24		MW	0101-6500-0-5240-5050-2100-650	215.65

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82	00270266	V8200547 HOME DEPOT	12/13/24		MW	0101-0003-0-4309-1110-8200-250	183.40
82	00270266	V8200547 HOME DEPOT	12/13/24		MW	0101-0004-0-4343-1110-1000-810	32.61
82	00270267	V8214155 HOPE DISPLAYS LLC	12/13/24		MW	0101-2600-0-4301-1110-1000-670	790.50
82	00270268	V8213701 INTERNATIONAL HOUSE OF MUSIC I	12/13/24		MW	0101-6762-0-4301-1110-1000-621	3,670.31
82	00270269	V8206900 INTRADATA INC	12/13/24		MW	0101-3010-0-5690-1110-1000-380	200.00
82	00270269	V8206900 INTRADATA INC	12/13/24		MW	0101-3010-0-5815-1110-1000-380	767.50
82	00270270	E8200341 LAPORTE, PAUL D	12/13/24		MW	0101-0791-0-5220-1110-2100-625	39.93
82	00270271	E8200245 LLEWELLYN JR., RAYMOND T	12/13/24		MW	0101-6762-0-5220-1110-1000-621	43.95
82	00270272	E8203872 LUNA, KARINA	12/13/24		MW	0101-0791-0-5220-1110-1000-706	50.99
82	00270273	E8203650 NEUMAYR, ROSE	12/13/24		MW	0101-6762-0-5220-1110-1000-621	149.75
82	00270274	V8211833 NUSIGN SUPPLY LLC	12/13/24		MW	0101-0004-0-4308-0000-7550-831	859.95
82	00270275	V8200764 ORANGE COUNTY DEPT OF ED	12/13/24		MW	0101-4203-0-5810-1110-1000-625	62,385.50
82	00270276	V8213832 PACIFIC CREST YOUTH ARTS ORGAN	12/13/24		MW	0101-6762-0-4301-1110-1000-621	150.00
82	00270276	V8213832 PACIFIC CREST YOUTH ARTS ORGAN	12/13/24		MW	0101-6762-0-4410-1110-1000-621	4,241.25
82	00270277	V8200247 PERMA BOUND	12/13/24		MW	0101-0003-0-4210-1110-2420-390	574.05
82	00270278	V8210701 PIONEER ATHLETICS	12/13/24		MW	0101-6762-0-4301-1110-1000-140	6,396.63
82	00270279	E8203885 PLATT, JEFF	12/13/24		MW	0101-0003-0-5220-1110-1000-140	611.04
82	00270280	V8212353 PRODUCTION ACCESS GROUP LLC	12/13/24		MW	0101-6762-0-6490-1110-1000-140	13,607.20
82	00270281	E8203368 SANTANGELO, GINA	12/13/24		MW	0101-0004-0-5220-1110-3140-705	41.54
82	00270282	V8200932 SECO ELECTRIC & LIGHTING	12/13/24		MW	0101-0004-0-5670-1110-1000-810	331.92
82	00270283	V8204851 SIERRA SPRINGS	12/13/24		MW	0101-0003-0-4301-1110-1000-110	45.97
82	00270284	V8211658 SMART & FINAL	12/13/24		MW	0101-2600-0-4301-1110-1000-670	203.63
82	00270284	V8211658 SMART & FINAL	12/13/24		MW	0101-9017-0-4338-0000-2700-240	44.07
82	00270285	V8200954 SO CALIF EDISON CO	12/13/24		MW	0101-0001-0-5540-1110-8200-990	1,275.26
82	00270286	V8200955 SO CALIF GAS CO	12/13/24		MW	0101-0001-0-5530-1110-8200-990	15,172.69
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-170	21.96
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-200	58.32
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-200	77.54
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-230	893.12
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-310	1.49
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-320	354.32
82	00270288	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-330	59.24

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82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-480	14.24
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-500	490.02
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-510	195.89
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4301-1110-1000-530	7.22
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4308-0000-2700-200	59.78
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0003-0-4308-0000-2700-110	196.36
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0004-0-4308-0000-7400-730	108.44
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0004-0-4308-1110-1000-810	53.83
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0004-0-4308-1110-2100-705	78.07
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-0004-0-4308-1110-1000-706	205.50
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-2600-0-4301-1110-1000-670	140.54
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-6762-0-4301-1110-1000-621	103.17
82 00270288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/13/24		MW	0101-9017-0-4308-0000-2700-110	100.19
82 00270289	V8214494	STANDSANDMOUNTS.COM	12/13/24		MW	0101-9017-0-4410-1110-1000-350	1,842.23
82 00270290	E8200612	VALDEZ-SCHRADER, STEPHANIE A	12/13/24		MW	0101-0791-0-5220-1110-2100-625	39.13
82 00270291	V8214042	VISUAL EDGE IT INC	12/13/24		MW	0101-0003-0-5660-1110-1000-500	179.40
82 00270292	E8203461	VITO, SPENCER	12/13/24		MW	0101-0004-0-5220-1110-1000-810	94.81
82 00270293	V8214303	WELLS FARGO BANK N.A.	12/13/24		MW	0101-0003-0-5650-1110-1000-220	531.00
82 00270294	E8202989	YAUNG-KISHI, OLIVIA	12/13/24		MW	0101-6762-0-5240-1110-2100-625	121.86
82 00270295	V8201132	YORBA LINDA WATER DISTRICT	12/13/24		MW	0101-0001-0-5550-1110-8200-990	1,561.24
SUBFUND 0101		Total:					2,221,241.23

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270084	V8206810	LAKESHORE LEARNING	12/09/24		MW	1212-5025-0-4301-8500-1000-672	2,390.77
82 00270084	V8206810	LAKESHORE LEARNING	12/09/24		MW	1212-6105-0-4301-8500-1000-672	1,724.62
82 00270084	V8206810	LAKESHORE LEARNING	12/09/24		MW	1212-9062-0-4301-1110-1000-670	450.39
82 00270084	V8206810	LAKESHORE LEARNING	12/09/24		MW	1212-9062-0-4410-1110-1000-670	1,184.18
82 00270085	V8200617	LAKESHORE LEARNING MATERIALS	12/09/24		MW	1212-9062-0-4301-1110-1000-670	215.41
82 00270086	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/09/24		MW	1212-6105-0-4301-8500-1000-672	869.37
82 00270087	V8200198	T MOBILE USA INC	12/09/24		MW	1212-9061-0-5940-1110-2100-670	14.21
82 00270156	V8200932	SECO ELECTRIC & LIGHTING	12/11/24		MW	1212-9061-0-6274-0000-8500-450	26,901.35
82 00270241	V8200332	COSTCO WHOLESALE	12/12/24		MW	1212-9062-0-4301-1110-1000-670	496.71
82 00270242	V8200493	GLASBY MAINTENANCE SUPPLY	12/12/24		MW	1212-9062-0-4309-1110-8200-670	112.25
82 00270243	V8211658	SMART & FINAL	12/12/24		MW	1212-9062-0-4301-1110-1000-670	97.40
82 00270244	V8214042	VISUAL EDGE IT INC	12/12/24		MW	1212-9061-0-5660-1110-2100-670	82.30
82 00270296	V8200332	COSTCO WHOLESALE	12/13/24		MW	1212-6105-0-4301-8500-1000-672	385.87
82 00270297	E8203437	GLENDAY, IRENE F	12/13/24		MW	1212-9061-0-5220-1110-2100-670	55.01
82 00270298	V8200764	ORANGE COUNTY DEPT OF ED	12/13/24		MW	1212-9062-0-5810-1110-1000-670	856.79
82 00270298	V8200764	ORANGE COUNTY DEPT OF ED	12/13/24		MW	1212-9062-0-5810-1110-1000-670	831.79
82 00270298	V8200764	ORANGE COUNTY DEPT OF ED	12/13/24		MW	1212-9062-0-5810-1110-1000-670	831.79
82 00270299	E8200982	PATEL, RENUKABEN C	12/13/24		MW	1212-9061-0-5220-1110-2100-670	28.01
SUBFUND 1212 Total:							37,528.22

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270125	V8201419	U.S. BANK	12/10/24		MW	1313-5310-0-4308-0000-3700-835	672.59
82 00270125	V8201419	U.S. BANK	12/10/24		MW	1313-5310-0-4344-0000-3700-835	163.84
82 00270125	V8201419	U.S. BANK	12/10/24		MW	1313-5310-0-4710-0000-3700-835	29.72
82 00270125	V8201419	U.S. BANK	12/10/24		MW	1313-5310-0-5240-0000-3700-835	630.00
82 00270125	V8201419	U.S. BANK	12/10/24		MW	1313-5310-0-5809-0000-3700-835	118.00
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	5,635.65
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,414.85
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	3,433.23
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,678.28
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,853.55
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,249.78
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,021.77
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,162.00
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,107.23
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,521.94
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,350.54
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,925.89
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	3,465.00
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	3,516.92
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,304.56
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	3,189.69
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,036.49
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,185.66
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	2,071.13
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,885.67
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,992.39
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	534.93
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	3,365.68
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,386.49
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,546.44
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,518.71
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	958.42

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82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	902.75
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,191.26
82 00270157	V8200168	CLEARBROOK FARMS	12/11/24		MW	1313-5310-0-4710-0000-3700-835	1,491.41
SUBFUND 1313 Total:							64,512.46

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270088	V8207354	PROFESSIONAL TURF SPECIALTIES	12/09/24		MW	1414-0203-0-5690-0000-8110-100	1,367.85
82 00270088	V8207354	PROFESSIONAL TURF SPECIALTIES	12/09/24		MW	1414-0203-0-5690-0000-8110-130	2,118.45
82 00270158	V8202138	I & B FLOORING	12/11/24		MW	1414-0203-0-5690-0000-8110-210	59,293.89
82 00270300	V8200160	ADCO ROOFING INC	12/13/24		MW	1414-0203-0-5690-0000-8110-850	1,693.60
SUBFUND 1414 Total:							64,473.79

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270245	V8202138	I & B FLOORING	12/12/24		MW	2525-9261-0-6274-0000-8500-636	3,310.91
82 00270246	V8200701	MOBILE MODULAR MGMT CORP	12/12/24		MW	2525-9262-0-5620-0000-8500-110	1,656.25
82 00270247	V8200932	SECO ELECTRIC & LIGHTING	12/12/24		MW	2525-9261-0-6274-0000-8500-636	1,186.90
		SUBFUND 2525			Total:		6,154.06

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 from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270248	V8210148	JM JUSTUS FENCE COMPANY	12/12/24		MW	2545-9265-0-6274-0000-8500-480	1,585.25
82 00270249	V8203582	MIRACLE RECREATION EQUIP CO	12/12/24		MW	2545-9265-0-6170-0000-8500-480	3,390.05
82 00270250	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	2545-9265-0-6280-0000-8500-480	810.00
82 00270250	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	2545-9265-0-6280-0000-8500-340	7,842.00
82 00270250	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	2545-9265-0-6280-0000-8500-450	6,633.00
82 00270250	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	2545-9265-0-6280-0000-8500-420	8,713.50
82 00270251	V8200932	SECO ELECTRIC & LIGHTING	12/12/24		MW	2545-9265-0-6270-0000-8500-420	28,685.66
82 00270252	V8210574	SHADE STRUCTURES INC	12/12/24		MW	2545-9265-0-6170-0000-8500-480	2,416.48
82 00270253	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/12/24		MW	2545-9265-0-6210-0000-8500-450	1,110.00
82 00270253	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/12/24		MW	2545-9265-0-6219-0000-8500-450	12,000.00
82 00270254	V8201030	TIME & ALARM SYSTEMS	12/12/24		MW	2545-9150-0-6270-0000-8500-390	1,903.00
82 00270254	V8201030	TIME & ALARM SYSTEMS	12/12/24		MW	2545-9150-0-6270-0000-8500-200	8,810.90
82 00270254	V8201030	TIME & ALARM SYSTEMS	12/12/24		MW	2545-9150-0-6270-0000-8500-470	8,562.80
82 00270301	V8200957	GOLDEN STATE WATER COMPANY	12/13/24		MW	2545-9265-0-6250-0000-8500-340	65,464.00
SUBFUND 2545 Total:							157,926.64

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270255	V8208830	NINYO & MOORE GEOTECHNICAL ENV	12/12/24		MW	3539-9251-0-6280-0000-8500-110	795.00
		SUBFUND 3539			Total:		795.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270256	V8214378	AW INDUSTRIES INC	12/12/24		MW	4040-9251-0-6290-0000-8500-110	21,000.00
		SUBFUND 4040			Total:		21,000.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270126	V8206826	KEENAN & ASSOCIATES	12/10/24		MW	6768-0004-0-5450-0000-6000-820	28,050.00
82 00270127	V8200175	PYLUSD WORKERS COMP TRUST	12/10/24		MW	6768-0004-0-5809-0000-6000-820	27,120.30
82 00270257	V8200175	PYLUSD WORKERS COMP TRUST	12/12/24		MW	6768-0004-0-5809-0000-6000-820	100,000.00
82 00270302	V8207352	DEPARTMENT OF INDUSTRIAL RELAT	12/13/24		MW	6768-0004-0-5450-0000-6000-820	90,005.00
82 00270303	V8214042	VISUAL EDGE IT INC	12/13/24		MW	6768-0004-0-5660-0000-6000-820	17.20
SUBFUND 6768		Total:					245,192.50

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 from 12/8/2024 to 12/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270128	V8205549	A C S I G DENTAL	12/10/24		MW	6769-0004-0-5875-0000-6000-820	213,582.82
82 00270129	V8208818	ANTHEM LIFE INSURANCE COMPANY	12/10/24		MW	6769-0004-0-5877-0000-6000-820	14,588.00
82 00270130	V8205860	CIGNA DENTAL HEALTH INC	12/10/24		MW	6769-0004-0-5875-0000-6000-820	526.69
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5870-0000-6000-820	41,794.00
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5871-0000-6000-820	918,457.00
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5872-0000-6000-820	72,928.00
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5873-0000-6000-820	1,390,483.00
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5874-0000-6000-820	1,088,644.00
82 00270131	V8200079	SELF INSURED SCHOOLS OF CALIFO	12/10/24		MW	6769-0004-0-5878-0000-6000-820	37,728.00
82 00270132	V8201082	VISION SERVICE PLAN	12/10/24		MW	6769-0004-0-5876-0000-6000-820	34,920.14
SUBFUND 6769 Total:							3,813,651.65
Grand Total:							6,632,475.55

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270304	E8203471	ALFARO, ALESSANDRA	12/16/24		MW	0101-0004-0-5220-1110-1000-706	185.73
82 00270305	V8214530	ASL AT HOME	12/16/24		MW	0101-6500-0-4210-5750-1190-650	59.99
82 00270305	V8214530	ASL AT HOME	12/16/24		MW	0101-6500-0-5815-5750-1190-650	19.98
82 00270306	E8203265	BURNETT, EVELIA	12/16/24		MW	0101-0791-0-4338-1110-2100-625	105.47
82 00270307	V8200009	CALIF WEEKLY EXPLORER INC	12/16/24		MW	0101-9017-0-5821-1110-1000-320	550.79
82 00270308	E8200020	CASABA, ROBERT A	12/16/24		MW	0101-6010-0-5220-1110-2100-670	39.46
82 00270309	V8208712	CERTIPORT	12/16/24		MW	0101-6387-0-5815-3800-1000-646	5,544.00
82 00270310	V8206979	CITY OF FULLERTON	12/16/24		MW	0101-0001-0-5550-1110-8200-990	1,299.65
82 00270311	V8214517	COASTAL ENTERPRISES	12/16/24		MW	0101-9017-0-4301-1110-1000-360	435.00
82 00270312	V8208470	CONSTANT CONTACT	12/16/24		MW	0101-6500-0-4412-5060-2100-650	692.55
82 00270313	V8211534	CRAFTSMAN WOOD FIRED PIZZA	12/16/24		MW	0101-0003-0-4338-0000-2700-100	81.02
82 00270314	E8203838	DAY, HEATHER	12/16/24		MW	0101-0003-0-4301-1110-1000-530	110.94
82 00270315	E8203346	ELLIOTT, RAY S	12/16/24		MW	0101-0003-0-5220-1110-1000-110	825.44
82 00270316	E8202937	ESPINOZA, PATRICIA	12/16/24		MW	0101-0004-0-4308-0000-7300-815	21.96
82 00270317	V8200438	FEDERAL EXPRESS	12/16/24		MW	0101-6500-0-5930-5001-2100-650	184.28
82 00270318	E8202555	GERSBACHER, LISA A	12/16/24		MW	0101-0791-0-5220-1110-2100-640	32.83
82 00270319	E8200373	GIBBONS, BLANCA E	12/16/24		MW	0101-0791-0-5220-1110-2100-625	34.57
82 00270320	V8200957	GOLDEN STATE WATER COMPANY	12/16/24		MW	0101-0001-0-5550-1110-8200-990	19,543.20
82 00270321	V8210211	IMPERIAL BAND INSTRUMENTS	12/16/24		MW	0101-6762-0-5660-1110-1000-621	72.67
82 00270322	E8203326	INCLEY, SHANINE	12/16/24		MW	0101-6500-0-5220-5770-1190-650	34.17
82 00270323	V8214509	JOHNSON, AMBER	12/16/24		MW	0101-6500-0-5157-5750-1180-650	2,905.58
82 00270324	V8206810	LAKESHORE LEARNING	12/16/24		MW	0101-3310-0-4301-5770-1110-650	97.86
82 00270324	V8206810	LAKESHORE LEARNING	12/16/24		MW	0101-3315-0-4301-5730-1110-650	414.22
82 00270324	V8206810	LAKESHORE LEARNING	12/16/24		MW	0101-6500-0-4301-5770-1110-651	-5.43
82 00270325	E8204290	LOPEZ, MORGAN	12/16/24		MW	0101-0004-0-5220-1110-3140-705	13.53
82 00270326	V8209356	N2Y INC	12/16/24		MW	0101-6500-0-5815-5001-2100-650	20,974.55
82 00270327	V8200247	PERMA BOUND	12/16/24		MW	0101-0003-0-4210-1110-1000-130	2,876.93
82 00270328	V8200434	PIKE, JASON	12/16/24		MW	0101-5630-0-5220-1110-3110-706	49.58
82 00270329	E8200120	PIKE, PEYTON L	12/16/24		MW	0101-0791-0-5220-1110-1000-706	20.37
82 00270330	V8200932	SECO ELECTRIC & LIGHTING	12/16/24		MW	0101-0004-0-5670-1110-1000-810	431.58
82 00270331	V8211126	SENECA FAMILY OF AGENCIES	12/16/24		MW	0101-6500-0-5851-5750-1180-650	8,213.94
82 00270332	V8211658	SMART & FINAL	12/16/24		MW	0101-2600-0-4301-1110-1000-670	132.93

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82 00270333	V8211143	SOLIANT HEALTH	12/16/24		MW	0101-6500-0-5151-5770-1190-650	2,080.00
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0003-0-4301-1110-1000-140	343.88
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0003-0-4301-1110-1000-200	93.30
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0003-0-4301-1110-1000-450	303.20
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0003-0-4301-1110-1000-480	18.89
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0003-0-4308-0000-2700-110	67.52
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-0004-0-4308-1110-2100-705	18.48
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-2600-0-4301-1110-1000-670	64.70
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-6010-0-4301-1110-1000-670	120.46
82 00270334	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	0101-6762-0-4301-1110-1000-621	550.71
82 00270335	V8201001	SUPER DUPER SCHOOL INC	12/16/24		MW	0101-6500-0-4301-5770-1190-650	121.72
82 00270335	V8201001	SUPER DUPER SCHOOL INC	12/16/24		MW	0101-6500-0-4305-5770-1190-650	625.32
82 00270336	V8201006	SUPPLYMASTER INC	12/16/24		MW	0101-9017-0-4343-1110-1000-170	199.10
82 00270337	V8214042	VISUAL EDGE IT INC	12/16/24		MW	0101-8150-0-5809-0000-8110-850	7.81
82 00270338	V8214303	WELLS FARGO BANK N.A.	12/16/24		MW	0101-0003-0-5640-1110-1000-380	387.70
82 00270339	V8214295	WELLS FARGO VENDOR FINANCIAL S	12/16/24		MW	0101-0003-0-5640-1110-1000-520	416.89
82 00270340	V8214343	ZEN EDUCATE INC	12/16/24		MW	0101-6500-0-5151-5770-1180-650	12,248.12
82 00270358	V8214366	AMERGIS HEALTHCARE STAFFING IN	12/17/24		MW	0101-6500-0-5151-5770-1180-650	12,089.03
82 00270359	E8201607	CAMPBELL, MARLANA C	12/17/24		MW	0101-0004-0-5220-0000-7700-810	10.18
82 00270360	E8204405	CARDIEL, AMANDA	12/17/24		MW	0101-6500-0-5220-5770-1190-650	32.16
82 00270361	E8204350	CELLA, SARAH	12/17/24		MW	0101-6500-0-5220-5750-1190-650	47.24
82 00270362	E8202811	CRAIK, ELAINE	12/17/24		MW	0101-6500-0-5220-5770-1190-650	34.97
82 00270363	E8203110	GAGNON, PAMELA D	12/17/24		MW	0101-6500-0-5220-5750-1190-650	37.32
82 00270364	E8203119	GRAY, RENEE K	12/17/24		MW	0101-0004-0-5240-1110-2100-705	143.30
82 00270365	E8203768	HERRERA, YAEL	12/17/24		MW	0101-4127-0-5220-1110-1000-650	40.33
82 00270366	V8213932	HEYING, BRUCE	12/17/24		MW	0101-6762-0-5660-1110-1000-621	175.00
82 00270367	V8200542	HIRSCH PIPE & SUPPLY CO	12/17/24		MW	0101-8150-0-4313-0000-8110-850	894.50
82 00270368	V8200547	HOME DEPOT	12/17/24		MW	0101-8150-0-4313-0000-8110-850	2,926.51
82 00270369	V8214335	IML SECURITY SUPPLY	12/17/24		MW	0101-8150-0-4313-0000-8110-850	71.97
82 00270370	E8204413	KHAMO, EMMA	12/17/24		MW	0101-0001-0-5220-1110-1000-620	93.80
82 00270371	V8213874	LAWSON PRODUCTS INC	12/17/24		MW	0101-0720-0-4315-5001-3600-865	154.35
82 00270372	E8202500	LONG, LORI J	12/17/24		MW	0101-0003-0-4338-0000-2700-140	178.61

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82 00270373	E8203500	LUKACH, MEGHANN M	12/17/24		MW	0101-0003-0-4338-0000-2700-130	209.08
82 00270374	E8203802	LUONG, JEAN	12/17/24		MW	0101-6500-0-5220-5770-1190-650	31.36
82 00270375	V8200679	MCFADDEN DALE HARDWARE	12/17/24		MW	0101-0004-0-4313-0000-8210-840	21.23
82 00270375	V8200679	MCFADDEN DALE HARDWARE	12/17/24		MW	0101-8150-0-4313-0000-8110-850	18.32
82 00270376	E8204304	PHIPPS, GABRIELA	12/17/24		MW	0101-6500-0-5220-5750-1130-650	51.66
82 00270377	V8200179	S & S WORLDWIDE INC	12/17/24		MW	0101-2600-0-4301-1110-1000-670	696.00
82 00270378	V8213495	SAFETY COMPLIANCE COMPANY	12/17/24		MW	0101-0004-0-5853-0000-8220-845	300.00
82 00270378	V8213495	SAFETY COMPLIANCE COMPANY	12/17/24		MW	0101-8150-0-5853-0000-8110-850	300.00
82 00270379	E8204414	SAUL, SINAN	12/17/24		MW	0101-0003-0-4338-0000-2700-140	16.97
82 00270380	V8200932	SECO ELECTRIC & LIGHTING	12/17/24		MW	0101-8150-0-4313-0000-8110-850	616.51
82 00270380	V8200932	SECO ELECTRIC & LIGHTING	12/17/24		MW	0101-8150-0-5690-0000-8110-850	408.68
82 00270381	V8211658	SMART & FINAL	12/17/24		MW	0101-2600-0-4301-1110-1000-670	350.64
82 00270382	V8213325	SMOG TECH	12/17/24		MW	0101-0720-0-5809-5001-3600-865	50.00
82 00270383	V8210712	SO CAL GRAD	12/17/24		MW	0101-0003-0-4301-1110-1000-130	14.01
82 00270384	V8200954	SO CALIF EDISON CO	12/17/24		MW	0101-0001-0-5540-1110-8200-990	5,171.03
82 00270385	V8211024	SOUTH COAST WATER CO	12/17/24		MW	0101-8150-0-5670-0000-8110-100	100.00
82 00270386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/17/24		MW	0101-0003-0-4301-1110-1000-360	34.45
82 00270386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/17/24		MW	0101-3315-0-4301-5730-1110-650	334.63
82 00270387	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/17/24		MW	0101-2600-0-6210-0000-8500-310	1,305.00
82 00270387	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/17/24		MW	0101-2600-0-6210-0000-8500-430	536.25
82 00270388	V8201006	SUPPLYMASTER INC	12/17/24		MW	0101-0003-0-4301-1110-1000-100	1,023.77
82 00270389	E8200144	TARDAGUILA, CARMEN Y	12/17/24		MW	0101-6500-0-5220-5770-1190-650	105.86
82 00270390	V8200346	TRANSPORTATION CHARTER SERVICE	12/17/24		MW	0101-0723-0-5816-1110-3600-865	1,870.00
82 00270391	V8209247	TYLER TECHNOLOGIES	12/17/24		MW	0101-0720-0-4317-5001-3600-865	10,993.95
82 00270391	V8209247	TYLER TECHNOLOGIES	12/17/24		MW	0101-0720-0-5660-5001-3600-865	41,695.14
82 00270391	V8209247	TYLER TECHNOLOGIES	12/17/24		MW	0101-0723-0-4317-1110-3600-865	5,663.63
82 00270391	V8209247	TYLER TECHNOLOGIES	12/17/24		MW	0101-0723-0-5660-1110-3600-865	21,479.24
82 00270392	V8201595	UNITED PARCEL SERVICE	12/17/24		MW	0101-0004-0-4308-0000-7300-815	32.90
82 00270393	V8201075	VERIZON WIRELESS	12/17/24		MW	0101-8150-0-5940-0000-8110-850	2,821.77
82 00270394	V8205738	VISTA PAINT	12/17/24		MW	0101-8150-0-4313-0000-8110-850	331.33
82 00270395	V8214042	VISUAL EDGE IT INC	12/17/24		MW	0101-0003-0-5660-1110-1000-100	236.08
82 00270396	V8201132	YORBA LINDA WATER DISTRICT	12/17/24		MW	0101-0001-0-5550-1110-8200-990	1,244.63

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82 00270397	V8214343	ZEN EDUCATE INC	12/17/24		MW	0101-2600-0-5110-1110-1000-670	6,410.58
82 00270402	V8200074	A Z BUS SALES INC	12/18/24		MW	0101-0723-0-5690-1110-3600-865	2,181.69
82 00270403	V8214241	ADVANCE AUTO PARTS	12/18/24		MW	0101-0720-0-4315-5001-3600-865	281.21
82 00270404	V8211254	ALL CITY MANAGEMENT SERVICES I	12/18/24		MW	0101-0004-0-5809-1110-1000-865	12,494.13
82 00270405	V8214366	AMERGIS HEALTHCARE STAFFING IN	12/18/24		MW	0101-2600-0-5110-1110-1000-670	14,454.48
82 00270406	V8201867	ANIXTER DISTRIBUTION	12/18/24		MW	0101-8150-0-4313-0000-8110-850	139.15
82 00270407	V8210792	APRINTIS INC	12/18/24		MW	0101-0003-0-4301-1110-1000-130	1,278.00
82 00270408	V8200161	B & M LAWN & GARDEN CENTER	12/18/24		MW	0101-0004-0-4313-0000-8220-845	200.20
82 00270408	V8200161	B & M LAWN & GARDEN CENTER	12/18/24		MW	0101-0004-0-5660-0000-8220-845	848.06
82 00270409	V8209309	BEST CONTRACTING SERVICES INC	12/18/24		MW	0101-8150-0-5690-0000-8110-470	2,950.00
82 00270410	V8200009	CALIF WEEKLY EXPLORER INC	12/18/24		MW	0101-3010-0-5821-1110-1000-380	467.99
82 00270411	V8200267	CERTIFIED TRANS SERVICES INC	12/18/24		MW	0101-0723-0-5816-1110-3600-865	8,273.80
82 00270412	V8212180	CINTAS CORPORATION	12/18/24		MW	0101-0720-0-5560-5001-3600-865	46.42
82 00270412	V8212180	CINTAS CORPORATION	12/18/24		MW	0101-0723-0-5560-5001-3600-865	156.50
82 00270412	V8212180	CINTAS CORPORATION	12/18/24		MW	0101-8150-0-5640-0000-8110-850	491.55
82 00270413	V8200224	CITY OF ANAHEIM	12/18/24		MW	0101-0001-0-5540-1110-8200-990	10,326.42
82 00270413	V8200224	CITY OF ANAHEIM	12/18/24		MW	0101-0001-0-5550-1110-8200-990	1,601.34
82 00270414	V8214144	CORDOVA & SON INC	12/18/24		MW	0101-0004-0-5660-1110-8200-865	1,028.25
82 00270415	V8200332	COSTCO WHOLESALE	12/18/24		MW	0101-2600-0-4301-1110-1000-670	137.35
82 00270416	V8213119	COUNTRY CITY TOWING INC.	12/18/24		MW	0101-0723-0-5809-1110-3600-865	450.00
82 00270417	V8200245	CVT RECYCLING	12/18/24		MW	0101-0004-0-5670-0000-8220-845	933.51
82 00270418	V8207165	DIRECT DOOR & HARDWARE INC	12/18/24		MW	0101-8150-0-4313-0000-8110-850	76.85
82 00270419	V8208714	DS WATER OF AMERICA INC.	12/18/24		MW	0101-8150-0-5640-0000-8110-850	411.77
82 00270420	V8210119	FACTORY MOTOR PARTS	12/18/24		MW	0101-0004-0-4313-1110-8200-865	56.93
82 00270420	V8210119	FACTORY MOTOR PARTS	12/18/24		MW	0101-0720-0-4315-5001-3600-865	1,605.85
82 00270421	V8200438	FEDERAL EXPRESS	12/18/24		MW	0101-6500-0-5930-5001-2100-650	43.65
82 00270422	V8200446	FLEET SERVICES	12/18/24		MW	0101-0720-0-4315-5001-3600-865	1,010.04
82 00270422	V8200446	FLEET SERVICES	12/18/24		MW	0101-0723-0-4315-1110-3600-865	301.31
82 00270423	V8209770	FULLER ENGINEERING INC	12/18/24		MW	0101-8150-0-5670-0000-8110-850	1,898.11
82 00270424	V8214229	GOLDEN WEST SECURITY SUPPLY CO	12/18/24		MW	0101-8150-0-5690-0000-8110-850	81.89
82 00270425	V8200500	GRAINGER	12/18/24		MW	0101-8150-0-4313-0000-8110-850	413.66
82 00270426	V8214471	ONE DAY SIGNS INC	12/18/24		MW	0101-8150-0-4313-0000-8110-850	651.89

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82 00270427	V8210095	ORANGE COUNTY FIRE PROTECTION	12/18/24		MW	0101-0723-0-4317-1110-3600-865	2,682.60
82 00270427	V8210095	ORANGE COUNTY FIRE PROTECTION	12/18/24		MW	0101-8150-0-5660-0000-8110-850	81.56
82 00270427	V8210095	ORANGE COUNTY FIRE PROTECTION	12/18/24		MW	0101-8150-0-5670-0000-8110-850	400.00
82 00270428	V8214444	ORANGE COUNTY PUBLIC SAFETY	12/18/24		MW	0101-2600-0-6250-0000-8500-430	864.00
82 00270429	V8200773	ORVAC ELECTRONICS	12/18/24		MW	0101-8150-0-4313-0000-8110-850	148.86
82 00270429	V8200773	ORVAC ELECTRONICS	12/18/24		MW	0101-8150-0-4313-0000-8110-850	4,696.82
82 00270430	V8213400	PARADISE DRINKING WATER	12/18/24		MW	0101-0720-0-4338-5001-3600-865	27.85
82 00270431	V8200795	PARKHOUSE TIRE INC	12/18/24		MW	0101-0720-0-4312-5001-3600-865	2,514.99
82 00270432	V8205966	PEARSON EDUCATION	12/18/24		MW	0101-3315-0-4305-5001-2100-650	572.94
82 00270432	V8205966	PEARSON EDUCATION	12/18/24		MW	0101-6500-0-4305-5001-2100-650	184.88
82 00270433	V8207666	PEST OPTIONS INC	12/18/24		MW	0101-0004-0-5670-0000-8210-840	2,732.53
82 00270434	V8200844	PRO ED INC	12/18/24		MW	0101-3310-0-5815-5001-2100-650	3,200.00
82 00270435	V8214052	REECE PLUMBING	12/18/24		MW	0101-8150-0-4313-0000-8110-850	1,493.98
82 00270436	V8200869	REFRIGERATION SUPPLIES DIST	12/18/24		MW	0101-8150-0-4313-0000-8110-850	3,678.57
82 00270437	V8214458	RUSH TRUCK CENTERS OF CALIFORN	12/18/24		MW	0101-0723-0-5690-1110-3600-865	444.65
82 00270438	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/18/24		MW	0101-0003-0-4301-1110-1000-100	288.17
82 00270438	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/18/24		MW	0101-0003-0-4301-1110-1000-170	78.06
82 00270438	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/18/24		MW	0101-0003-0-4301-1110-1000-450	377.84
82 00270438	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/18/24		MW	0101-0003-0-4308-0000-2700-120	37.06
82 00270439	V8208943	SWEETWATER SOUND INC	12/18/24		MW	0101-6762-0-4301-1110-1000-621	378.41
82 00270440	V8207785	THE PARENT INSTITUTE FOR QUALI	12/18/24		MW	0101-3010-0-4301-1110-2495-625	2,145.00
82 00270440	V8207785	THE PARENT INSTITUTE FOR QUALI	12/18/24		MW	0101-3010-0-5810-1110-2495-625	7,250.00
82 00270440	V8207785	THE PARENT INSTITUTE FOR QUALI	12/18/24		MW	0101-9080-0-5810-1110-2495-625	58,000.00
82 00270441	V8210698	XEROX FINANCIAL SERVICES LLC	12/18/24		MW	0101-0003-0-5640-1110-1000-140	313.84
82 00270441	V8210698	XEROX FINANCIAL SERVICES LLC	12/18/24		MW	0101-0003-0-5640-1110-1000-360	287.84
82 00270441	V8210698	XEROX FINANCIAL SERVICES LLC	12/18/24		MW	0101-0004-0-5640-0000-7530-830	107.45
82 00270442	V8201132	YORBA LINDA WATER DISTRICT	12/18/24		MW	0101-0001-0-5550-1110-8200-990	13,280.75
82 00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24		MW	0101-0003-0-4301-1110-1000-120	514.95
82 00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24		MW	0101-0003-0-4301-1110-1000-200	38.41
82 00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24		MW	0101-0003-0-4301-1110-1000-450	97.37
82 00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24		MW	0101-0003-0-4301-1110-1000-490	54.31
82 00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24		MW	0101-0003-0-4308-0000-2700-120	183.40

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82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0003-0-4410-0000-2700-120	0.00
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0003-0-4301-1110-1000-420	64.55
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0004-0-4343-1110-1000-810	246.05
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0004-0-4411-1110-1000-810	1,388.84
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0720-0-4343-5001-3600-865	200.74
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0720-0-4411-5001-3600-865	1,291.72
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-0791-0-4411-5750-1110-440	863.25
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6266-0-5810-1110-1000-645	5.00
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6500-0-4411-5750-1190-650	1,662.98
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6500-0-4308-5001-2100-650	70.02
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6762-0-4410-1110-1000-140	1,499.66
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6762-0-4301-1110-1000-621	260.99
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6762-0-4343-1110-1000-640	241.41
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6762-0-4411-1110-1000-640	5,464.81
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6762-0-4411-1110-1000-685	7,659.45
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-6770-0-4410-1110-1000-140	2,173.91
82	00270450	V8204532	AMAZON.COM CORPORATE CREDIT	12/19/24	MW	0101-9097-0-4301-1110-4200-670	522.00
82	00270451	E8203248	AYLLON, ELIZABETH	12/19/24	MW	0101-6500-0-5220-5770-1190-650	30.35
82	00270452	E8203358	BULTSMA, LORI L	12/19/24	MW	0101-0004-0-5220-1110-3140-705	18.56
82	00270453	E8203853	BURNETT, THOMAS	12/19/24	MW	0101-0004-0-5220-1110-1000-810	33.37
82	00270454	E8202811	CRAIK, ELAINE	12/19/24	MW	0101-6500-0-5220-5770-1190-650	114.17
82	00270455	E8203292	CROSSNO, LINDA	12/19/24	MW	0101-0001-0-5220-1110-1000-180	37.32
82	00270456	E8203320	DIXON, BRITTNEY R	12/19/24	MW	0101-0004-0-5220-0000-7300-815	33.77
82	00270457	E8203110	GAGNON, PAMELA D	12/19/24	MW	0101-6500-0-5220-5750-1190-650	49.85
82	00270458	E8204153	GUIROLA, EMMA	12/19/24	MW	0101-6500-0-5220-5770-1190-650	41.94
82	00270459	E8200790	GUTIERREZ, SANDRA C	12/19/24	MW	0101-6500-0-5220-5770-1190-650	33.84
82	00270460	V8213641	HANNA INTERPRETING SERVICES LL	12/19/24	MW	0101-0004-0-5810-1110-2495-646	400.75
82	00270460	V8213641	HANNA INTERPRETING SERVICES LL	12/19/24	MW	0101-6500-0-5810-5760-1110-650	1,804.19
82	00270461	E8200541	HASKELL, GREGG D	12/19/24	MW	0101-6500-0-5220-5770-1190-650	60.03
82	00270462	V8214547	ICS SERVICE	12/19/24	MW	0101-8150-0-5670-0000-8110-220	94.00
82	00270463	V8200561	IMPERIAL SPRINKLER SUPPLY INC	12/19/24	MW	0101-0000-0-8699-0000-0000-000	219.28
82	00270464	V8213069	INTERQUEST GROUP INC	12/19/24	MW	0101-0004-0-5690-1110-1000-705	650.00

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82 00270465	V8200579	J W PEPPER OF LOS ANGELES	12/19/24		MW	0101-0003-0-4301-1110-1000-210	116.36
82 00270466	E8200341	LAPORTE, PAUL D	12/19/24		MW	0101-0791-0-5220-1110-2100-625	18.36
82 00270467	E8202267	MARINO, ELAINE	12/19/24		MW	0101-6500-0-5220-5770-1190-650	47.03
82 00270468	V8211527	MONTGOMERY HARDWARE CO	12/19/24		MW	0101-0003-0-4410-0000-8500-220	1,460.69
82 00270469	V8202145	OCAD ASSOCIATION	12/19/24		MW	0101-0003-0-5816-1110-1000-140	1,195.00
82 00270470	E8202883	OKUNO, MARTHA I	12/19/24		MW	0101-6500-0-5220-5770-1190-650	68.40
82 00270471	V8213995	ORBACH HUFF & HENDERSON LLP	12/19/24		MW	0101-0001-0-5807-0000-7200-990	25,317.44
82 00270472	E8204304	PHIPPS, GABRIELA	12/19/24		MW	0101-6500-0-5220-5750-1130-650	57.89
82 00270473	E8203549	PICCIOTTA, DANIELA	12/19/24		MW	0101-0003-0-4301-1110-1000-140	60.00
82 00270474	V8204752	PROFESSIONAL TUTORS OF AMERICA	12/19/24		MW	0101-6500-0-5151-5770-1190-650	824.50
82 00270475	E8203368	SANTANGELO, GINA	12/19/24		MW	0101-0004-0-5220-1110-3140-705	29.01
82 00270476	V8206838	SECTRAN SECURITY INC	12/19/24		MW	0101-0004-0-5809-0000-7350-815	1,964.58
82 00270477	V8210712	SO CAL GRAD	12/19/24		MW	0101-0003-0-4301-1110-1000-100	123.98
82 00270477	V8210712	SO CAL GRAD	12/19/24		MW	0101-0003-0-4301-1110-1000-120	16.31
82 00270478	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	12/19/24		MW	0101-0004-0-5806-0000-7300-815	558.74
82 00270478	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	12/19/24		MW	0101-8150-0-5806-0000-8110-850	3,087.76
82 00270479	V8212335	SOUTHERN CALIFORNIA SCIENCE OL	12/19/24		MW	0101-0003-0-5310-1110-1000-100	750.00
82 00270480	E8204416	SRIRUKSA, LOAN	12/19/24		MW	0101-0003-0-4338-0000-2700-130	444.05
82 00270481	V8213643	THE STEPPING STONES GROUP LLC	12/19/24		MW	0101-9108-0-5810-5770-1190-650	12,954.00
82 00270482	E8204415	THOMPSON, VICTORIA	12/19/24		MW	0101-0003-0-4338-0000-2700-130	66.00
82 00270483	V8200384	THREADCRAFT EMBROIDERY	12/19/24		MW	0101-6762-0-4301-1110-1000-685	541.91
82 00270484	V8213528	UNIVERSAL CHEERLEADERS ASSOCIA	12/19/24		MW	0101-6762-0-5816-1110-1000-110	1,365.00
82 00270485	V8208678	VS ATHLETICS	12/19/24		MW	0101-6762-0-4301-1110-1000-110	1,408.41
82 00270486	V8213331	WEVIDEO INC	12/19/24		MW	0101-6770-0-5815-1110-1000-230	789.84
82 00270487	V8212359	WITH HOPE THE AMBER CRAIG	12/19/24		MW	0101-7435-0-5810-1110-1000-706	2,400.00
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-100	10.84
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-130	39.08
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-210	191.82
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-230	78.28
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-230	71.76
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4308-0000-2700-130	195.88
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-210	114.96

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82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0003-0-4301-1110-1000-420	6.51
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0004-0-4343-1110-1000-810	32.82
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-0791-0-4301-1110-1000-100	600.25
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-3310-0-4301-5770-1110-650	278.31
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-3310-0-4301-5770-1190-650	328.42
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-3315-0-4301-5730-1110-650	18.48
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-6053-0-4301-1110-1000-635	22.73
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-6500-0-4301-5750-1190-650	491.10
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-6762-0-4301-1110-1000-230	209.09
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-6762-0-4301-1110-1000-250	219.33
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-8150-0-4313-0000-8110-850	44.46
82 00270508	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	0101-9017-0-4301-1110-1000-420	104.01
82 00270509	E8204375	AYALA-TREVINO, ANNA MARIE	12/20/24		MW	0101-6762-0-5220-1110-1000-621	57.22
82 00270510	E8203248	AYLLON, ELIZABETH	12/20/24		MW	0101-6500-0-5220-5770-1190-650	23.72
82 00270511	E8204417	BARAJAS, PAUL	12/20/24		MW	0101-0001-0-5220-1110-1000-180	66.20
82 00270512	E8202498	BARTON, SARAH	12/20/24		MW	0101-0791-0-4301-1110-1000-210	284.98
82 00270513	E8204035	CAHOON, HALEY	12/20/24		MW	0101-6500-0-5220-5770-1190-650	48.17
82 00270514	E8204086	CAVISH, BRENNEN	12/20/24		MW	0101-0004-0-5220-1110-1000-810	41.41
82 00270515	V8214512	CHATTERBOXES	12/20/24		MW	0101-9108-0-5810-5770-1190-650	2,528.50
82 00270516	V8200224	CITY OF ANAHEIM	12/20/24		MW	0101-0001-0-5540-1110-8200-990	47,404.67
82 00270516	V8200224	CITY OF ANAHEIM	12/20/24		MW	0101-0001-0-5550-1110-8200-990	14,169.90
82 00270517	V8214552	DIANE SWEENEY CONSULTING	12/20/24		MW	0101-3010-0-5810-1110-1000-625	10,500.00
82 00270518	E8204266	DISCHIAVI, SIERRA	12/20/24		MW	0101-6762-0-5220-1110-1000-621	41.88
82 00270519	E8200236	EDMONDSON, SHARON M	12/20/24		MW	0101-6762-0-5220-1110-1000-621	41.41
82 00270520	E8202840	FABRIZIO, DAVID	12/20/24		MW	0101-0723-0-5240-1110-3600-865	31.43
82 00270521	E8204310	FIEN, SAMANTHA	12/20/24		MW	0101-2600-0-5220-0000-3140-670	48.84
82 00270522	E8204389	GARCIA, VINCENT	12/20/24		MW	0101-0723-0-5240-1110-3600-865	34.98
82 00270523	E8204221	GOOCH, BRANDON	12/20/24		MW	0101-0004-0-5220-1110-1000-810	208.18
82 00270524	V8208315	HARBOTTLE LAW GROUP	12/20/24		MW	0101-0004-0-5807-1110-2100-705	1,052.50
82 00270524	V8208315	HARBOTTLE LAW GROUP	12/20/24		MW	0101-6500-0-5807-5001-2100-650	22,196.00
82 00270525	E8200541	HASKELL, GREGG D	12/20/24		MW	0101-6500-0-5220-5750-1190-650	56.88
82 00270526	E8202118	HIRAGA-NITZEL, PATRICIA S	12/20/24		MW	0101-0004-0-5220-1110-3140-705	30.22

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82 00270527	V8213269	HOULIHAN, PATRICIA K	12/20/24		MW	0101-6500-0-5810-5770-1190-650	480.00
82 00270528	V8200579	J W PEPPER OF LOS ANGELES	12/20/24		MW	0101-0003-0-4301-1110-1000-100	686.15
82 00270529	V8214509	JOHNSON, AMBER	12/20/24		MW	0101-6500-0-5157-5750-1180-650	377.08
82 00270530	E8204318	KLEIN, MICHAEL	12/20/24		MW	0101-6762-0-5220-1110-1000-621	45.09
82 00270531	V8201934	LOS ANGELES COUNTY OFFICE ED	12/20/24		MW	0101-0791-0-5240-1110-2100-685	25.00
82 00270532	E8203328	MANN, JONATHAN O	12/20/24		MW	0101-6762-0-5220-1110-1000-621	47.04
82 00270533	E8202267	MARINO, ELAINE	12/20/24		MW	0101-6500-0-5220-5770-1190-650	75.38
82 00270534	V8203477	MEDCO SUPPLY COMPANY	12/20/24		MW	0101-0008-0-4301-0000-8200-805	269.25
82 00270535	V8207174	MOREY S MUSIC STORE INC	12/20/24		MW	0101-6762-0-4301-1110-1000-621	75.00
82 00270535	V8207174	MOREY S MUSIC STORE INC	12/20/24		MW	0101-6762-0-4410-1110-1000-621	15,207.60
82 00270536	V8200723	N O C R O P	12/20/24		MW	0101-0000-0-7143-0000-9200-990	214,382.00
82 00270536	V8200723	N O C R O P	12/20/24		MW	0101-6387-0-7143-0000-9200-646	24,500.80
82 00270537	E8202883	OKUNO, MARTHA I	12/20/24		MW	0101-6500-0-5220-5770-1190-650	26.80
82 00270538	V8214052	REECE PLUMBING	12/20/24		MW	0101-8150-0-4313-0000-8110-850	17,567.95
82 00270539	E8204371	RUVALCABA, DIANA	12/20/24		MW	0101-0004-0-5220-1110-1000-810	6.03
82 00270540	V8200179	S & S WORLDWIDE INC	12/20/24		MW	0101-2600-0-4301-1110-1000-670	1,361.20
82 00270541	E8204391	SAGALIEV, ELLEN	12/20/24		MW	0101-0003-0-4301-1110-1000-140	14.99
82 00270542	V8200949	SMART & FINAL	12/20/24		MW	0101-2600-0-4301-1110-1000-670	43.01
82 00270543	V8211658	SMART & FINAL	12/20/24		MW	0101-0003-0-4301-1110-1000-240	152.02
82 00270544	V8214400	SMITH SHARPE REFRACTORY INC	12/20/24		MW	0101-6762-0-4301-0000-8500-130	13,926.85
82 00270545	V8210712	SO CAL GRAD	12/20/24		MW	0101-0003-0-4301-1110-1000-100	167.48
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-0003-0-4301-1110-1000-230	54.24
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-0003-0-4301-1110-1000-340	193.13
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-0003-0-4301-1110-1000-420	0.00
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-0003-0-4301-1110-1000-450	111.25
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-0003-0-4301-1110-1000-480	8.08
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-6500-0-4308-5001-2100-650	213.65
82 00270546	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/20/24		MW	0101-8150-0-4308-0000-8110-850	106.74
82 00270547	V8213605	SPECTRUM CENTER - ROSSIER PARK	12/20/24		MW	0101-6500-0-5150-5750-1180-650	3,240.17
82 00270547	V8213605	SPECTRUM CENTER - ROSSIER PARK	12/20/24		MW	0101-6500-0-5851-5001-3600-650	676.00
82 00270548	E8200335	SPEED, KARRITA E	12/20/24		MW	0101-0723-0-5240-1110-3600-865	44.73
82 00270549	V8211078	TEACHERS PAY TEACHERS	12/20/24		MW	0101-0003-0-4301-1110-1000-100	194.97

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82 00270550	V8214470	THE CRAIG SCHOOL	12/20/24		MW	0101-6500-0-5150-5750-1180-650	4,102.50
82 00270551	V8214193	THE SPEECH PATHOLOGY GROUP INC	12/20/24		MW	0101-9108-0-5151-5770-1190-650	25,454.58
82 00270552	E8202160	THOMSEN, TAMARA L	12/20/24		MW	0101-6500-0-5220-5770-1190-650	36.52
82 00270553	E8204287	TOWSON, MARY	12/20/24		MW	0101-6762-0-5220-1110-1000-621	31.02
82 00270554	E8204249	WESTON, KEITH	12/20/24		MW	0101-0723-0-5240-1110-3600-865	325.34
SUBFUND 0101		Total:					886,577.12

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270341	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	1212-6105-0-4301-8500-1000-672	68.31
82 00270341	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	1212-9062-0-4301-1110-1000-670	10.76
82 00270398	E8204246	PEREZ, MONETTE	12/17/24		MW	1212-9062-0-5220-1110-2100-670	76.58
82 00270399	V8200932	SECO ELECTRIC & LIGHTING	12/17/24		MW	1212-9061-0-6274-0000-8500-420	2,170.52
82 00270400	E8202889	WOLCOTT, KAREN M	12/17/24		MW	1212-9061-0-5220-1110-2100-670	37.52
82 00270443	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/18/24		MW	1212-9062-0-4301-1110-1000-670	48.58
82 00270488	E8204367	CORONA, MARCIA	12/19/24		MW	1212-9062-0-5220-1110-2100-670	27.94
82 00270489	E8204368	HARVEY, IRENE	12/19/24		MW	1212-9062-0-5220-1110-2100-670	62.04
82 00270490	E8203730	MENDOZA PAZ, GUADALUPE	12/19/24		MW	1212-9061-0-5220-1110-2100-670	75.64
82 00270491	V8214191	PRECISION DYNAMICS CORPORATION	12/19/24		MW	1212-9061-0-4342-1110-2100-670	935.25
82 00270492	V8200949	SMART & FINAL	12/19/24		MW	1212-5025-0-4301-8500-1000-672	86.53
82 00270492	V8200949	SMART & FINAL	12/19/24		MW	1212-6105-0-4301-8500-1000-672	362.81
82 00270555	V8204532	AMAZON.COM CORPORATE CREDIT	12/20/24		MW	1212-6105-0-4301-1110-1000-672	19.56
82 00270556	E8204249	WESTON, KEITH	12/20/24		MW	1212-9062-0-5220-1110-2100-670	62.85
SUBFUND 1212 Total:							4,044.89

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82 00270342	V8204532	AMAZON.COM CORPORATE CREDIT	12/16/24		MW	1313-5310-0-4308-0000-3700-835	39.78
82 00270343	V8211820	CULLIGAN OF SANTA ANA	12/16/24		MW	1313-5310-0-5690-0000-3700-835	67.10
82 00270344	V8213889	DIPPIN DOTS ICS CREAM	12/16/24		MW	1313-5310-0-4710-0000-3700-835	460.80
82 00270345	V8208714	DS WATER OF AMERICA INC.	12/16/24		MW	1313-5310-0-4710-0000-3700-835	144.88
82 00270346	V8211251	FOOD SAFETY SYSTEMS	12/16/24		MW	1313-5310-0-5690-0000-3700-835	80.00
82 00270346	V8211251	FOOD SAFETY SYSTEMS	12/16/24		MW	1313-5310-0-5810-0000-3700-835	6,575.00
82 00270347	V8213592	INDIVIDUAL FOODSERVICE	12/16/24		MW	1313-5310-0-4339-0000-3700-835	22,717.82
82 00270348	V8200130	M2 IMAGE SOLUTIONS INC	12/16/24		MW	1313-5310-0-4344-0000-3700-835	150.80
82 00270349	V8211029	OLD GROVE ORANGE INC	12/16/24		MW	1313-5467-0-4710-0000-3700-835	24,587.00
82 00270349	V8211029	OLD GROVE ORANGE INC	12/16/24		MW	1313-5467-0-5810-0000-3700-835	1,000.00
82 00270350	V8212326	OLIVER PRODUCTS	12/16/24		MW	1313-5310-0-4339-0000-3700-835	26,555.60
82 00270351	V8207666	PEST OPTIONS INC	12/16/24		MW	1313-5310-0-5690-0000-3700-835	1,766.10
82 00270352	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/16/24		MW	1313-5310-0-4308-0000-3700-835	59.95
82 00270353	V8214533	STERNO DELIVERY LLC	12/16/24		MW	1313-5310-0-4344-0000-3700-835	805.95
82 00270354	V8211870	TRIDENT BEVERAGE INC	12/16/24		MW	1313-5310-0-4710-0000-3700-835	445.50
82 00270355	V8210243	US FOODS INC	12/16/24		MW	1313-5310-0-4710-0000-3700-835	785.06
82 00270356	V8214042	VISUAL EDGE IT INC	12/16/24		MW	1313-5310-0-5660-0000-3700-835	182.83
82 00270357	V8210698	XEROX FINANCIAL SERVICES LLC	12/16/24		MW	1313-5310-0-5640-0000-3700-835	138.01
82 00270493	V8213889	DIPPIN DOTS ICS CREAM	12/19/24		MW	1313-5310-0-4710-0000-3700-835	460.80
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	27,779.46
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4713-0000-3700-835	1,549.80
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	156,857.93
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4713-0000-3700-835	1,116.00
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	12,945.89
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4713-0000-3700-835	215.80
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	6,783.58
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	7,948.97
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4713-0000-3700-835	98.80
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4710-0000-3700-835	7,472.36
82 00270502	V8204754	GOLD STAR	12/19/24		MW	1313-5310-0-4713-0000-3700-835	192.40
82 00270503	V8200165	PAPA JOHN'S PIZZA	12/19/24		MW	1313-5310-0-4710-0000-3700-835	46,838.00
82 00270504	V8207666	PEST OPTIONS INC	12/19/24		MW	1313-5310-0-5690-0000-3700-835	1,766.10

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270505	V8206838	SECTRAN SECURITY INC	12/19/24		MW	1313-5310-0-5809-0000-3700-835	494.00
82 00270506	V8201075	VERIZON WIRELESS	12/19/24		MW	1313-5310-0-5940-0000-3700-835	516.90
82 00270557	V8209717	ACTION SALES	12/20/24		MW	1313-5310-0-4410-0000-3700-835	10,296.46
82 00270557	V8209717	ACTION SALES	12/20/24		MW	1313-5310-0-6430-0000-3700-835	26,143.49
SUBFUND 1313		Total:					396,038.92

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270444	V8200701	MOBILE MODULAR MGMT CORP	12/18/24		MW	2525-9262-0-5620-0000-8500-320	843.75
82 00270444	V8200701	MOBILE MODULAR MGMT CORP	12/18/24		MW	2525-9262-0-5620-0000-8500-140	1,687.50
82 00270445	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2525-9256-0-6210-0000-8500-360	4,390.00
82 00270445	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2525-9261-0-6210-0000-8500-630	5,900.00
SUBFUND 2525 Total:							12,821.25

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270446	V8203502	PUBLIC ECONOMICS INC	12/18/24		MW	2545-9150-0-5810-0000-8500-855	54.54
82 00270447	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2545-9265-0-6210-0000-8500-340	2,587.50
82 00270447	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2545-9265-0-6210-0000-8500-450	2,775.00
82 00270447	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2545-9265-0-6210-0000-8500-420	2,812.50
82 00270447	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	2545-9261-0-6210-0000-8500-470	4,290.00
82 00270558	V8207004	RWP	12/20/24		MW	2545-9265-0-6274-0000-8500-450	6,384.50
SUBFUND 2545 Total:							18,904.04

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270448	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	4040-9256-0-6210-0000-8500-510	2,505.57
82 00270448	V8209848	STUDIO PLUS ARCHITECTURE CORP	12/18/24		MW	4040-9256-0-6210-0000-8500-350	4,091.00
SUBFUND 4040 Total:							6,596.57

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270401	V8200175	PYLUSD WORKERS COMP TRUST	12/17/24		MW	6768-0004-0-5809-0000-6000-820	25,583.78
82 00270449	V8213647	BREA URGENT CARE INC.	12/18/24		MW	6768-0004-0-5810-0000-6000-820	270.00
82 00270507	V8200175	PYLUSD WORKERS COMP TRUST	12/19/24		MW	6768-0004-0-5809-0000-6000-820	6,422.26
SUBFUND 6768		Total:					32,276.04

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82	00270559	V8200364 P Y L U S D PROP/LOSS LIAB	12/20/24		MW	6770-0004-0-5450-0000-6000-820	10,077.63
		SUBFUND 6770					
		Total:					10,077.63
						Grand Total:	1,367,336.46

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82 00270560	V8214446	ACCESS HUMAN POTENTIAL LLC	12/23/24		MW	0101-0004-0-5810-1110-1000-636	12,160.00
82 00270561	E8200142	AGUILAR, GINA M	12/23/24		MW	0101-0003-0-4338-0000-2700-120	358.07
82 00270562	E8202473	AGUILAR, LINDSEY N	12/23/24		MW	0101-6500-0-5220-5750-1190-650	12.06
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4308-0000-2700-240	415.09
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-100	165.30
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-110	163.41
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-110	1,806.62
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-130	348.93
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-130	51.65
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-130	368.44
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-140	95.58
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4343-1110-1000-140	162.04
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-140	297.15
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-220	48.49
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-230	154.53
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-250	197.29
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-340	1,231.60
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-360	16.29
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4301-1110-1000-420	244.19
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0003-0-4308-0000-2700-130	134.28
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0004-0-4308-1110-1000-810	104.70
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0004-0-4343-1110-1000-810	3,767.10
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-0791-0-4301-1110-1000-210	194.14
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-2600-0-4301-1110-1000-670	814.48
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-3315-0-4301-5730-1110-650	174.19
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-6500-0-4301-5770-1120-650	118.84
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-6500-0-4301-5770-1190-650	328.62
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-6500-0-4301-5750-1190-650	158.94
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-6762-0-4301-1110-1000-200	241.52
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-7435-0-4301-1110-1000-685	1.09
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-9017-0-4301-1110-1000-140	205.53
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-9017-0-4301-1110-1000-340	501.98

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82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-9017-0-4301-1110-1000-380	314.29
82 00270564	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	0101-9017-0-4301-1110-1000-240	1,151.03
82 00270565	V8214366	AMERGIS HEALTHCARE STAFFING IN	12/23/24		MW	0101-6500-0-5151-5770-1180-650	13,047.26
82 00270566	V8211851	AMERICAN ASSOCIATION OF TEACHE	12/23/24		MW	0101-0003-0-4301-1110-1000-140	176.00
82 00270567	V8210792	APRINTIS INC	12/23/24		MW	0101-0003-0-4301-1110-1000-100	1,652.00
82 00270568	V8205929	AVID CENTER	12/23/24		MW	0101-0791-0-5240-1110-1000-230	675.00
82 00270569	E8204375	AYALA-TREVINO, ANNA MARIE	12/23/24		MW	0101-6762-0-5220-1110-1000-621	30.28
82 00270570	V8207103	BEACON SALES ACQUSITION INC	12/23/24		MW	0101-8150-0-4313-0000-8110-850	276.23
82 00270571	V8214559	BOLIN TECHNOLOGY	12/23/24		MW	0101-0004-0-5670-1110-1000-810	715.00
82 00270572	E8204418	BOTELLO, MICHELLE	12/23/24		MW	0101-0003-0-5240-1110-1000-130	5.23
82 00270573	E8204421	BUECHLER, NICOLE	12/23/24		MW	0101-0001-0-5220-1110-1000-180	69.68
82 00270574	E8204035	CAHOON, HALEY	12/23/24		MW	0101-6500-0-5220-5770-1190-650	222.04
82 00270575	V8208712	CERTIPORT	12/23/24		MW	0101-6387-0-5815-3800-1000-646	6,144.00
82 00270576	V8214512	CHATTERBOXES	12/23/24		MW	0101-9108-0-5810-5770-1190-650	2,749.50
82 00270577	E8204419	CHORN, ALIEXIS	12/23/24		MW	0101-0003-0-4301-1110-1000-220	39.92
82 00270578	V8200825	CITY OF PLACENTIA	12/23/24		MW	0101-0003-0-5809-1110-1000-100	991.76
82 00270579	V8206493	CLAY-KING.COM	12/23/24		MW	0101-6770-0-4301-1110-1000-110	1,521.34
82 00270579	V8206493	CLAY-KING.COM	12/23/24		MW	0101-6770-0-4410-1110-1000-110	2,815.44
82 00270580	V8200332	COSTCO WHOLESALE	12/23/24		MW	0101-0791-0-4338-1110-2495-250	227.23
82 00270580	V8200332	COSTCO WHOLESALE	12/23/24		MW	0101-2600-0-4301-1110-1000-670	76.09
82 00270581	V8212349	DREAMS FOR SCHOOLS	12/23/24		MW	0101-2600-0-5110-1110-1000-670	1,842.76
82 00270581	V8212349	DREAMS FOR SCHOOLS	12/23/24		MW	0101-2600-0-5810-1110-1000-670	13,029.58
82 00270582	E8200235	EVANS, JEFFREY P	12/23/24		MW	0101-6762-0-5220-1110-1000-621	71.29
82 00270583	V8207042	FAGEN FRIEDMAN & FULFROST LLP	12/23/24		MW	0101-0004-0-5807-0000-7400-730	10,461.13
82 00270584	E8203369	FANG, MATTHEW	12/23/24		MW	0101-6762-0-5220-1110-1000-621	55.48
82 00270585	E8203627	FANG, WEI	12/23/24		MW	0101-6762-0-5220-1110-1000-621	69.35
82 00270585	E8203627	FANG, WEI	12/23/24		MW	0101-6762-0-5240-1110-1000-621	27.34
82 00270586	E8203876	FOULADI, JENNIFER	12/23/24		MW	0101-0004-0-5220-1110-2100-635	18.76
82 00270587	E8202781	GOODRICH, JOY	12/23/24		MW	0101-3310-0-5240-5730-1110-650	166.17
82 00270588	V8214394	HARMONY AUDITORY VERBAL THERAP	12/23/24		MW	0101-6500-0-5810-5750-1110-650	680.00
82 00270589	E8202917	HUNG, GARY	12/23/24		MW	0101-6762-0-5220-1110-1000-621	9.05
82 00270590	V8200021	IMAGINATION MACHINE LLC	12/23/24		MW	0101-6770-0-5821-1110-1000-310	2,414.00

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82 00270591	E8203326	INCLEY, SHANINE	12/23/24		MW	0101-6500-0-5220-5001-2100-650	27.34
82 00270592	V8200574	IRVINE PARK RAILROAD	12/23/24		MW	0101-9017-0-5816-1110-1000-420	1,848.00
82 00270593	E8201886	JACOB, LORRAINE A	12/23/24		MW	0101-6500-0-5220-5770-1190-650	32.16
82 00270594	E8200245	LLEWELLYN JR., RAYMOND T	12/23/24		MW	0101-6762-0-5220-1110-1000-621	59.70
82 00270595	V8214221	MAJOR LEAGUE PRINTING	12/23/24		MW	0101-0791-0-4301-1110-1000-100	4,880.00
82 00270596	E8204314	MAMROT, KERRY	12/23/24		MW	0101-6500-0-5240-5050-2100-650	138.75
82 00270597	E8200989	MC GINNIS, WENDY L	12/23/24		MW	0101-6500-0-5220-5770-1190-650	52.53
82 00270598	V8207174	MOREY S MUSIC STORE INC	12/23/24		MW	0101-6762-0-4301-1110-1000-110	1,458.84
82 00270599	V8211375	NAPA COUNTY OFFICE OF	12/23/24		MW	0101-3550-0-5240-3800-1000-646	4,200.00
82 00270600	E8203650	NEUMAYR, ROSE	12/23/24		MW	0101-6762-0-5220-1110-1000-621	68.94
82 00270601	V8202145	OCAD ASSOCIATION	12/23/24		MW	0101-0003-0-5310-1110-1000-110	1,395.00
82 00270601	V8202145	OCAD ASSOCIATION	12/23/24		MW	0101-0003-0-4301-1110-1000-110	93.80
82 00270602	V8213850	OLIVE CREST ACADEMY	12/23/24		MW	0101-6500-0-5150-5750-1180-650	3,984.27
82 00270602	V8213850	OLIVE CREST ACADEMY	12/23/24		MW	0101-6500-0-5851-5001-3600-650	971.46
82 00270603	V8213307	OREN R BOXER PH.D A PSYCHOLOGI	12/23/24		MW	0101-3310-0-5810-5770-1190-650	7,500.00
82 00270604	V8200434	PIKE, JASON	12/23/24		MW	0101-5630-0-5220-1110-3110-706	49.18
82 00270605	E8204420	PITTMAN, ANTONIA	12/23/24		MW	0101-6500-0-5220-5770-1190-650	17.55
82 00270606	E8204377	PLAZA, FRANCISCA	12/23/24		MW	0101-6500-0-5220-5750-1190-650	59.97
82 00270607	E8203776	POTTER, BIRD	12/23/24		MW	0101-0003-0-4301-1110-1000-140	205.64
82 00270608	E8204374	SANTIZO, MARLON	12/23/24		MW	0101-6762-0-5220-1110-1000-621	24.39
82 00270609	E8202686	SAYLORS, ELISE	12/23/24		MW	0101-0004-0-5220-1110-3140-705	52.19
82 00270610	E8204265	SEITZ, ROBERT J	12/23/24		MW	0101-6762-0-5220-1110-1000-621	12.86
82 00270611	V8211126	SENECA FAMILY OF AGENCIES	12/23/24		MW	0101-6500-0-5851-5750-1180-650	8,213.94
82 00270612	E8203104	SHERMAN, DANIELLE	12/23/24		MW	0101-6500-0-5220-5770-1190-650	130.12
82 00270613	V8200949	SMART & FINAL	12/23/24		MW	0101-0791-0-4338-1110-2495-250	60.21
82 00270614	V8211658	SMART & FINAL	12/23/24		MW	0101-2600-0-4301-1110-1000-670	1,021.68
82 00270615	V8211143	SOLIANT HEALTH	12/23/24		MW	0101-6500-0-5151-5770-1190-650	2,177.50
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-140	79.20
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-200	146.55
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-210	57.42
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-310	214.97
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-340	95.29

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82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-380	913.06
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-390	156.23
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-400	109.35
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-430	389.05
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-480	13.24
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-490	338.81
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-1110-1000-510	135.47
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-5750-1110-440	325.26
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4301-5001-2700-441	350.55
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0003-0-4308-0000-2700-110	193.99
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0004-0-4308-1110-1000-810	24.56
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0004-0-4308-1110-1000-706	6.73
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0004-0-4301-1110-1000-636	6.63
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-0791-0-4301-1110-1000-250	181.19
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-2600-0-4301-1110-1000-670	248.71
82 00270617	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	12/23/24		MW	0101-6762-0-4301-1110-1000-360	3,912.11
82 00270618	E8203873	STAMP, EVIN	12/23/24		MW	0101-6762-0-5220-1110-1000-621	66.53
82 00270619	V8201006	SUPPLYMASTER INC	12/23/24		MW	0101-0003-0-4301-1110-1000-310	303.97
82 00270620	V8208721	SUSANNE M SMITH INC	12/23/24		MW	0101-6500-0-5810-5770-1190-650	2,000.00
82 00270621	V8214042	VISUAL EDGE IT INC	12/23/24		MW	0101-0003-0-5660-1110-1000-310	269.24
82 00270621	V8214042	VISUAL EDGE IT INC	12/23/24		MW	0101-0004-0-5660-0000-7540-832	7.76
SUBFUND 0101		Total:					136,068.26

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/22/2024 to 12/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270622	V8200205	BREA OLINDA UNIFIED SCHOOL DIS	12/23/24		MW	1010-6500-0-7221-5001-9200-000	535,323.28
		SUBFUND 1010			Total:		535,323.28

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/22/2024 to 12/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270623	V8204532	AMAZON.COM CORPORATE CREDIT	12/23/24		MW	1212-6105-0-4301-8500-1000-672	260.80
82 00270624	V8211658	SMART & FINAL	12/23/24		MW	1212-9062-0-4301-1110-1000-670	262.75
82 00270625	V8201006	SUPPLYMASTER INC	12/23/24		MW	1212-9061-0-4301-1110-2100-670	430.23
82 00270626	V8214042	VISUAL EDGE IT INC	12/23/24		MW	1212-9061-0-5660-1110-2100-670	1.17
SUBFUND 1212 Total:							954.95

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/22/2024 to 12/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270627	E8204045	CARR, AMANDA	12/23/24		MW	1313-5310-0-5220-0000-3700-835	29.01
82 00270628	E8203487	CARTER, ROCHELLE DEANNE	12/23/24		MW	1313-5310-0-5220-0000-3700-835	175.60
82 00270629	E8203229	LUEVANO, ORLANDO	12/23/24		MW	1313-5310-0-5220-0000-3700-835	101.77
82 00270630	V8200130	M2 IMAGE SOLUTIONS INC	12/23/24		MW	1313-5310-0-4308-0000-3700-835	1,336.49
82 00270631	V8211879	NU HEALTH FOODS LLC	12/23/24		MW	1313-5310-0-4710-0000-3700-835	15,052.80
82 00270632	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	12/23/24		MW	1313-5310-0-5806-0000-3700-835	1,352.73
82 00270633	E8203213	SULLIVAN, MARTINA G	12/23/24		MW	1313-5310-0-5220-0000-3700-835	20.90
SUBFUND 1313		Total:					18,069.30

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/22/2024 to 12/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270634	V8204932	J S EASTERDAY CONSTRUCTION INC	12/23/24		MW	2545-9261-0-6270-0000-8500-440	21,647.06
	SUBFUND 2545	Total:					21,647.06

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/22/2024 to 12/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270635	V8207832	MONJARAS & WISMEYER GROUP INC	12/23/24		MW	6768-0004-0-5810-0000-6000-820	945.00
82 00270636	V8214452	P I P S	12/23/24		MW	6768-0004-0-5809-0000-6000-820	239,234.67
		SUBFUND 6768			Total:		240,179.67
Grand Total:							952,242.52

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

NOTICES OF COMPLETION

Projects may only be accepted as complete by action of the Governing Board. The following projects have been inspected by District staff and found to be substantially complete:

P.O. Number	Contractor	Project
U82C0598	Ironwood Plumbing, Inc.	Morse Elementary School Bid No. 222-01 Gas leak repair by meter
U82C0060	Ironwood Plumbing, Inc.	Glenview Elementary School Bid No. 222-01 Install plumbing for new preschool project
U82C0438	Ironwood Plumbing, Inc.	Glenview Elementary School Bid No. 222-01 Install fire line plumbing for new preschool project
T82C0981	JM Justus Fence Company	Glenview Elementary School Bid No. 223-11 Install chain link fence and gates for new preschool project
T82V0119	Miracle Recreation Equipment Co.	Glenview Elementary School Install new playground for new preschool project
T82V0343	Miracle Recreation Equipment Co.	Glenview Elementary School Installation of play swings
U82P0440	PMC Concrete Contractors, Inc.	Fairmont Elementary School Remove and replace existing concrete stairs
T82P1060	Shade Structures, Inc.	Glenview Elementary School Install shade structure for new preschool project
T82V0185	SKC Company	Glenview Elementary School New DSA approved modular building for new preschool project

T82C0889

Time & Alarm Systems

Glenview Elementary School

Bid No. 220-07

Install low voltage and data network system
additions required for new preschool project

Administrator

Donald Rosales, Director, Purchasing

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**UNIT BID NO. 220-07, NFPA 72 FIRE ALARM TESTING AND INSPECTION SERVICES
AND UNIT BID LOW VOLTAGE SERVICES**

Background

On May 7, 2024, the Board awarded Unit Bid No. 220-07 for NFPA 72 fire alarm testing and inspection services and a unit bid for low-voltage services to Time and Alarm Systems. The 2024-25 authorized amount was an estimated cost. The requested increase will be used for the installation of low-voltage systems at the new preschool and expanded learning projects that were not included in the original authorized amount. This increase will allow continued use of Unit Bid 220-07 through June 30, 2025.

Authorized Amount	\$550,000
Requested Increase in Authorization Amount	<u>\$200,000</u>
Total New Authorized Amount	<u>\$750,000</u>

An increase in the authorized amount is required for additional work that will utilize Unit Bid No. 220-07.

Financial Impact

- General Fund (0101) – Routine Restricted Maintenance NTE \$200,000
- General Fund (0101) – ELOP
- Capital Facilities Fund (2525)
- Capital Facilities Agency Fund (2545)
- Child Development Fund (1212)

Administrator

Ralph Figueroa, Director, Maintenance and Facilities

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

UNIT BID NO. 222-01, PLUMBING SERVICES

Background

On June 4, 2024, the Board awarded Unit Bid No 222-01 for plumbing services to Ironwood Plumbing, Inc. and Pacific Plumbing Company. The 2024-25 authorized amount was an estimated cost. The requested increase will be used for the installation of plumbing at the new preschool and expanded learning projects that were not included in the original authorized amount. This increase will allow continued use of Unit Bid 222-01 through June 30, 2025.

Authorized Amount	\$985,000
Requested Increase in Authorization Amount	<u>\$575,000</u>
Total New Authorized Amount	<u>\$1,560,000</u>

An increase in the authorized amount is required for additional work that will utilize Unit Bid No 222-01.

Financial Impact

General Fund (0101) – Routine Restricted Maintenance NTE \$575,000
General Fund (0101) – ELOP
Capital Facilities Fund (2525)
Capital Facilities Agency Fund (2545)
Child Development Fund (1212)

Administrator

Ralph Figueroa, Director, Maintenance and Facilities

Recommendation

Approve an increase to the 2024-25 authorized amount for Unit Bid No. 222-01 for plumbing services with Ironwood Plumbing, Inc. and Pacific Plumbing Company through June 30, 2025.
(M&F)

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

UNIT BID NO. 223-10, FLOORING INSTALLATION SERVICES

Background

On June 4, 2024, the Board awarded Unit Bid No 223-10 for flooring installation services to I&B Flooring and Signature Flooring, Inc. The 2024-25 authorized amount was an estimated cost. The requested increase will be used for the installation of flooring at Orange County School of Computer Science that was not included in the original authorized amount. This increase will allow continued use of Unit Bid No 223-10 through June 30, 2025.

Authorized Amount	\$750,000
Requested Increase in Authorization Amount	<u>\$150,000</u>
Total New Authorized Amount	<u>\$900,000</u>

An increase in the authorized amount is required for additional work that will utilize Unit Bid No 223-10.

Financial Impact

General Fund (0101) – Routine Restricted Maintenance NTE \$150,000
General Fund (0101) – ELOP
Capital Facilities Fund (2525)
Capital Facilities Agency Fund (2545)
Child Development Fund (1212)

Administrator

Ralph Figueroa, Director, Maintenance and Facilities

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

UNIT BID NO. 224-11, ELECTRICAL SERVICES

Background

On March 12, 2024, the Board awarded Unit Bid No. 224-11 for electrical services to Seco Electric and Lighting. The 2024-25 authorized amount was an estimated cost. The requested increase will be used for electrical services for the new preschool and expanded learning projects and various projects that were not included in the original authorized amount. This increase will allow continued use of Unit Bid No. 224-11 through April 30, 2025.

Authorized Amount	\$800,000
Requested Increase in Authorization Amount	<u>\$125,000</u>
Total New Authorized Amount	<u>\$925,000</u>

An increase in the authorized amount is required for additional work that will utilize Unit Bid No 224-11.

Financial Impact

General Fund (0101) – Routine Restricted Maintenance NTE \$125,000
General Fund (0101) – ELOP
Capital Facilities Fund (2525)
Capital Facilities Agency Fund (2545)
Child Development Fund (1212)

Administrator

Ralph Figueroa, Director, Maintenance and Facilities

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

RFP NO. 2021-02, FACILITY EQUIPMENT SERVICES

Background

On June 4, 2024, the Board awarded RFP No. 2021-02 for facility equipment services to Control Air Enterprises, LLC and F.M. Thomas Air Conditioning, Inc. The facility equipment services include annual service and repair needs on existing equipment, labor, and materials for new installations. The existing equipment annual service requirements include ice machines, cooling towers, chillers, and various HVAC equipment throughout the district. The 2024-25 authorized amount was an estimated cost. The requested increase will be used for the installation of replacement HVAC units at Orange County School of Computer Science that were not included in the original authorized amount. This increase will allow continued use of RFP No. 2021-02 through June 30, 2025.

Authorized Amount	\$425,000
Requested Increase in Authorization Amount	<u>\$200,000</u>
Total New Authorized Amount	<u>\$625,000</u>

An increase in the authorized amount is required for additional work that will utilize RFP No. 2021-02.

Financial Impact

General Fund (0101) – Routine Restricted Maintenance NTE \$200,000
General Fund (0101) – ELOP
Capital Facilities Fund (2525)
Capital Facilities Agency Fund (2545)
Child Development Fund (1212)

Administrator

Ralph Figueroa, Director, Maintenance and Facilities

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

ARCHITECTURAL SERVICES, EL DORADO HIGH SCHOOL

Background

Higginson Architects, Inc. will provide architectural design services for the replacement of the outdoor bleachers at El Dorado High School. This will include the design of new aluminum bleachers located at the track and field. The Higginson Architects, Inc. proposal includes design development, construction documents, specifications, DSA approval process, construction administration, and DSA closeout.

In order to proceed with the replacement of the outdoor bleacher project and process payment for this service, the approval of an architectural services proposal is required. The scope of work and proposed fee has been reviewed by the Maintenance and Facilities Department staff and found to be appropriate for the work defined.

Financial Impact

Capital Facilities Agency Fund (2545)

NTE \$16,060

Administrator

Ralph Figueroa, Director, Maintenance and Facilities



November 25, 2024

Max Van de Mortel
Construction Administrator
Placentia Yorba Linda Unified School District
1301 E. Orangethorpe Avenue
Placentia, California 92870

Re: Proposal for Architectural & Engineering Services
New Aluminum Bleachers –El Dorado HS Campus

P.O. #	DATE
W.O. #	
AUTH. BY	

5866
[Signature]
12/16/24

Dear Mr. Van de Morel,

Higginson Architects, Inc. is pleased to submit the following Proposal to provide Architectural and Engineering Services for the above-referenced Project.

1.0 PROJECT DESCRIPTION

1.1 The Project is the design for the construction of a new aluminum bleacher (maximum 11 rows high) at El Dorado High School Campus, 1651 Valencia Avenue, Placentia, California.

1.2 It is our understanding the following services will be provided:

- Architectural & Engineering Services
 - Design Development Phase (DD)
 - Construction Documents Phase (CD)
 - Specifications
 - DSA Approval Process
 - Basic Construction Administration
 - Close-out Assistance

1.3 Higginson Architects, Inc. understands this project will be submitted and processed through the Division of the State Architect (DSA).

2.0 SCOPE OF SERVICES


2.1 Design Development Phase (DD)


With the intention of incorporating details and design requirements as required by the project, our services during this phase will include the following:

2.1.1 Coordinate with district and project management team to establish the final design for the proposed bleacher construction.

2.1.1.1 Identify all required accessible parking and POT upgrades.



- 
- 2.1.2 Upon approval, review the DD Phase drawings with the District and make modifications as required.
 - 2.1.3 Develop outline sheet specifications for District and consultant team review, editing and approval.
 - 2.1.4 One (1) on-site District meeting is included in this phase.
- 2.2 Construction Documents (CD)
With the intention of developing documents for the bidding and construction of the project, our services will include the following:
- 2.2.1 Prepare final architectural and engineering drawings, specifications and bidding documents (if required). Included in fee will be the following engineering components:
 - 2.2.1.1: Coordinate Bleacher drawings into construction document set
 - 2.2.1.2 Structural Engineering oversight and countersign documents (If required)
 - 2.2.2 Coordinate final CD comments from District with drawings, specifications and bidding documents.
 - 2.2.3 Prepare final Specifications for District review and approval.
 - 2.2.4 One (1) virtual meeting with District is included in this phase.
- 2.3 Plan Check Assistance
With the intention of obtaining DSA approvals, our services during this phase will include the following:
- 2.3.1 Submit and provide technical assistance in obtaining approvals from the Division of the State Architect (DSA).
 - 2.3.2 Schedule appointments with DSA and coordinate the pre-submittal process for the Projects.
 - 2.3.3 Address back-check comments within the drawings and specifications and attend virtual back check appointment to facilitate Project approval.
- 2.4 Bidding Assistance (not required at this time)
- 2.5 Basic Construction Administration (CA)
With the intention of administering the construction process, our services during this phase will include the following:
- 2.5.1 Attend virtual pre-construction meeting to assist Contractor in establishing the methods for administering the construction process with the Project Team, Project Inspector and District.

- 
- 2.5.2 Visit the site to become generally familiar with the construction progress and quality of the work completed, as well as conformance with the Construction Documents. Up to two (2) Site Visits are included in this proposal. Additional site visits, if needed, will be billed on an hourly basis.
 - 2.5.3 Based on Architect's periodic observations, review of the construction schedule, payment schedule and evaluations of the contractor's application for payment, Architect shall review and comment on the amounts due the contractor.
 - 2.5.4 Review and accept, reject or take other appropriate action upon contractor's submittal schedule and submittals of shop drawings, product samples, and samples for the purpose of checking for conformance with the approved Construction Documents.
 - 2.5.5 The estimated time of construction for this work is approximately thirty days.

3.0 EXCLUSIONS

- 3.1 Geotechnical report.
- 3.2 Hazardous material investigation and abatement recommendations.
- 3.3 Civil Engineering and topographic surveys.
- 3.4 All bonds, utility charges, public agency fees, and title company fees.
- 3.5 Underground utility location services.
- 3.6 Close-Out or Certification of any previous non-certified projects.
- 3.7 Testing and Inspection.
- 3.8 Detailed quantity surveys/inventories of material or equipment.
- 3.9 Costs for bidding, shipping, mailing, printing, reproductions, and photography of design documents.
- 3.10 Preparation of as-built or record drawings.
- 3.11 Value engineering, life cycle cost analysis, construction phasing and interim housing design services.
- 3.12 Fire Hydrant and fire sprinkler design.
- 3.13 Design of retaining walls and major site improvements for accessibility upgrades.

3.14 Full structural engineering. Assume structural engineer will review and counter-stamp blea cher manufacturers drawings (if required)

4.0 PROPOSED FEE

4.1 Higginson Architects, Inc. proposes to provide services in accordance with the Scope of Services outlined within **Section 2.0** above for a fixed fee of **Fourteen Thousand Six Hundred Dollars (\$14,600)**.

4.2 Should there be changes to the scope of the project that affect the fee, we will not proceed without a written and signed authorization from our client for Additional Services. Our hourly rates are defined in Exhibit "B".

4.3 Reimbursable expenses are in addition to the fee and are defined in Exhibit "A".

5.0 SCHEDULE

5.1 The following is the proposed schedule for completion of deliverables, based on issuance of a formal services agreement:

- o Field Work: 1 Week
- o Construction Documents: 4 Weeks
- o DSA Submittal: TBD
- o DSA Approval: TBD
- o Bidding: TBD
- o Construction: 30 Days

We trust the above proposal meets with your approval. We at Higginson Architects, Inc. look forward to working with you and the Placentia Yorba Linda Unified School District Team on this Project. If you should have any questions, please do not hesitate to give me a call.

Sincerely,

Higginson Architects, Inc



David Higginson, AIA
CEO

Attach: Exhibit A Reimbursable Expenses
Exhibit B 2024 Hourly Billing Rates
Exhibit C Fee Breakdown by Phase

EXHIBIT "A"

1.0 REIMBURSABLE EXPENSES

- 1.1 Reimbursable expenses are in addition to compensation for our professional services. Expenses will be billed at cost plus an administrative markup of 15%. **Reimbursable expenses are anticipated to (+/- \$800).**
- 1.2 Expenses which may be incurred in conjunction with the project and will be paid directly by Placentia Yorba Linda Unified School District are listed below. We will send an electronic copy of pre-design, design, bid and/or construction documents to the Reprographics Company designated by the Placentia Yorba Linda Unified School District for the following:
- Reproduction of plans, specifications and other related materials for review by Placentia Yorba Linda Unified School District and submittals to public agencies.
 - Reproduction of the bid documents for general bidding purposes.
 - Reproduction of the construction document sets for the implementation of the construction.
- 1.3 Expenses which may be incurred in conjunction with the project and have been included within our fee are as follows:
- Reproduction of plans, specifications and other related materials for internal review by A/E team.
 - Telephone calls and facsimile transmissions.
- 1.4 Reimbursable Expenses, which are not included within our fee and may include the following:
- Permit filing fees.
 - Unique presentation of printed material specifically requested by client or another public agency.
 - Printing by outside reprographics company authorized by Placentia Yorba Linda Unified School District.
 - Travel expenses outside of Orange County.
 - Postage and delivery charges for printed documents and express/overnight mailings.

EXHIBIT "B"

1.0 2024 HOURLY BILLING RATES

For any additional services that may be authorized by the Placentia Yorba Linda Unified School District, our 2024 Billing Rates will apply. These hourly rates are updated on an annual basis.

<u>Architectural Staff</u>	<u>Hourly Rate</u>
▪ Architect / Officer	\$ 225.00
▪ Senior Associate	\$ 165.00
▪ Technical	\$ 110.00
▪ Administrative/Clerical	\$ 95.00

EXHIBIT "C"

1.0 FEE BREAKDOWN BY PHASE

Task 2.1 Project Initiation	\$0.00
Task 2.2 Project Information	\$1,460.00
Task 2.3 Schematic Design (Not Required)	\$0.00
Task 2.4 City Entitlement Process (Not Required)	\$0.00
Task 2.5 Design Development Phase	\$3,650.00
Task 2.6 Construction Documents	\$5,840.00
Task 2.7 Government Processing	\$730.00
Task 2.8 Bidding Assistance	\$730.00
Task 2.9 Construction Administration	\$1,460.00
Task 3.0 Close Out / Occupancy	\$730.00
	\$0.00
Total	\$14,600.00

**Placentia-Yorba Linda Unified School District
Board of Education Special Meeting
January 14, 2025**

DESIGNATED DISTRICT PERSONNEL SIGNATURES, RESOLUTION NO. 24-09

Background

In accordance with Education Code Section 42633, “the governing board of each school district shall be responsible for filing or causing to be filed with the County Superintendent of Schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name...no order on the funds of any school district shall be approved by the County Superintendent of Schools unless the signatures are on file in his office.”

The Orange County Department of Education requires that all designated personnel authorized to sign various documents as listed on the attached resolution be approved by the Board of Education.

Financial Impact

Not applicable

Administrator

Terry Kerans, Administrative Secretary, Administrative Services

RESOLUTION OF THE BOARD OF TRUSTEES
OF PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OR ORANGE COUNTY, STATE OF CALIFORNIA

RESOLUTION NO. 24-09

January 14, 2025

I, _____, President of the governing Board of the above named School District of Orange County, California, hereby certify that the said Board at a regular/special meeting thereof, held on the ____ day of _____, 2025 adopted by a majority vote of said Board, a board action/resolution that the following named persons be authorized to sign and/or **electronically** approve payments and documents related to Payroll, Accounts Payable Batches, Purchase Orders, Contracts, and Travel Reimbursement Requisitions, as indicated, and that all previous authorization of signatures are rescinded.

NAME	SIGNATURE	PAYROLL DOCUMENTS ¹	ACCOUNTS PAYABLE BATCHES ²	PURCHASE ORDERS	CONTRACTS	TRAVEL REIMBURSEMENTS
Phuong Tran		X	X	X	X	X
Ralph Figueroa		X				X
Suzanne Morales		X		X		X
Dana Griffiths		X				
Renee Gray		X				X
Don Rosales		X		X	X	X

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day _____, 2025.

President: _____
Marilyn Anderson

¹ Documents related to payroll such as, but not limited to: Affidavits, Cancel Checks, Notice of Employment/Change Status, Payroll Authorization, Time Sheets, and Vendor Requests ² District using the Bitech Classic or Business Plus system only

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

MANAGEMENT SYSTEM FOR STUDENT BODY ORGANIZATIONS

Background

ASBWorks is a comprehensive management system tailored specifically for student body organizations. The program comprises a fully automated set of tools designed to streamline and enhance the daily tasks associated with student bodies. ASBWorks is an online platform with features including a complete general ledger, online web store, and online and offline point-of-sale capabilities. Furthermore, ASBWorks hosts and provides support for the training and assistance of the system. This enables the district to have oversight of all Associated Student Body (ASB) accounts.

The district has used ASBWorks with satisfaction for the past year as a complete solution for student body governance with the most advanced technology and security available to operate and oversee district ASB accounts.

Financial Impact

General Fund (0101) NTE \$15,710.63

Administrator

Phuong Tran, Director, Fiscal Services

Software License Agreement



This Software License Agreement ("Agreement") is entered into between Gray Step Software, Inc. ("Licensor") and Placentia-Yorba Linda Unified School District ("Customer") on **January 18, 2025** ("Contract Date").

1. Definitions

- a. *Software.* The term "Software" shall mean the computer program in object code on the Licensor's website.
- b. *Customer.* The term "Customer" shall mean the named entity signing this agreement.

2. License

- a. *Grant of License.* Licensor grants Customer, pursuant to the terms and conditions of this Agreement, a nonexclusive nontransferable license to use the Software on Licensor's Website.
- b. *Restrictions on Use.* Customer agrees to use the Software only for Customer's own business. Customer shall not (i) permit any parent, subsidiaries, affiliated entities or third parties to use the Software, (ii) process or permit to be processed the data of any other party, (iii) use the Software in the operation of a service bureau, or (iv) use the Software in any manner that is unlawful, or that does not conform to local, state or federal guidelines or compliance.
- c. *Modifications, Reverse Engineering.* Customer agrees that only Licensor shall have the right to alter, maintain, enhance or otherwise modify the Software. Customer shall not disassemble, decompile or reverse engineer the Software's computer programs.
- d. *Delivery.* Licensor shall grant access to the Software on Licensor's website within five (5) days of the effective date of this Agreement.
- e. *In General.* In consideration for the license granted by Licensor under this Agreement, Customer shall pay Licensor a fee in the amount of \$15,710.63 annually beginning the Contract Date (the "License Fee"). License Fee is based on usage for the following number of sites.

ASBWorks Accounting Software (January 18, 2025, to June 30, 2025)

QTY	TYPE	FEE	TOTAL
7	Middle School	\$ 366.21	\$ 2,563.47
4	High School	\$ 593.54	\$ 2,374.17
	Total		\$ 4,937.63

ASBWorks Accounting Software (July 1, 2025, to June 30, 2026)

QTY	TYPE	FEE	TOTAL
7	Middle School	\$ 799.00	\$ 5,593.00
4	High School	\$ 1,295.00	\$ 5,180.00
	Total		\$ 10,773.00

Notes:

- f. *Technology Fee on Webstore Transactions.* Licensor will charge webstore guests a technology convenience fee to be assessed upon checkout not to exceed \$.95 per transaction.
- g. *Payment Terms.* Payment in full shall be tendered within 45 days of receiving invoice from Gray Step Software, Inc.
- h. *Taxes.* Customer shall, in addition to the other amounts payable under this Agreement, pay all sales, use, value added or other taxes, federal, state or otherwise, however designated, which are levied or imposed by reason of the transactions contemplated by this Agreement.
- i. *Optional Equipment.* Optional equipment such as point of sale hardware may be purchased at standard prices located on our website at www.graystep.com.

3. Ownership

- a. *Title.* Customer and Licensor agree that Licensor owns all proprietary rights, including patent, copyright, trade secret, trademark and other proprietary rights, in and to the Software and any corrections, bug fixes, enhancements, updates or other modifications, including custom modifications, to the Software, whether made by Licensor or any third party.
- b. *Pupil Records.* All Pupil Records obtained by the Licensor from the Customer continue to be the property of and under control of the Customer. At the Customer's request, all records will be made available by the Licensor to the Customer for the use of

distribution to pupils, parents, and legal guardians at the Customer’s discretion. The Licensor shall not use any information in a Pupil Record for any purposes other than those required or specifically permitted by the Software License Agreement.

- c. *Transfers.* Under no circumstances shall Customer allow access to any person or entity not named in this Agreement to Licensor’s website and Software without Licensor’s prior written consent.

4. Confidential Information

- a. *Confidentiality.* Customer agrees that the Software contains proprietary information, including trade secrets, know-how and confidential information that is the exclusive property of Licensor. During the period this Agreement is in effect and at all times after its termination, Customer and its employees shall maintain the confidentiality of this information and not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party nor use such information except as authorized by this Agreement. Customer shall not disclose any such proprietary information concerning the Software, including any flow charts, logic diagrams, user manuals and screens, to persons not an employee of Customer without the prior written consent of Licensor. Neither party shall use or disclose any Confidential Information, including information covered under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), provided by the other party except as necessary to carry out the terms of this contract. A party receiving Confidential Information from the other shall use the highest commercial reasonable degree of care to protect that Confidential Information, including ensuring that its employees with access to such Confidential Information have agreed in writing not to disclose the Confidential Information.

5. Use and Training

- a. *Use and Training.* Customer shall limit the use of the Software to its employees who have been appropriately trained. On-site training by Licensor may be provided for \$1,500 per full day of training (the amount below for training is not included as part of the License Fee in Section 2 above).

QTY (DAYS)	TYPE	FEE	TOTAL
N/A	N/A	\$	0
N/A	N/A	\$	0
	Total		\$ 0

Notes:

6. Warranty

- a. *Warranties.* Licensor makes no warranties with respect to the software, express or implied, including but not limited to the implied warranties of merchantability and fitness. Customer accepts the products “As Is”.

7. Limitations Period

- a. *Limitations Period.* No arbitration or other action under this Agreement, unless involving death or personal injury, may be brought by either party against the other more than one (1) year after the cause of action arises.

8. No Consequential Damages

- a. *No Consequential Damages.* Licensor shall not be liable to Customer for indirect, special, incidental, punitive, , aggravated, exemplary or consequential damages (including, without limitation, lost profits or lost revenues) related to this Agreement or resulting from Customer's use or inability to use the Software, arising from any cause of action whatsoever, including contract, warranty, strict liability, or negligence, even if Licensor has been notified of the possibility of such damages or if the damages could have been reasonably foreseen, and that these limitations will apply notwithstanding any failure of essential purpose of this Agreement. Further, Licensor shall not be liable to Customer for any damages whatsoever relating to third-party products, Customer materials, or any goods or services not developed by Licensor or its affiliates.

9. Limitation on Recovery

- a. *Limitation on Recovery.* Under no circumstances shall the liability of Licensor to Customer exceed the cumulative sum of fees paid by Customer to Licensor in the twelve (12) months preceding the event giving rise to such cause of action, the refund of the License Fee paid by Customer being Customer's sole remedy. Licensor may in its sole discretion provide modifications to keep the Software in substantial conformance with this Agreement, replace the Software, or refund the license fees paid to Licensor.

10. Indemnification.

- a. *Licensor Indemnification.* Licensor shall indemnify, defend and hold harmless Customer from and against losses

resulting from or arising out of any third-party claims or actions resulting from or arising out of: (i) fraudulent, criminal, or dishonest acts or fraudulent, criminal or dishonest omissions of Licensor; and (ii) any breach by Licensor of the confidentiality provisions in Section 4.

- b. **Customer Indemnification.** Customer shall indemnify, defend and hold harmless Licensor from and against losses resulting from or arising out of any third-party claims or actions resulting from or arising out of (i) the use of any material or data provided by or on behalf of Customer; (ii) fraudulent, criminal, or dishonest acts or fraudulent, criminal or dishonest omissions of such Customer; and (iii) any breach by such Customer of the provisions in Section 4.

11. Term and Termination

- a. **Term.** This Agreement and the license granted hereunder shall take effect as of the Contract Date at 2.99% + \$0.35 per transaction and shall be in effect for eighteen (18) months beginning on the Contract Date (the "Initial Term"). After the contract period, the Parties can mutually decide to renew for additional 1 year period (each of which is a "Renewal Term").
- b. **Renewal.** Upon renewal, the same terms and conditions contained in this Agreement shall apply except that Licensor shall provide Customer with a revised License Fee thirty (30) days before the anniversary date of this Agreement.
- c. **Termination.** Each party shall have the right to terminate this Agreement and the license granted herein upon the occurrence of one of the following events (an "Event of Default"): (i) In the event the other party violates any provision of this Agreement; or (ii) Upon a party giving sixty (60) day notice of its intent to terminate this Agreement prior to the anniversary date of this Agreement. Additionally, upon the Customer's request, the Licensor agrees that a Pupil's Records shall not be retained or available to the Licensor upon completion of the terms of the Agreement, or upon its termination. Further, if this Agreement is terminated by Client prior to the conclusion of the Initial Term (be that through explicit termination of this Agreement or through failure to meet obligations under any paid support agreement entered into between Client and Licensor), the annual recurring software amount for the full term as described in the purchase order shall be immediately due and payable.

12. Assignment

- a. **Assignment.** Customer shall not assign or otherwise transfer the Software or this Agreement to anyone, including any parent, subsidiaries, affiliated entities or third parties, or as part of the sale of any portion of its business, or pursuant to any merger, consolidation or reorganization, without Licensor's prior written consent.

13. Force Majeure

- a. **Force Majeure.** Neither party shall be in default or otherwise liable for any delay in or failure of its performance under this Agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of God, any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures or delay in transportation or communications, or any act or failure to act by the other party or such other party's employees, agents or contractors including the failure of Licensor's equipment or the business dissolution of Licensor. The parties will promptly inform and consult with each other as to any of the above causes which in their judgment may or could be the cause of a delay in the performance of this Agreement.

14. Notices

- a. **Notices.** All notices under this Agreement are to be delivered by (i) depositing the notice in the mail, using registered mail, return receipt requested, addressed to the address below or to any other address as the party may designate by providing notice, (ii) overnight delivery service addressed to the address below or to any other address as the party may designate by providing notice, or (iii) hand delivery to the individual designated below or to any other individual as the party may designate by providing notice. The notice shall be deemed delivered (i) if by registered mail, four (4) days after the notice's deposit in the mail, (ii) if by overnight delivery service, on the day of delivery, and (iii) if by hand delivery, on the date of hand delivery.

Licensor	Customer
Gray Step Software, Inc. PO Box 4408 El Dorado Hills, CA 95762	Placentia-Yorba Linda Unified School District 1301 E Orangethorpe Ave Placentia, CA, 92870-5396

15. General Provisions

- a. *Complete Agreement.* The parties agree that this Agreement, as well as the terms and conditions provided at [THIS LINK \(http://kevgroup.com/wp-content/uploads/2024/07/Gray-Step-Software-Inc-NTI-Citizens-Merchant-Agreement-Terms-July16-2024.pdf\)](http://kevgroup.com/wp-content/uploads/2024/07/Gray-Step-Software-Inc-NTI-Citizens-Merchant-Agreement-Terms-July16-2024.pdf) (the “Terms of Service”) are the complete and exclusive statement of the agreement between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral or written, between the parties relating to this Agreement and the Terms of Service. The Customer acknowledges that they have read and agree to the Terms of Service. In the event of conflict between this Agreement and the Terms of Service, the Terms of Service shall govern this agreement. This Agreement may not be modified, altered or amended except by written instrument duly executed by both parties.
- b. *Amendment.* This Agreement may not be modified, altered or amended except by written instrument duly executed by both parties.
- c. *Waiver.* The waiver or failure of either party to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further right under this Agreement.
- d. *Severability.* If any provision of this Agreement is invalid, illegal or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.
- e. *Governing Law.* This Agreement and performance hereunder shall be governed by the laws of the State of California. Customer hereby agrees to submit to the jurisdiction of State and Federal Courts in the State of California.
- f. *Compliance.* The Customer agrees to work with the Licensor to ensure compliance with FERPA and other applicable student data privacy laws. To meet compliance with COPPA (Children’s Online Privacy Protection Act), Licensor software may only be accessed by individuals 13 years and older. Further privacy information can be obtained at www.graystep.com.
- g. *Data Security.* The Licensor maintains procedures to ensure the security and confidentiality of all pupil records, including but not limited to designing and training appropriate individuals on ensuring the security and confidentiality of pupil records. Such procedures include password protection, HTTPS protocol for data encryption, and secured redundant backups and mirrored drives. Licensor servers are located in a secure location that requires card key access and two-factor biometric authentication. Our server facility is guarded 24 hours per day, 7 days a week both on the interior and exterior of the facility, including cameras and personnel. In the event of an unauthorized disclosure of a Pupil’s Records, the Licensor shall report said unauthorized disclosure to the Customer.
- h. *Independent Contractor.* Each party agrees and acknowledges that in its performance of its obligations under this Agreement, it is an independent contractor of the other party and is solely responsible for its own activities. Neither party shall have any authority to make commitments or enter into contracts on behalf of, bind or otherwise obligate the other party in any manner whatsoever. No joint venture, franchise or partnership is intended to be formed by this Agreement.
- i. *Counterparts.* This Agreement may be executed in two counterparts, both of which taken together shall constitute a single instrument. Execution and delivery of this Agreement may be evidenced by facsimile transmission.
- j. *Read and Understood.* Each party acknowledges that it has read and understands this Agreement and agrees to be bound by its terms.
- k. *Applicable Device Fees.* Original terminals will be swapped out at no additional cost. Any new additional readers would be at the cost as negotiated.

IN WITNESS WHEREOF, IT IS AGREED: Licensor and Customer, intending to be legally bound by the terms of this Agreement, have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Licensor:

Customer:

Signature

Signature

Joshua Shuval

Name

Director of Operations and Risk Management

Name

Title

Title

Date

Date

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**ZERO-EMISSION SCHOOL BUS AND INFRASTRUCTURE (ZESBI) INCENTIVE PROJECT,
RESOLUTION NO. 24-08**

Background

The Zero-Emission School Bus and Infrastructure (ZESBI) incentive project pairs zero-emission school bus vehicle incentives through the California Air Resources Board (CARB) with charging infrastructure incentives through the California Energy Commission (CEC). The ZESBI project replaces model year 2010 or older school buses containing an internal combustion engine with zero-emission school buses and provides additional funding for infrastructure.

The district will submit an application for the ZESBI project to replace four older diesel-fueled buses with the model years 1994 and 2001. The application will consist of two full-sized transit buses and two mid-size special needs buses. The ZESBI project will provide up to \$360,000 for full-size transit buses and up to \$355,000 for mid-size special needs buses. Additionally, the ZESBI project will provide up to \$75,000 for each bus awarded for DC fast chargers. The district must provide funding for costs that are above the ZESBI awarded amount.

Total Cost to District	\$1,834,684.02
ZESBI Project Rebate	<u>1,430,000.00</u>
Cost to District	<u>\$ 404,684.02</u>

Financial Impact

General Fund (0101) \$404,684.02

Administrator

Richard Jimenez, Director, Transportation

**RESOLUTION NO. 24-08
OF THE BOARD OF EDUCATION OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL**

**AUTHORIZATION TO PARTICIPATE IN THE ZERO EMISION SCHOOL BUS AND
INFRASTRUCTURE (ZESBI) INCENTIVE PROJECT**

Whereas, on January 14, 2025, the Board of Trustees of the Placentia-Yorba Linda Unified School District of Orange County, State of California, met in regular session; and

WHEREAS, Proposition 98 provides funding for K-12 education and community colleges; and

WHEREAS, with these funds CARB and CEC created the ZESBI incentive project; and

WHEREAS, Senate Bill 114 allocates Proposition 98 funds to the California Air Resources Board (CARB) and the California Energy Commission (CEC) to fund grants to local educational agencies for zero emission school buses and supporting infrastructure; and

WHEREAS, CALSTART has been selected to administer ZESBI on behalf of CARB and CEC; and

WHEREAS, CALSTART requires the submission of information, on standardized forms (application forms), to determine eligibility and to prioritize projects; and

WHEREAS, if selected to receive funding, in order to participate in ZESBI, the grantee is required to enter into a grant agreement with CALSTART wherein the fulfillment of terms and conditions is required in order to receive the funding.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Placentia-Yorba Linda Unified School District authorizes the submission of applications for the ZESBI; and

BE IT FURTHER RESOLVED, that if selected for funding, the Superintendent or Designee, is authorized to enter into a binding grant agreement on behalf of the school district and to act, as needed, to ensure the terms are satisfied.

ADOPTED by the following called vote on this 14th day of January, 2025

Ayes:

Noes:

Absent:

Passed and adopted by the Governing Board of Placentia-Yorba Linda Unified School District on January 14, 2025

Marilyn Anderson
President of the Board of Education – PYLUSD

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

GENERAL LIABILITY CLAIM NO. 648749

Background

On December 18, 2024, a claim was received from an employee alleging a hostile work environment.

Rejecting the claim will set the six-month statute of limitations to file suit against the District.

Financial Impact

No cost to the district

Administrator

Elaine Marshall, Director, Risk Management

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

GENERAL LIABILITY CLAIM NO. 648854

Background

On December 18, 2024, a claim was received from an employee alleging a hostile work environment.

Rejecting the claim will set the six-month statute of limitations to file suit against the District.

Financial Impact

No cost to the district

Administrator

Elaine Marshall, Director, Risk Management

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**MASTER CONTRACT NON-PUBLIC AGENCY AGREEMENT WITH AMERICA'S
HEALTHCARE STAFFING INC DBA AMERGIS EDUCATIONAL STAFFING**

Background

The Expanded Learning Department faces staffing shortages and requires an independent contracting service to meet the staff-to-student ratios mandated by the Expanded Learning Opportunities Program (ELO-P).

Expanded learning staff positions are particularly challenging to fill in California, especially in Orange County. As a result, we are encountering difficulties in hiring for these roles, which is essential to meet the requirements of ELO-P funding and state regulations for after-school programming. Consequently, we must continue relying on outside contractors to provide the necessary services from January 15, 2025, to June 30, 2025. The current purchase order has an ending balance of approximately \$6,500 as of January 13, 2025. We will reassess our staffing needs based on the effectiveness of our recruitment efforts.

Financial Impact

Budgeted ELO-P funds, NTE: \$350,000

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. George Lopez, Executive Director, Early, and Expanded Learning
Brenda Hohnstein, Assistant Director, Early and Expanded Learning

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY
SERVICES*

MASTER CONTRACT

2024-2025

*Amergis Healthcare Staffing, Inc
dba Amergis Educational Staffing
7223 Lee Deforest Dr
Columbia, MD 21046*

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2024-2025

CONTRACT NUMBER:

LEA: *Placentia-Yorba Linda Unified School District*

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 1st day of July, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and **Amergis Healthcare Staffing, Inc. dba Amergis Educational Staffing** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that

any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and

authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master

Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
- \$ 5,000 medical expenses
- \$1,000,000 personal & advertising injury
- \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
- \$3,000,000 sexual abuse or molestation per occurrence for NPS
- \$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim
\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim
\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with

or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted,

including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an

evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a "pupil fee" under Education Code section 49010 et. seq.; (b) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services,

provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract,

including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the

LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and

parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the

implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of

the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and

LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's

classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations

and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information:

month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is

understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES*NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure

has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make

such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Placentia-Yorba Linda USD

**Amergis Healthcare Staffing, Inc
dba Amergis Educational Staffing**

By:

Austin Koehn

12-Jun-24

Signature

Date

Austin Koehn

Assistant Controller

Name and Title of Authorized Representative

By:

Gary Stine
Signature Date

Gary Stine, Assistant Superintendent

Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Name

**Amergis Healthcare Staffing, Inc.
dba Amergis Educational Staffing**

Address 7223 Lee Deforest Drive
Columbia, MD 21046

City State Zip

Phone Fax

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR	CONTRACTOR NUMBER	2024-2025
Ambergris Healthcare Staffing, Inc. dba Amergis Educational Staffing		(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed		
Total LEA enrollment may not exceed		
	Rate	Period
	_____	_____
	_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

Service	Location	Category	Basis	2023-2024	2024-2025
Nurse (Registered)			hourly	75.00	75.00
Nurse (LVN)			hourly	59.40	60.89
Behavior Aide			hourly	50.00	51.25
BCBA Supervision			Hourly	115.00	115.00
Speech and Language Therapy	In Person		hourly	108.00	110.70
RN (Credential)			hourly	90.00	92.25
Physical Therapy Services	Remote or In-Person		hourly	100.00	102.50
Special Education Teacher	(MM or MS)		hourly	81.00	83.03
APE Teacher			hourly	70.00	70.00
School Psychologist			hourly	100.00	102.50
Speech/Language Pathologist Bilingual			hourly	95.00	95.00
Health Aide / Nursing Assistant			hourly	28.00	28.00
Speech/Language Services Assistant (SLPA)			hourly	70.00	70.00
Occupational Therapy Services Assistant (COTA)			hourly	70.00	70.00
School Counselor / Counseling and Guidance Services			hourly	65.00	65.00
Paraeducator			hourly	36.00	36.90
Instructional Aide ASL (Bilingual)			hourly	43.20	43.20
Paraeducator ASL (Bilingual)			hourly	43.20	43.20
Behavior Aide ASL			hourly	55.00	56.38
LCSW			hourly	80.00	82.00
LMFT			hourly	86.40	86.40
Visual Impairment Teacher			hourly	70.00	70.00
COVID Support Health Tech			hourly	42.00	42.00
EMT / Paramedic			hourly	45.00	45.00

Social Workers	(ACSW or AMFT)	hourly	70.00	70.00
Speech and Language Therapy	Remote	hourly	100.00	100.00
Occupational Therapist	Remote or In-Person	hourly	100.00	102.50
Contact Tracer	In Person	hourly	40.00	40.00
Contact Tracer	Remote	hourly	35.00	35.00
CNA / MA / Health Aide		hourly	36.00	36.90
Audiology Services		hourly	120.00	120.00
General Education Teacher		hourly	70.00	70.00
Language Interpreter		hourly	70.00	70.00
Clerical / Administrative Asst.		hourly	45.00	45.00
Custodian		hourly	38.00	38.00

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

2.

Renee Gray
Assistant Superintendent, Student Support Services
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8669
rgray@pylusd.org

Gwen Redira
Director, Special Education Department
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8664
gredira@pylusd.org

3. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal
Special Education Department Secretary
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8669
mluna@pylusd.org

AND

Dena Mavritsakis
Special Education Account Technician
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8660
dmavritsakis@pylusd.org

4. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

emcgowan@pylisd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SERVICE AGREEMENT WITH ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION OF EARLY LEARNING SERVICES**

Background

This agreement establishes a collaborative partnership with the Orange County Department of Education Division of Early Learning Services. The focus is to provide a professional learning opportunity for Expanded Learning and CASA/ASES staff in “Developmentally Appropriate Strategies to Help Children Manage Strong Emotions.” This training will take place on March 13, 2025.

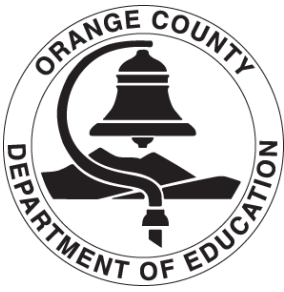
This training will equip our lead teachers, academy tutors, and support staff with effective and developmentally appropriate strategies to help young children manage their emotions. For example, understanding that our TK and kindergarten students often experience intense emotions without the ability to self-regulate, this training emphasizes practical techniques and approaches to support emotional development in early childhood. Staff will learn to create supportive environments and specific strategies to guide children through challenging emotional experiences.

Financial Impact

Budgeted ELO-P Funds, NTE: \$500

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. George Lopez, Executive Director, Early and Expanded Learning



**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION
SERVICE PROPOSAL**

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
www.ocde.us

STEFAN BEAN, Ed.D.
County Superintendent
of Schools

TO: LynnMarie Perez
TITLE: Expanded Learning Program Supervisor
DISTRICT: Placentia Yorba Linda USD
ADDRESS: 1301 E. Orangethorpe Ave. Placentia, CA 92870
EMAIL: lperez@pylusd.org **PHONE NUMBER:** 714-986-7030

FROM: Tawnie King, Ed.D.
TITLE: Coordinator, Early Learning Services
EMAIL: tking@ocde.us **PHONE NUMBER:** 714-966-4383

DATE OF PROPOSAL: 12/13/2024

PURPOSE: Developmentally Appropriate Strategies to Help Children Manage Strong Emotions

AUDIENCE: Expanded Learning Educators

ESTIMATED NUMBER OF PARTICIPANTS: 40

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input checked="" type="checkbox"/> Basic Services <input checked="" type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input checked="" type="checkbox"/> Pupil Achievement <input checked="" type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Parental Involvement <input checked="" type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

CA MTSS FRAMEWORK ADDRESSED:

Whole Child Domain

Inclusive Academic Instruction Features

Inclusive Behavior Instruction Features

Inclusive Transformative Social-Emotional Instruction and Mental Health Support Features

Essential Domains and Features to Support the Whole Child

Administrative Leadership Domain
 Strong & Engaged Site Leadership Features
 Strong Educator Support System Features

Integrated Supports Domain
 Organizational Structures Features
 Strong & Positive School Culture Features

Family & Community Engagement Domain
 Trusting Family Partnerships Features
 Trusting Community Partnerships Features

Inclusive Policy Structure and Practice Domain
 Strong & Engaged Site Leadership Features
 Strong Educator Support System Features

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

TIM SHAW

LISA SPARKS, Ph.D.

JORGE VALDES, Esq.

KEN WILLIAMS, D.O.



ORANGE COUNTY DEPARTMENT OF EDUCATION EDUCATIONAL SERVICES DIVISION SERVICE PROPOSAL

NUMBER OF DAYS: One day

PROPOSED TRAINING DATES: March 13, 2025

LOCATION: PYLUSD District Office 1301 E. Orangethorpe Ave. Placentia, CA 92870

GOAL(S):

This training session is designed to equip educators with effective and developmentally appropriate strategies to help young children manage strong emotions. Understanding that young children often experience intense emotions without the ability to self-regulate, this training emphasizes practical techniques and approaches to support emotional development in early childhood.

EXPECTED MEASUREABLE OUTCOME(S):

Participants will learn how to create supportive environments, and specific strategies to guide children through challenging emotional experiences. Through interactive discussions, scenarios, and hands-on activities, attendees will gain valuable insights and tools to foster emotional awareness and positive behavior in young children.

JUSTIFICATION / RESEARCH CITATION:

The Placentia Yorba Linda USD Expanded Learning Program seeks to collaborate with the Department of Education on the DAP and Strong Emotions training. The program serves students from Transitional Kindergarten (TK) through eighth grade at twenty-two locations. This training will provide valuable growth opportunities for their staff, particularly working with students in TK and Kindergarten. Staff that will attend the training will be lead teachers and support staff from each location.

DETAILS:

- Training: Developmentally Appropriate Strategies to Help Children Manage Strong Emo.
- Date & Time: March 13, 2025; 9:30-11:30 a.m.
- Location : PYLUSD District Office 1301 E. Orangethorpe Ave., Placentia, CA 92870
- Number of participants: Approx. 40
- Total cost: \$500
- The contract is needed by January 16, 2025 to go to Board Approval on Feb. 11, 2025
- Trainer: Tawnie King, Ed.D.



ORANGE COUNTY DEPARTMENT OF EDUCATION EDUCATIONAL SERVICES DIVISION SERVICE PROPOSAL

OCDE SERVICE COST STRUCTURE:

FEES	AMOUNT	QUANTITY	TOTAL
\$1500 - Full-day (Over 5+ Hrs.)	\$ 1,500		\$ 0
\$750 - Half-day (3-4 hours)	\$ 750		\$ 0
\$250 - Hourly (1-2 hours)	\$ 250	2	\$ 500
Additional consultant			\$ 0
Administrative fees: (Planning/Prep Time)			\$ 0
SUBTOTAL			\$ 500

ADDITIONAL COST CONSIDERATIONS:

- 30 OR FEWER PARTICIPANTS = 1 CONSULTANT
- MORE THAN 30 PARTICIPANTS = ADDITIONAL CHARGES MAY BE INCURRED
- PREPARATION TIME MAY BE ADDED AT THE SAME RATES
- MILEAGE MAY BE ADDED FOR STAFF TRAVEL TO/FROM THE LOCATION
- COST OF MEALS OR REFRESHMENTS MAY BE ADDED, IF REQUESTED

WORKSHOP NEEDS	PROVIDER	COST															
<p>EQUIPMENT:</p> <ul style="list-style-type: none"> Projector Document camera (ELMO) Audio speakers Microphone Laptops, tablets, etc. 	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input checked="" type="checkbox"/> District</td> <td style="width: 50%;"><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input checked="" type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> </table>	<input checked="" type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input checked="" type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<table style="width: 100%; border: none;"> <tr><td style="width: 50%;"><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> </table>	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A
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<p>REFRESHMENTS:</p> <ul style="list-style-type: none"> Breakfast Lunch 	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> District</td> <td style="width: 50%;"><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> </table>	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<div style="border: 1px solid black; width: 80px; height: 20px; margin: 0 auto;"></div>											
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<p>MISCELLANEOUS:</p> <ul style="list-style-type: none"> Table boxes (writing utensils, markers, etc.) Wireless access Mileage fees Materials fees Venue fees 	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> District</td> <td style="width: 50%;"><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input checked="" type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> </table>	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input checked="" type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<table style="width: 100%; border: none;"> <tr><td style="width: 50%;"><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td style="border: 1px solid black; height: 20px;"></td></tr> </table>	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A			
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ESTIMATED TOTAL COST (SERVICE + MATERIALS): \$500.00

For Client Use:

When this proposal is accepted, OCDE will create a contract for services.

PROPOSAL ACCEPTED

Authorized Signature

Date

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

INDEPENDENT CONTRACT AGREEMENT WITH REACH FOUNDATION FOR AN AFTER-SCHOOL CREATIVE WRITING PROGRAM AT TYNES

Background

This agreement establishes the REACH Foundation's intention to provide a free creative writing program for students participating in the after-school program at Tynes. The program will begin on January 27, 2025, and end on March 10, 2025. REACH Foundation will coordinate the placement of the students from Valencia High School who will be running the sessions. Twelve to sixteen elementary students in Grades 2 to 6 will be participating. The group will meet once per week on Mondays for one hour.

Financial Impact

Not applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. George Lopez, Executive Director, Early and Expanded Learning

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____

Is individual retired from Cal STRS: Yes _____ No _____

from CalPERS: Yes _____ No _____ If yes, date retired: _____

Signature:  _____

Phone #: _____

Fax #: _____

Date: _____

Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District

By: _____

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: _____

Approved by Board: _____

(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INDEPENDENT CONTRACTOR AGREEMENT WITH AMERICAN RED CROSS FOR AN
EDUCATIONAL EMERGENCY PREPAREDNESS ASSEMBLY AT TRAVIS RANCH ELEMENTARY
SCHOOL**

Background

This agreement establishes the intention of the American Red Cross to provide a school assembly with a focus on emergency preparedness. The American Red Cross is offering free preparedness presentations to first-grade classrooms in Orange County. "Prepare with Pedro!" is a 45-minute story-time presentation that teaches students how to prepare for an emergency. This assembly is scheduled for February 11, 2025.

Financial Impact

Not applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Liz Leon, Executive Director, Elementary Education

Kristen Petrovacki, Principal, Travis Ranch School

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this 16 day of December, 2024, by and between _____

American Red Cross, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR: (Use attachment if more room needed)

Prepare with Pedro presentation: a 45 minute presentation for first grade students to teach about emergency preparedness, specifically for home fires. Students will participate in activities, hear a story, and learn how to be prepared at home for a home fire.

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 2/11/2024, and will diligently perform as required and complete performance by 2/11/2024. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ 0 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: American Red Cross - Southern California Region

Is individual retired from Cal STRS: Yes _____ No

from CalPERS: Yes _____ No If yes, date retired: _____

Signature: Kimberly Aufrecht

Phone #: 714-313-5440

Fax #: n/a

Date: 12/16/2024

Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District

By: _____

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: _____

Approved by Board: _____

(Date)

TERMS AND CONDITIONS OF AGREEMENT

INSURANCE REQUIREMENTS: During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials ^{KA}_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials ^{KA}_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials ^{KA}_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials ^{KA}_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
0. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
1. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
2. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
3. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
4. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
5. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INDEPENDENT CONTRACTOR AGREEMENT WITH BOOSTER ENTERPRISES INC. FOR
JOG-A-THON AT BRYANT RANCH ELEMENTARY SCHOOL**

Background

Booster Enterprises, Inc. will be hosting a Jog-a-Thon fundraiser at Bryant Ranch Elementary School on October 29, 2025. This is supported by the PTA and is a major annual fundraiser. The program includes a character education component that is inclusive to all Bryant Ranch students. Booster Enterprises, Inc. has completed the PYLUSD independent contractor agreement but requires their services agreement to be signed to reserve the event date and to participate in the school Fun Run.

Financial Impact

Budgeted gift funds, NTE: \$3,000

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Liz Leon, Executive Director, Elementary Education
Shannon Robles, Principal, Bryant Ranch School

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this January day of 14, 2025, by and between _____
Booster Enterprises, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

Fundraising Program

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 10/21/25, and will diligently perform as required and complete performance by 10/29/25. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ Amount dependent upon donations for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this AGREEMENT and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this AGREEMENT, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: Booster Enterprises

Is individual retired from Cal STRS: Yes ___ No X

from CalPERS: Yes ___ No ___ If yes, date retired: _____

Signature: 

Phone #: (855)386-7865

Fax #: _____

Date: 12/11/2024

Social Security/Tax ID 56-2305120

DISTRICT:

Placentia-Yorba Linda Unified School District

By: _____

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: _____

Approved by Board: _____

(Date)

TERMS AND CONDITIONS OF AGREEMENT

INSURANCE REQUIREMENTS: During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials JN.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials JN.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials JN.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.

District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.

Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.

All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials _____.

The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.

If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.

The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.

It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

Boosterthon Program Contract

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this "Agreement") is made and entered into on the below-listed effective date by and between **BOOSTER ENTERPRISES, INC.**, a Georgia Corporation ("**Booster**"), and the below identified **Client** (the "**Client**". Booster and Client are referred to collectively herein as the "**Parties**" or individually as a "**Party**") with the following fundraising efforts:

SCHOOL INFORMATION				
Date:	School Name: Bryant Ranch Elementary		Organization Type: PTA	
Address: 24695 Paseo De Toronto		City: Yorba Linda	State: CA	Zip: 92887

In consideration of the mutual covenants and conditions set forth herein, the receipt and sufficiency of which are hereby acknowledged, Booster and Client, intending to be legally bound, agree as follows:

1. Engagement. The Client hereby engages Booster to organize, market and manage the Fundraiser Program described below (the "**Services**") to provide the products that are provided through the Services (the "**Products**") during the Program Term identified below (the "**Program Term**"). Booster hereby agrees to provide the Services for the benefit of the Client, all on the terms and subject to the conditions set forth herein.

[Fundraiser Description] Fun Run

2. Fees. The total amount due to Booster in connection with the Boosterthon Program is determined by the two (2) separate fees, and one (1) optional fee listed below:

(a) **Service Level Fee.** Each contribution made towards the Booster Campaign will incur a fee based on the Service Level Option agreed upon below and the corresponding percentage of the total contribution made in each transaction (not including any Donor Choice as explained below; the "**Service Level Fee**"):

Support Service (20 % of each contribution)

Full Service (30 % of each contribution)

(b) **Platform Fee.** In addition to the Deposit and Service Level Fee, the Client shall pay to Booster a technology platform fee (the "**Platform Fee**") of **15% (fifteen percent)** for each and any online contribution associated with Client for the Boosterthon Program. The Platform Fee is designed to offset the cost of using the MyBooster.com platform technology, including, without limitation, online credit card processing fees, Booster Team Member customer support and financial advisory, routine website maintenance, and continuous improvements and innovation. Unless the opt-out below is selected, Booster may provide a Donor Choice option to every online contribution to provide donors the opportunity to increase the amount given to directly pay to Booster the Platform Fee, in whole or in part, associated with that donor's transaction. At Booster's sole discretion, Booster may automatically apply the processing fee to each transaction so that Booster is paid for the Platform Fee directly through the online transaction.

We (Client) choose not to participate in the Donor Choice option

(c) **Optional Booster Event.** Refer to Services Event Rider.

We (Client) choose to have Booster run a Booster event at the end of the Booster Program. Refer to Terms of Service for Booster Events Add on Rider for details.

3. **Date of the Boosterthon Program.** The dates and times of the scheduled Boosterthon Program (the "Program Term") shall take place on the schedule set forth below:

Boosterthon Program Schedule		
Event	Date (s)	Parties Involved
Program Kick Off	10/21/2025	Booster Team
Program Event	10/29/2025	Booster Team

4. **Terms of Service; Signature.** By signing this agreement, Client is also agreeing to the Standard Terms and Conditions (available through the hyperlink [here](#)), which are incorporated herein by reference. This Agreement, along with these incorporated terms, constitutes the entire agreement of the parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous agreements (written or oral) with respect to such subject matter. In the event of any conflict between the incorporated terms and provisions of this Agreement, the terms of this Agreement shall govern. Client agrees that it has accessed, carefully reviewed, and fully understands this Agreement and the incorporated terms. This Agreement may be executed in counterparts, each of which shall be deemed to be an original. An electronic signature shall be equivalent to and as binding as an original signature.

[Other Terms]

IN WITNESS WHEREOF, this Agreement has been executed and delivered effective on the date first above written.

BOOSTER ENTERPRISES, INC.

CLIENT


By: **Joy Nordlund**
Name:
Title: **Consultant**
Date: 12/09/2024

By:
Name:
Title:
Date:

By:
Name:
Title:
Date:

BOOSTER EVENTS

SERVICES AGREEMENT RIDER

THIS SERVICES AGREEMENT RIDER (this "Rider") is attached and hereby made part of the contract dated 12/09/2024 (the "Agreement") between **BOOSTER ENTERPRISES, INC.**, a Georgia Corporation ("Booster"), and Bryant Ranch Elementary, a PTA (the "Client") (Booster and the Client are referred to collectively herein as the "Parties" or individually as a "Party").

Add-On Event: Fun Run

Date of Event: 10/29/2025

1. **Engagement.** The Client hereby engages Booster to organize, market and manage a Boosterthon Event (the "Services"), and Booster hereby agrees to provide the Services for the benefit of the Client, all on the terms and subject to the conditions set forth herein. This Rider shall commence as of the full execution hereof and shall continue thereafter until the completion of the Services unless sooner terminated pursuant to the terms of this Rider. Either party may terminate this Rider, effective upon written notice to the other Party (the "Defaulting Party") if the Defaulting Party materially breaches this Agreement, and the Defaulting Party does not cure such breach within ten (10) days after receipt of written notice of such breach, or such material breach is incapable of cure. Notwithstanding anything to the contrary, Booster may terminate this Rider on written notice if Client fails to pay any amount when due hereunder and such failure continues for ten (10) days after Client's receipt of written notice of nonpayment.
2. **Obligations of Booster.** Booster shall conduct a Boosterthon Event on behalf of the Client. Booster shall include the services and materials to conduct a Boosterthon Event in accordance with Booster's customary practices and customs. Booster's sole and exclusive liability and Client's sole and exclusive remedy for Booster's breach of this Rider shall be as follows:
 - a. Booster shall use reasonable commercial efforts to promptly cure any such breach; provided, that if Booster cannot cure such breach within a reasonable time after Client's written notice of such breach, Client may, at its option, terminate the Rider by serving written notice of termination.
 - b. In the event the Rider is terminated pursuant to Section 2(a) above, Booster shall within sixty (60) days after the effective date of termination, refund to Client any fees paid by the Client as of the date of termination, less a deduction equal to the fees for receipt or use of such Services up to and including the date of termination on a pro-rated basis.
 - c. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery or provision of such Services to Client.
 - d. BOOSTER MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 2, OF THIS RIDER. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.
3. **Compensation.** The Client agrees to pay Booster an event fee in the sum of \$ 3,000 . JN Compensation shall be paid by Client within 30 days of invoice(s) sent by Booster per a mutually agreed fee schedule in writing. In the event there is no written fee schedule, Booster will issue an invoice for 50% of the total event fee upon execution of this Rider with the remaining 50% due two weeks prior to the date of the event. Client shall be responsible for all sales, use and excise taxes,

and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Booster is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Booster in connection with its payment of fees and expenses upon invoicing.

- a. **Deposit.** Within 5 business days of the execution of this Agreement, the Client shall pay to Booster a Deposit of \$0 dollars (the "Deposit"). The Client agrees that the Deposit is part of the event fee. Booster will decrement the full amount of the Deposit from the event fee set forth in Section 3 of this Agreement on the final invoice.

4. **The Client's Acknowledgments, Representations and Covenants.**

- a. The Client hereby acknowledges that the Boosterthon Event involves strenuous physical activity and hereby agrees that it is the sole responsibility of the Client to determine the physical condition, health, and fitness of its students and other participants in the Boosterthon Event and the safety and suitability of each student's and other participant's participation in the Boosterthon Event. The Client further acknowledges and agrees that Booster has no, and will not at any time have any, independent knowledge of, and is not responsible for investigating or determining (and will take no measure to investigate or determine) the physical condition, health, and fitness of the Client's students and other participants in the Boosterthon Event or the safety or suitability of any student's or other participant's participation in the Boosterthon Event. The Client takes full and sole responsibility for assessing the physical condition of all participants of the Boosterthon Event. Client is solely responsible for alerting students, guardians, and any other participants to the nature of the Boosterthon Event and any appropriate safety precautions.

- b. The Client is responsible for obtaining and maintaining through the Boosterthon Event all necessary permits and permissions as may be required for such events.

5. **Mutual Indemnification.** To the extent allowed by law, the Client and Booster agree to mutually indemnify and hold the other harmless, as well as the other's board members, elected officials, and employees, from and against any and all claims and damages, brought by a third party against the other party, and/or its board members, elected officials, and employees arising from the negligence or misconduct of the indemnifying party and/or its board members, elected officials, volunteers, employees, and agents.
6. **Acknowledgements.** Client shall be solely responsible for its acts and omissions in connection with this Rider and the Services performed hereunder, and Client covenants that it will not create liability on the part of Booster to a third party as a result of Client's actions or omissions hereunder. The Client shall maintain in full force and effect Comprehensive General Liability insurance, at its own expense, on an occurrence basis, that includes a duty to defend and provides bodily injury, property damage and contractual liability coverage with limits of at least one million dollars (\$1,000,000). Booster shall carry at all times a comprehensive general liability insurance policy at its expense with coverage limits of at least one million dollars (\$1,000,000).
7. **Relationship of Parties.** Booster is an independent contractor, and nothing herein shall be construed to make either Party the partner, employee, joint venture or agent of the other Party. Except as set forth in this Rider, neither Party shall have the right or power to obligate or bind the other in any manner whatsoever. Except as expressly set forth otherwise herein, the Client shall not exercise direct supervision or control over Booster's day-to-day activities or over Booster's employees, agents or subcontractors. Each of Booster and the Client shall be solely responsible for its actions and the actions of its employees and agents. For the avoidance of doubt, neither Booster nor its employees, agents or subcontractors, including, without limitation, any temporary labor, shall be deemed the Client's employees, agents or subcontractors, and no such party or individual shall hold itself out as such. In no event shall the Client be responsible for providing any employee benefits to any such party or individual. Without limiting the generality of the foregoing, (a) the Client shall not withhold from any of the consideration hereunder, except when required by law, any amount for federal income taxes, social security, Medicare or any other legal deductions; and (b) the Client shall not make premium payments or contributions for any workers' compensation or unemployment compensation benefits for any employee or agent of Booster or its agents, payment of which shall be Booster's responsibility.
8. **Limitation of Liability.** IN NO EVENT SHALL BOOSTER BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT

(INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SERVICE PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL BOOSTER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS RIDER, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO BOOSTER PURSUANT TO THIS RIDER.


9. **Miscellaneous.** This Rider constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter. The parties acknowledge and agree that if there is any conflict between the terms and conditions of this Rider and the terms and conditions of the Agreement, the terms and conditions of this Rider shall supersede and control. The terms of Sections 2(d), 4, 5, 7, 8, and 9 shall survive the termination or expiration of this Rider. This Rider is binding on and inures to the benefit of the Parties and their respective permitted successors and permitted assigns.
10. **Force Majeure.** No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Rider, for any failure or delay in fulfilling or performing any term of this Rider (except for any obligations of the Client to make payments to Service Provider hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("Impacted Party") reasonable control, including, without limitation, the following force majeure events ("Force Majeure Event(s)": (a) acts of God; (b) flood, fire, earthquake, epidemics, pandemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Rider; (f) national or regional emergency; (g) strikes, labor stoppages or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within three (3) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of ten (10) days following written notice given by it, the other Party may thereafter terminate this Rider upon ten (10) days' written notice.

IN WITNESS WHEREOF, this Services Agreement Rider has been executed and delivered effective on the date first above written.

[signatures on next page]

“Booster”

BOOSTER ENTERPRISES, INC.

By: 

Name: Joy Nordlund

Title: consultant

Date: 12/09/2024

“Client”

Name of Client: Bryant Ranch Elementary

a PTA

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**YORBA LINDA SHERIFF'S DEPARTMENT TO PROVIDE ABOVE THE INFLUENCE SERIES
FOR LAKEVIEW STUDENTS IN GRADE 5**

Background

Drug Use is Life Abuse is a non-profit organization in partnership with the OC Sheriff's Department to provide substance abuse prevention to K-12 students. Above the Influence is a comprehensive six-week substance abuse prevention program led by the Yorba Linda Sheriff's Department. The curriculum meets CA standards for alcohol, tobacco, and other drug education, and has been part of our PYLUSD offering to students in the years past. Students participating in ATI will explore critical topics such as the disease of addiction, dangers of vaping, binge drinking, and dangers of drug and alcohol use, as well as how to confidently resist peer pressure and make healthy choices. The goal of ATI is to eliminate substance abuse through early intervention and education.

Parents will provide permission for their fifth-grade student to participate in the six-week program, January 31, 2025 - March 14, 2025. A letter from the OC Sheriff's Department to parents is included.

Financial Impact

Not applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Elizabeth Leon, Executive Director, Elementary Education



ABOVE THE INFLUENCE - Youth Substance Use Prevention Program

Dear Parent or Guardian,

Teen substance abuse continues to be a significant public health problem in Orange County, and children are experimenting with various substances at very young ages. To reduce the risk a child will use a dangerous substance as a teenager, your child's school has partnered with the Orange County Sheriff's Department, and Drug Use is Life Abuse for prevention education.

Drug Use Is Life Abuse (DUILA) is a non-profit organization associated with the Orange County Sheriff's Department to provide substance abuse prevention education for K-12 schools.

Above The Influence is our **six-week substance abuse prevention program** for fifth and sixth-grade students taught by deputies with the Orange County Sheriff's Department. The curriculum satisfies California state health standards for Alcohol, Tobacco, and Other Drugs.

Students will learn:

- The disease of addiction and how poor choices early in life can lead to a long-term struggle with addiction
- Common reasons why young people use addictive substances
- Healthy alternatives to substance use
- Addictive properties of nicotine and how tobacco products harm the body over time
- Dangers of vaping and how it can lead to lung injury, cancer, and other diseases
- Critically analyze tobacco and alcohol industry advertisements for deceptive messaging targeting young people
- Dangers of alcohol abuse, including binge drinking and driving under the Influence
- Dangers of marijuana use and its links to schizophrenia, anxiety, depression, lung injury, memory and concentration problems, and poor school performance
- Safe use of medication and how to read medication labels
- Dangers of fentanyl use and its rising prevalence in Orange County
- How to assertively refuse peer pressure and to seek positive peer groups to reduce negative influences

The goal of the Orange County Sheriff's Department and Drug Use Is Life Abuse is to eliminate substance abuse through awareness and education. To learn more about the Above The Influence program, please visit ocsheriff.gov/ATI. If you have any questions or concerns, please call the Public Affairs and Community Engagement Division Supervisor at (714) 647-4014.

Sincerely,

Sheriff Don Barnes & DUILA Chairman Bill Eldien
Orange County Sheriff's Department

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

-
2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
 3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
 4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
 5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
 6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
 7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
 8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
 9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
 10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
 11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
 12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____
Is individual retired from Cal STRS: Yes ___ No ___
from CalPERS: Yes ___ No ___ If yes, date retired: _____
Signature: _____
Phone #: _____
Fax #: _____
Date: _____
Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INDEPENDENT CONTRACTOR AGREEMENT WITH CENTER STAGE PERFORMING ARTS
FOR PARKVIEW SCHOOL AND BUENA VISTA VIRTUAL ACADEMY**

Background

This agreement establishes a partnership between Center Stage Performing Arts, Parkview School, and Buena Vista Virtual Academy. Once approved, Center Stage will offer an after-school theater, singing, and dance program at Parkview School and Buena Vista Virtual Academy from January 17, 2025, to April 12, 2025.

The services provided by Center Stage include parent meetings, auditions, rehearsals, costumes, and props for 40-50 students. Additionally, tech support will be available, along with three performances. This year's production will be "Frozen Jr." This program will allow students to participate in acting, music, and dance performances. The program's cost covers all expenses related to costumes, props, sets, play rights, and fees for the director and Center Stage staff. All staff members are well-trained and will be accompanied by a PYLUSD staff member throughout the program.

Financial Impact

Budgeted Prop 28 funds, NTE: \$8,600

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Will Gray, Executive Director, College and Career Readiness

Dominique Polchow, Principal, Parkview School and Buena Vista Virtual Academy

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
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11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
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IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____
Is individual retired from Cal STRS: Yes ___ No ___
from CalPERS: Yes ___ No ___ If yes, date retired: _____
Signature: _____
Phone #: _____
Fax #: _____
Date: _____
Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____ (Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials JL.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials JL.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials JL.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials JL.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**RATIFICATION OF A MEMORANDUM OF UNDERSTANDING WITH OCDE STUDENT
ADVOCATES FOR MENTAL HEALTH STUDENTS DIRECTING CHANGE PROGRAM**

Background

For the past seven years, El Dorado High School Digital Media Arts Academy students have created videos about mental health in support of the Orange County Department of Education's Peer-Led Campaign "Student Advocates for Mental Health." The goal is to raise awareness about mental health resources available to students throughout Orange County. Video production teacher, Mark Spitzer, receives a \$1,000 stipend from OCDE for facilitating these student video projects.

OCDE has sent a Memorandum of Understanding for PYLUSD to formalize participation in this program and approve that the teacher receives this stipend as an independent contractor for OCDE. The filming and projects at EDHS began on December 9, 2024. Therefore, the Board's approval of this MOU would be considered a ratification.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Michael Young, Director, Secondary Education
David Okamoto, Principal, El Dorado High School

MEMORANDUM OF UNDERSTANDING

THIS Memorandum of Understanding (MOU) is executed by and between **Placentia-Yorba Linda Unified School District** (hereinafter referred to as “**DISTRICT**”) and The Orange County Superintendent of Schools (hereinafter referred to as “**SUPERINTENDENT**”) to provide the Student Advocates for Mental Health (SAMH) program (hereinafter referred to as the “**PROGRAM**”).

WHEREAS, the SUPERINTENDENT has received grant funds from the County of Orange, hereinafter referred to as “COUNTY”, to offer K-12 Mental health Educational Services; and

WHEREAS, it is the intention of the Parties to participate in the PROGRAM for the purpose of engaging, training, and supporting student leadership groups in youth-led efforts to increase mental health awareness, promote suicide prevention, reduce stigma related to mental illness, and increase access to support services on school campuses and in the community.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the Parties hereto agree as follows:

I. Scope of Services

A. This MOU forms the basis of mutual understanding and respective responsibilities between the DISTRICT and the SUPERINTENDENT for providing opportunities, training, and resources to support youth-led mental health promotion efforts.

B. DISTRICT Responsibilities:

1. Designate a minimum of one (1) advisor and ten (10) students to serve as peer leaders to support the planning and implementation of the mental health awareness activity.
2. Involve a school counselor or district mental health specialist for guidance and support.
3. Host at least one (1) school-wide activity that aims to reach a large proportion of the student body. The event must: increase awareness about mental health, increase knowledge of self-care strategies, increase help seeking behaviors, promote school and community mental health services.
4. Administer a survey to a sample of students who participate in the mental health awareness activity.
5. Submit the completion form to report on the estimated number of students reached in the mental health awareness activity and provide a detailed summary of the activity conducted.
6. Administer a survey to peer leaders upon completion.
7. Complete an advisor feedback survey.

C. SUPERINTENDENT Responsibilities:

1. Provide a Mental Health 101 workshop for student leaders implementing the activity upon request.
2. Provide activity ideas and resources.
3. Provide promotional themed items.
4. Support for planning and implementing the activity.
5. Comply with the policies and procedures of the DISTRICT.
6. Provide names of new representatives who will provide services to DISTRICT to the Student

Services Division of the DISTRICT prior to the commencement of services to the school site.

It is understood that all coordination of services, as well as any problems or conflicts that may arise in the course of providing services, are to be directed to the following contacts with **PROGRAM**: First Point of Contact is Stephanie Loscko, Program Specialist, who can be reached at sloscko@ocde.us and 714-966-4319. The Second Point of Contact is Elke Petras, Coordinator, who can be reached at epetras@ocde.us and 714-966-4458.

II. Funding

A. SUPERINTENDENT will provide materials to implement the PROGRAM. Services to the DISTRICT are at no cost.

III. Term

A. This MOU shall commence on December 9, 2024, and end on June 30, 2025, subject to termination as set forth in this MOU.

B. Either Party may terminate this MOU without penalty immediately with cause or after thirty (30) days prior written notice to the other party without cause. Notice shall be deemed given when received by the other Party or no later than three (3) days after the day of mailing, whichever is sooner.

C. Entire MOU/Amendment. This MOU and the exhibits attached hereto constitute the entire agreement among the Parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both Parties to the MOU.

IV. Severability.

If any term, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

V. Insurance and Liability

A. DISTRICT shall name SUPERINTENDENT and SUPERINTENDENT shall name DISTRICT by endorsement as an additional insured under its respective policy(s). Further, the Certificate of Insurance shall provide that insurance may not be canceled, non-renewed, or the subject of material change in coverage or available limits of coverage, except on 30 days' prior written notice. SUPERINTENDENT must also provide proof of professional liability insurance coverage.

Such insurance shall be with an insurance company admitted by the Insurance Commissioner of the State of California to transact such insurance in the State of California or comparable program of self insurance. Minimum coverages shall be as follows:

a) General Liability Insurance for injuries including accidental death, to any one person in an amount not less than \$1,000,000.00 per occurrence.

b) Subject to the same limit for each person on account of one accident, in an amount not less than \$1,000,000.00.

- c) Comprehensive Automobile Liability Insurance is not necessary as there will be no transportation of the students off the school facility.
 - d) Statutory Workers' Compensation Insurance in accordance with sections 3700 and 3800 of the Labor Code of the State of California.
 - e) An endorsement to said policy(s) SUPERINTENDENT, DISTRICT and its officers, agents and employees as additional insured while rendering services under this Memorandum of Understanding.
 - f) A thirty (30) day written notice to DISTRICT of cancellation or reduction in coverage, ten (10) days' notice if cancellation is due to nonpayment of premium.
 - g) Sexual Abuse or Molestation Insurance in an amount not less than \$1,000,000.00 per wrongful act.
- B. DISTRICT agrees to defend, hold harmless, and indemnify SUPERINTENDENT, the Orange County Board of Education, and its directors, officers, employees, and agents against and from any and all loss, liability, damage, claim, cost, charge, demand, or expense (including any direct, indirect or consequential loss, liability, damage, claim, cost, charge, demand, or expense, including without limitation, attorney fees) for injury or death to persons, including employees or other agents of SUPERINTENDENT, and damage to property including property of DISTRICT, caused by the negligent acts or omissions of DISTRICT in the performance of the Agreement. DISTRICT's duty to indemnify SUPERINTENDENT under this Agreement shall not extend to loss, liability, damage, claim, cost, charge, demand, or expense resulting from SUPERINTENDENT's negligence or willful misconduct.
 - C. SUPERINTENDENT agrees to defend, hold harmless, and indemnify DISTRICT, and its directors, officers, employees, and agents against and from any and all loss, liability, damage, claim, cost, charge, demand, or expense (including any direct, indirect or consequential loss, liability, damage, claim, cost, charge, demand, or expense, including without limitation, attorney fees) for injury or death to persons, including employees or other agents of DISTRICT, and damage to property including property of SUPERINTENDENT, caused by the negligent acts or omissions of SUPERINTENDENT in the performance of the Agreement. SUPERINTENDENT's duty to indemnify DISTRICT under this Agreement shall not extend to loss, liability, damage, claim, cost, charge, demand, or expense resulting from SUPERINTENDENT's negligence or willful misconduct.
 - D. SUPERINTENDENT acknowledges that it has received, read and is familiar with Education Code Section 45122.1. §45125.1.
 - E. SUPERINTENDENT volunteers performing services under this Agreement is in compliance with the provisions of Education Code Section 45122.1 regarding the submission of and the completion of a criminal background investigation. SUPERINTENDENT and volunteers have not been convicted of a felony as defined in Education Code §45125.1. I certify that if SUPERINTENDENT and any volunteers becomes aware of future convictions defined by Education Code Section 45122 of individuals providing services to DISTRICT at a school site, the SUPERINTENDENT will not permit that individual to provide services to DISTRICT students after the date the SUPERINTENDENT was informed of the infraction.

VI. Nondiscrimination. The Parties agree that they will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age or other characteristics protected by federal or state laws.

VII. Attorney Fees. In any action or proceeding to enforce or interpret any provision of this MOU, each Party shall bear its own attorney fees, costs, and expenses.

VIII. Independent Contractor

SUPERINTENDENT, in the performance of this MOU, shall be and act as an independent contractor. SUPERINTENDENT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. SUPERINTENDENT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this MOU. SUPERINTENDENT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to SUPERINTENDENT's employees.

IX. Notice.

Any and all notices or demands to be given under this MOU by either Party to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third (3rd) day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either Party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this MOU, the addresses of the Parties are as follows :

DISTRICT:

Placentia-Yorba Linda Unified School District
1301 East Orangethorpe Avenue
Placentia, California 926870
Attn: _____

OCDE:

Orange County Superintendent of Schools
200 Kalmus Drive, P.O. Box 9050
Costa Mesa, CA 92628
Attn: Patricia McCaughey

X. Governing Law

The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

XI. Authorized Signatures.

The individuals signing this MOU warrant that they are authorized to do so, and further, that they are authorized to make the promises in this MOU on behalf of the respective Parties. The Parties understand and agree that a breach of this warranty shall constitute a breach of the MOU and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

XII. Entire MOU/Amendment

This MOU constitute the entire agreement among the Parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by written amendment executed by both Parties to the MOU.

IN WITNESS WHEREOF, the Parties hereto have approved and executed this MOU, in the Orange County, State of California.

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

By: _____

By:  _____
Patricia McCaughey, Director, Business Operations

Date: _____

Date: December 15, 2024

PYLUSD-K-12 Student Advocates for Mental Health Advisor Incentive(10006536)2024-25- kl mv
Zip 6



ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION



STUDENT ADVOCATES FOR MENTAL HEALTH

2024-2025 Directing Change Project Advisor Incentive Requirements

This document reflects the integrity and funding requirements of the Student Advocates for Mental Health Directing Change Project. Advisors who meet the requirements listed have the opportunity to receive an advisor incentive. Amounts listed reflect payment distribution for the 2024-2025 fiscal year. Each component may be counted only one time. Maximum obligation is \$1,000 per school.

Component	Incentive
<i>These components must be completed in partnership with school administration and/or counseling staff.</i>	
Youth Participation in Film Development: Involve a minimum of five (5) students in the development of Directing Change films and mental health Showcase Event. <i>There is no requirement regarding the number of students who can work on each Directing Change film.</i>	\$100
Youth Participation in the Showcase Event: Involve a minimum of five (5) student leaders in the development of the Showcase Event. <i>This can include youth who participated in the film development and/or youth from a different class/club.</i>	\$100
Youth Training*: Host Mental Health 101 training(s) provided by the Orange County Department of Education (OCDE) for students participating in film development and students supporting the Showcase Event. Complete by no later than January 17, 2025.	\$100
Develop and Submit Directing Change Films: Support students with the development of 30-60 second films in the following categories identified by the Directing Change Program and Film Contest: <ul style="list-style-type: none"> High School - Suicide Prevention, Animated Short, Mental Health Matters, and/or Through the Lens of Culture Middle School - Walk in Our Shoes Ensure that films are in compliance with the rules and regulations detailed on the Directing Change Program and Film Contest website. Submit a minimum of three student films to Directing Change Program and Film Contest by March 1, 2025. Submit a completion form following film submission.	\$250
Develop and Host a Mental Health Showcase Event*: Working in close partnership with your school's counseling department and school administration, support students to develop a mental health Showcase Event. The event should utilize Directing Change films and promote campus and community mental health resources. Event activities should reach students, parents/caregivers, and staff. Following the event, distribute survey to students, parents/caregivers, and staff and report number of participants reached to OCDE. Complete by May 15, 2025.	\$250
Advisor Communication and Reporting: Advisor(s) shall maintain ongoing communication with OCDE staff. In addition, they must submit two Completion Forms: one following the submission of Directing Change Films and another after the conclusion of the Showcase Event.	\$100
Advisor Campaign Debrief, Advisor Survey, and Youth Survey: Participate in a debrief discussion and advisor survey. In addition, disseminate a survey to the youth who participated in the creating of Directing Change Films and the student leaders who supported the planning and implementation of the Showcase Event at the conclusion of the project.	\$100

School Administrator Requirement:

The principal must notify the district office of the school's participation in the Student Advocates for Mental Health Directing Change Project incentive program. OCDE will initiate an agreement with the district in order to pay the incentive when requirements are met.

Please sign below to verify that you have read and understand the requirements of the Student Advocates for Mental Health Directing Change Project incentive program.

School Name EL DORADO HIGH SCHOOL		
Print Film Advisor's Name MARK SWITZER	Film Advisor's Signature <i>Mark Switzer</i>	Date 11/4/24
Print Showcase Event Advisor's Name TEMPA DAVIDSON	Showcase Event Advisor's Signature <i>Tempa Davidson</i>	Date: 11/5/24
Print Principal's Name DAVID OKAMOTO	Principal's Signature <i>David Okamoto</i>	Date 11/5/24
District Contact Name WILL GRAY	Title EXEC. DIR. COLLEGE & CAREER READINESS	

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA HIGH SCHOOL BOYS LA COSTA CANYON WRESTLING TOURNAMENT

Background

The boys wrestling team traveled to La Costa Canyon, California on Friday, December 13, 2024, to compete in a Southern California Wrestling tournament. Eighteen students and four chaperones attended this event. The group traveled by parent- and coach-driven vehicles. One school day was missed.

This competition provided an opportunity for 18 varsity wrestlers to compete at a high level of competition to prepare them for the California State Finals. This tournament provided an excellent team event before the postseason competition begins.

Financial Impact

Not applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
LA COSTA CANYON CLASSIC BOYS WRESTLING TOURNAMENT
La Costa, California
December 13-14, 2024**

Itinerary

Friday, Dec. 13

6:15 a.m. Students met at Esperanza High School with coaches and parent/
chaperones to review policies, behavioral expectations, and Esperanza High
School's code of conduct

6:30 a.m. Departed Esperanza High School for La Costa, California by parent- and
coach-driven vehicles

9:00 a.m. Arrived at La Costa Canyon High School

10:00 a.m. Team weigh-in

11:00 a.m. Competed

7:00 p.m. Dinner

9:00 p.m. Checked into the Courtyard San Diego Carlsbad, Carlsbad, CA

10:00 p.m. In rooms, lights out

Saturday, Dec. 14

6:30 a.m. Wake-up call, breakfast, checked out of the hotel.

8:00 a.m. Weigh-in

10:00 a.m. Competition, snack throughout the day

8:30 p.m. Dinner, team meeting

9:30 p.m. Group departed La Costa, California, by parent- and coach-driven vehicles
to return to Esperanza High School

11:30 p.m. Arrived at Esperanza High School, students picked up by parents and driven
home

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA BOYS AND GIRLS WRESTLING
TOURNAMENT OF CHAMPIONS IN RENO NEVADA**

Background

The boys and girls wrestling teams traveled to Reno, Nevada, on Thursday, December 19, 2024 - Monday, December 23, 2024, to compete in the Tournament of Champions. Twenty-two students attended this event. The head coach, two assistant coaches, and eight parent-chaperones accompanied the students. The group traveled by parent-driven vehicles to the airport and then flew into Reno, Nevada on Delta Airlines. Two days of school were missed.

This competition provided an opportunity for twenty-two varsity wrestlers (boys and girls) to compete at a high level of competition to prepare them for the California State Finals. This tournament provided an excellent team event before the postseason competition begins.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
BOYS AND GIRLS WRESTLING TOURNAMENT OF CHAMPIONS
RENO, NEVADA
December 19-23, 2024**

Itinerary

Thursday, Dec. 19

6:15 a.m. Students met at Esperanza High School with coaches and parent/chaperones to review policies, behavioral expectations, and Esperanza High School's code of conduct

6:30 a.m. Departed Esperanza High School Los Angeles Airport, California by parent-driven vehicles.

9:37 a.m. Departed LAX on Delta Flight 4099. Arrived in Reno airport at 11:15am.

10:00 a.m. Traveled to Silver Legacy Hotel via the hotel shuttle and checked in.

1:00 p.m. Team Workout

7:00 p.m. Dinner

10:00 p.m. In rooms, lights out

Friday, Dec. 20

6:30 a.m. Wake-up call, breakfast

8:00 a.m. Weigh-in

10:00 a.m. Competition, snack throughout the day

7:00 p.m. Dinner

10:00 p.m. In rooms, lights out

Saturday, Dec. 21

6:30 a.m. Wake-up call, breakfast

8:00 a.m. Weigh-in

10:00 a.m. Competition, snack throughout the day

7:00 p.m. Dinner

10:00 p.m. In rooms, lights out

Sunday, Dec. 22

6:30 a.m. Wake-up call, breakfast

8:00 a.m. Watch NCAA Div 1 Wrestling in the same competition arena

10:00 a.m. Snack throughout the day

7:00 p.m. Dinner

10:00 p.m. In rooms, lights out

Monday, Dec. 23

4:15 a.m. Students met in lobby and head to Reno airport via shuttle

7:10 a.m. Departed Reno on Delta Flight 4106 to LAX.

8:52 a.m. Arrive LAX. Parents picked up students at LAX and take them home

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA DOC BUCHANAN BOYS
WRESTLING TOURNAMENT IN CLOVIS CALIFORNIA**

Background

Select members of the boys wrestling team traveled to Clovis, California, on January 2-4, 2025 to compete in the Doc Buchanan Wrestling Tournament. The Esperanza High School wrestling team took ten students to attend this event. Two assistant coaches, the head coach, and four parent-chaperones accompanied the students. The group traveled by parent-driven vehicles. No school days were missed.

This competition provided an opportunity for varsity wrestlers to compete at a high level of competition to prepare them for the California State Finals. This tournament provided an excellent team event before the postseason competition begins.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
DOC BUCHANAN VARSITY WRESTLING TOURNAMENT
Clovis, California
January 2-4, 2024**

Itinerary

Thursday, Jan. 2

6:15 p.m.	Students met at Esperanza High School with coaches and chaperones to review policies, behavioral expectations, and the school's code of conduct
6:30 p.m.	Depart Esperanza High School for Clovis, California, by parent-driven vehicles
9:00 p.m.	Arrived and checked-in at the Fairfield Inn and Suites in Clovis, California
10:00 p.m.	In rooms, lights out

Friday, Jan. 3

6:30 a.m.	Wake-up call, breakfast, travel to the tournament by parent-driven vehicles
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snacks throughout the day
8:30 p.m.	Dinner, team meeting
9:30 p.m.	Returned to the hotel
10:00 p.m.	Lights out

Saturday, Jan. 4

6:30 a.m.	Wake-up call, breakfast, checked out of the Fairfield Inn and Suites in Clovis, California
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snacks throughout the day
5:30 p.m.	Departed Clovis, California, to return to Esperanza High School
7:30 p.m.	Dinner, team meeting
9:30 p.m.	Arrived at Esperanza High School, students picked up by parents and driven home

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA HIGH SCHOOL GIRLS
WRESTLING TOURNAMENT AT NAPA HIGH SCHOOL**

Background

The girls wrestling team traveled to Napa, California, on Thursday, January 9 - 12, 2025 to compete in the Napa High School Wrestling tournament. The Esperanza wrestling team took seven students, two coaches, and two chaperones to this event. The group traveled to the airport via parent-driven vehicles and to Napa, California, via airplane (Alaska Airlines). One school day was missed.

This competition provided an opportunity for seven varsity wrestlers to compete at a high level of competition to prepare them for the California State Finals. This tournament provided an excellent team event before the postseason competition begins.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
NAPA HIGH SCHOOL WRESTLING TOURNAMENT
Napa, California
January 9-12, 2025**

Itinerary

Thursday, Jan. 9

2:30 p.m.	Students and coaches met at John Wayne Airport and reviewed policies, behavioral expectations, and Esperanza High School's code of conduct. Then board Alaska Airlines Flight 3433 (4:16 pm departure) to Santa Rosa CA with coaches and parent/chaperones
5:59 p.m.	Land at Santa Rosa and depart to hotel
7:30 p.m.	Arrive at Hotel Hampton Inn and Suites (945 Hartle Court, Napa, CA)
8:00 p.m.	Dinner
10:00 p.m.	In rooms, lights out

Friday, Jan. 10

6:30 a.m.	Wake-up call, breakfast
8:00 a.m.	Weigh-in at Napa High School
10:00 a.m.	Competition, snack throughout the day
8:30 p.m.	Dinner, team meeting, return to hotel
10:00 p.m.	Lights out

Saturday, Jan. 11

6:30 a.m.	Wake-up call, breakfast
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snack throughout the day
8:30 p.m.	Dinner, team meeting.
10:00 p.m.	Lights Out.

Sunday, Jan. 12

6:30 a.m.	Wake-up call, breakfast, check out of hotel
8:30 a.m.	Students and coaches will leave to Santa Rosa airport. Flight 3390 Alaska Airlines (10:50am departure) to John Wayne Airport
12:26 p.m.	Land at John Wayne Santa Ana airport. Students picked up by parents at the airport

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA BOYS AND GIRLS WRESTLING
2025 CIF STATE CHAMPIONSHIPS IN BAKERSFIELD CALIFORNIA**

Background

The boys and girls wrestling teams will travel to Bakersfield, California on February 26-March 1, 2025, to compete in the CIF State Wrestling Championships. The Esperanza wrestling team requests permission for up to twenty-eight students and five to seven coaches to attend this event. The group will travel by parent- and coach-driven vehicles. Three days of school will be missed.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
CIF State Championships
Bakersfield, CA
February 26 – March 1, 2025**

Itinerary

Wednesday, Feb. 26

12:20 p.m.	Coaches and students review policies, behavioral expectations, and Esperanza High School's code of conduct
12:30 p.m.	Depart Esperanza High School to Bakersfield, CA. Parent-driven vehicles.
5:00 p.m.	Athletes and coaches check in with CIF officials at Mechanic Bank arena.
7:00 p.m.	Wrestlers and coaches check in to hotel (TBD)

Thursday, Feb. 27

7:30 a.m.	Wake-up call, breakfast, travel to Mechanic Bank Arena.
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snack throughout the day
7:00 p.m.	Return to Hotel
8:15 p.m.	Diner
10:00 p.m.	Lights out

Friday, Feb. 28

7:30 a.m.	Wake-up call, breakfast, travel to Mechanic Bank Arena.
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snack throughout the day
7:00 p.m.	CIF Finals
8:15 p.m.	Students return to hotel with parents
10:00 p.m.	Lights out

Saturday, March 1

7:30 a.m.	Wake-up call, breakfast, travel to Mechanic Bank Arena.
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snack throughout the day
7:00 p.m.	CIF Finals
8:15 p.m.	Arrive at Esperanza; students picked up by parents

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: ESPERANZA HIGH SCHOOL BOYS
WRESTLING 2025 CIF CHAMPIONSHIPS IN MANHATTAN BEACH CALIFORNIA**

Background

The boy's wrestling team will travel to Manhattan Beach, California, on February 14-15, 2025 to compete in the CIF championships at Mira Costa High School. The Esperanza wrestling team requests permission for up to fourteen students and five coaches to attend this event. The group will travel by parent and coach-driven vehicles. One day of school will be missed.

This competition will provide an opportunity for up to fourteen varsity wrestlers to compete at a high level of competition and qualify for the California State Finals.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
CIF Championships
Manhattan Beach, CA
February 14-15, 2025**

Itinerary

Friday, Feb. 14

7:20 a.m.	Coaches and students review policies, behavioral expectations, and Esperanza High School's code of conduct
7:30 a.m.	Depart Esperanza High School to Mira Costa High School by parent- and coach-driven vehicles.
10:00 a.m.	Weigh-in
11:00 a.m.	Competition, snack throughout the day
7:00 p.m.	Dinner
8:00 p.m.	Check in to Hotel (TBD)
10:00 p.m.	In rooms, lights out

Saturday, Feb. 15

7:30 a.m.	Wake-up call, breakfast, travel to Mira Costa High School.
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snack throughout the day
7:00 p.m.	CIF Finals
8:15 p.m.	Students leave Mira Costa High School with parents

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED FIELD TRIP: ESPERANZA GIRLS WRESTLING 2025 CIF
CHAMPIONSHIPS SAN DIMAS CALIFORNIA**

Background

The girls' wrestling team will travel to San Dimas, California on February 14-15, 2025 to compete in the CIF championships. The Esperanza wrestling team requests permission for up to fourteen students and five coaches to attend this event. The group will travel by parent-driven vehicles. One day of school will be missed.

This competition will provide an opportunity for up to fourteen varsity wrestlers to compete at a high level of competition and qualify for the California State Finals.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Educational Services
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
CIF Championships
San Dimas, California
February 14-15, 2025**

Itinerary

Friday, Feb. 14

7:20 a.m.	Coaches and students review policies, behavioral expectations, and Esperanza High School's code of conduct
7:30 a.m.	Depart Esperanza High School to San Dimas High School. Parent driven vehicles.
10:00 a.m.	Weigh-in
11:00 a.m.	Competition, snacks throughout the day
7:00 p.m.	Dinner
8:00 p.m.	Check-in to Hotel (TBD)
10:00 p.m.	In rooms, lights out

Saturday, Feb. 15

7:30 a.m.	Wake-up call, breakfast, travel to San Dimas High School.
8:00 a.m.	Weigh-in
10:00 a.m.	Competition, snacks throughout the day
7:00 p.m.	CIF Finals
8:15 p.m.	Students leave with their parents

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

SCHOOL-SPONSORED FIELD TRIP: EL DORADO HIGH SCHOOL CIF CALIFORNIA HIGH SCHOOL STATE WRESTLING CHAMPIONSHIPS IN BAKERSFIELD CALIFORNIA

Background

The El Dorado High School wrestling team is requesting permission to attend the CIF California High School State Wrestling Championships which will be held February 26-March 2, 2025, at the Mechanics Bank Arena in Bakersfield, California. Six students, one chaperone, and two coaches will be attending this event. Accommodations for the group will be at the Marriott Hotel in Bakersfield, California. The group will travel by parent-driven vehicles. Two school days will be missed.

The CIF State Wrestling Championships allows the opportunity to represent the district as student-athletes committed to sportsmanship and high-level challenges in the wrestling arena.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Athletics
David Okamoto, Principal, El Dorado High School

EL DORADO HIGH SCHOOL
CIF CALIFORNIA HIGH SCHOOL STATE WRESTLING CHAMPIONSHIPS
Bakersfield, California
February 26, 2025 - March 2, 2025

Itinerary

Wednesday, Feb. 26

2:15 p.m.	After attending periods 1-5, students will meet with advisors, chaperones and to review policies, behavioral expectations, and the school's code of conduct
2:30 p.m.	Depart to Bakersfield by parent-driven vehicles
5:30 p.m.	Arrive at hotel, check in
6:00 p.m.	Work out in hotel gym
7:00 p.m.	Return to rooms
7:30 p.m.	Dinner
9:00 p.m.	Lights out

Thursday, Feb. 27

6:30 a.m.	Wake-up call
7:00 a.m.	Depart to arena by parent-driven vehicles, weigh-in
8:00 a.m.	Breakfast
9:00 a.m.	Competition begins
1:00 p.m.	Lunch
2:00 p.m.	Competition resumes
7:30 p.m.	Return to hotel by parent-driven vehicles
8:00 p.m.	Dinner
9:00 p.m.	Lights out

Friday, Feb. 28

6:30 a.m.	Wake-up call
7:00 a.m.	Depart to the arena by parent-driven vehicles, weigh-in
7:30 a.m.	Breakfast
9:00 a.m.	Competition begins
1:00 p.m.	Lunch
2:00 p.m.	Competition resumes
7:00 p.m.	Return to hotel by parent-driven vehicles
7:30 p.m.	Dinner
9:00 p.m.	Lights out

Saturday, March 1

6:30 a.m.	Wake-up call
7:00 a.m.	Depart to arena by parent-driven vehicles, weigh-in
7:30 a.m.	Breakfast
9:00 a.m.	Competition
1:00 p.m.	Lunch
2:00 p.m.	Competition resumes
7:00 p.m.	Return to hotel by parent-driven vehicles
7:30 p.m.	Dinner
9:00 p.m.	Lights out

Sunday, March 2

7:30 a.m.	Wake-up call
7:30 a.m.	Breakfast
8:00 a.m.	Depart to El Dorado High School by parent-driven vehicles
11: p.m.	Arrive at El Dorado High School, students picked up by parents and driven home

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: VALENCIA HIGH SCHOOL CIF STATE
WRESTLING CHAMPIONSHIPS**

Background

The Valencia High School boys wrestling team requests permission to participate in the CIF State Wrestling Championships on February 26 - March 2, 2025, in Bakersfield, California. The group will consist of up to fourteen wrestlers, two certificated coaches, and two district-approved walk-on coaches. Transportation will be provided by coach-driven vehicles. Accommodations will be at the Marriott Hotel in Bakersfield, California. Students will miss three days of school.

This competition is for those who qualify through the State Championships tournament. The competition provides a Valencia Wrestler(s) with an opportunity to compete at the CIF State Wrestling Championships against some of the best wrestlers in the state. It also gives our athletes an opportunity to represent our school, community, and school district at the State level.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Athletics
Chris Herzfeld, Principal, Valencia High School

**VALENCIA HIGH SCHOOL
CIF STATE CHAMPIONSHIPS
Bakersfield, California
February 26 - March 2, 2025**

Itinerary

Wednesday, Feb. 26

1:00 p.m. Call time at Valencia High School for coaches and student athletes. Review policies, behavioral expectations, and the school's code of conduct
1:30 p.m. Depart for Bakersfield in coach-driven vehicles
4:30 p.m. Arrive in Bakersfield, check in at Marriott Hotel, Bakersfield, California
5:30 p.m. Workout
6:30 p.m. Dinner
7:30 p.m. Return to hotel
10:00 p.m. Room check, lights out

Thursday, Feb. 27

6:30 a.m. Wakeup Call
7:00 a.m. Weigh-ins
8:00 a.m. Breakfast
9:00 a.m. Depart hotel in coach-driven vehicles to Mechanics Bank Arena for competition
9:15 a.m. Arrive for competition at Mechanics Bank Arena
1:00 p.m. Lunch
2:00 p.m. Competition continues
7:00 p.m. Competition ends. Return to hotel in coach-driven vehicles
7:30 p.m. Dinner
9:00 p.m. Return to hotel in coach-driven vehicles
10:00 p.m. Room check, lights out

Friday, Feb. 28

6:30 a.m. Wakeup Call
7:00 a.m. Weigh-ins
8:00 a.m. Breakfast
9:00 a.m. Depart hotel in coach-driven vehicles to Mechanics Bank Arena for competition
9:15 a.m. Arrive for competition at Mechanics Bank Arena
1:00 p.m. Lunch
2:00 p.m. Competition continues
7:00 p.m. Competition ends. Return to hotel in coach-driven vehicles
7:30 p.m. Dinner
9:00 p.m. Return to hotel in coach-driven vehicles
10:00 p.m. Room check, lights out

Saturday, March 1

6:30 a.m. Wakeup Call
7:00 a.m. Weigh-ins
8:00 a.m. Breakfast
9:00 a.m. Depart hotel in coach-driven vehicles for Mechanics Bank Arena
9:15 a.m. Arrive for competition at Mechanics Bank Arena
1:00 p.m. Lunch
2:00 p.m. Competition continues
5:00 p.m. Dinner
7:00 p.m. Competition Finals
9:30 p.m. Return to hotel in coach-driven vehicles
10:00 p.m. Room check, lights out

Sunday, March 2

7:30 a.m. Wake up call, check out of hotel
8:00 a.m. Depart Bakersfield for Valencia High School in coach-driven vehicles
9:00 a.m. Breakfast enroute to Valencia High School
11:00 a.m. Arrive at Valencia HS, students picked up by parents

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

EXTENDED SCHOOL-SPONSORED FIELD TRIP: YORBA LINDA HIGH SCHOOL BOYS AND GIRLS WRESTLING TOURNAMENT IN BAKERSFIELD CALIFORNIA

Background

Yorba Linda High School is requesting permission for the boys and girls wrestling team to participate in the California State Wrestling Tournament. The Yorba Linda Boys and Girls Wrestling program requests permission for five to ten students, parent chaperones, and two certificated teachers/coaches to attend this event. Accommodations for the group will be at the Four Points Hotel in Bakersfield. The group will travel by parent- and teacher-driven vehicles to and from Bakersfield, as well as to and from the tournament venue. Two school days will be missed.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Taylor Holloway, Assistant Director, Athletics

Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA BOYS AND GIRLS WRESTLING
CIFSTATE WRESTLING CHAMPIONSHIPS
Bakersfield, California
February 26 - March 1, 2025**

Itinerary

Wednesday, Feb. 26

12:50 p.m.	Meet at YLHS with advisors, chaperones and students to review policies, behavior expectations, and school's code of conduct.
1:00 p.m.	Depart for Bakersfield from Yorba Linda High School. Transportation is provided by teacher- and parent-driven vehicles.
3:00 p.m. – 8:00 p.m.	Check-in for tournament and workout at Rabobank Arena
4:00 p.m.	Parents will check in at the hotel
8:30 p.m. - 9:30 p.m.	Shower/Dinner
10:00 p.m.	Lights out/room check

Thursday, Feb. 27

6:00 a.m.	Wake up, breakfast at the hotel
6:30 a.m.	Depart for Rabobank Arena for weigh-ins
9:00 a.m. - 8 p.m.	Tournament competition
8:30 p.m. - 9:30 p.m.	Shower/Team Dinner
10:00 p.m.	Lights out/room check

Friday, Feb. 28

6:00 a.m.	Wake up, breakfast at hotel
6:30 a.m.	Depart for Rabobank Arena for weigh-ins
9:00 a.m. - 8 p.m.	Tournament competition
8:30 p.m. - 9:30 p.m.	Shower/Team Dinner
10:00 p.m.	Lights out/room check

Saturday, March 1

6:00 a.m.	Wake up, breakfast at hotel
6:30 a.m.	Depart for Rabobank Arena for weigh-ins
9:00 a.m. - 8 p.m.	Tournament competition
8:30 p.m.	Depart for Yorba Linda High School via teacher- and parent-driven vehicles
10:30 p.m.	Arrive at Yorba Linda High School. Wrestlers picked up by parents

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

INSPIRED TEACHER GRANT FOR PARKVIEW SCHOOL

Background

Parkview School received \$10,000 from the Inspired Teacher Grant through the Orange County Community Foundation. The free curriculum created by the USDA called Dig-In and the purchase of garden materials will provide students opportunities to explore, represent, and acquire the knowledge and skills necessary to cultivate healthy eating habits. The lessons incorporate germinating seeds, tending to a garden, journaling and researching, taste testing, and food preparation activities featuring a variety of fruits and vegetables. Students' learning and real-life experiences will be improved through the "Dig in Garden and Harvest Activity" as the skills they engage in can be practiced as lifelong healthy habits. Students will invite community members to work in the garden and celebrate with a culminating harvest feast.

Financial Impact

Income to Parkview School: \$10,000

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Will Gray, Executive Director, College and Career Readiness
Dominique Polchow, Principal, Parkview School

PLACENTIA CHAMBER OF COMMERCE GRANTS FOR DISTRICT SCHOOLS

Background

Established in 1924, the Placentia Chamber of Commerce is an organization dedicated to the promotion of the general economic, civic, agricultural, and industrial welfare of the local community. The Chamber offers a wide range of programs, including educational programs, networking opportunities, and community events.

The mission of the Placentia Chamber of Commerce is to provide leadership for the advancement of economic vitality and quality of life for the entire community by providing programs and services that will expand and nurture investments, job opportunities, and economic activity in Placentia. The Chamber works to support efforts to improve educational systems and individual public school teachers in the Placentia-Yorba Linda Unified School District. The following have been identified as grant recipients:

- *Audra Ross, El Dorado High School - \$300:* “Canva For Sports Teams Photography Editing” will immerse our photo students in real-world projects where they are learning how to be photographers from people in industry.
- *David Block, El Dorado High School - \$1,000:* “Design Rescue Studio: A Work-Based Learning Pop-Up Experience” will help students create a mobile design business where advanced and honors graphic design students can provide customized products and freelance services to the campus community.
- *Jill Romero, Yorba Linda High School - \$1,000:* “Food Truck Wars” will allow students to create a business plan where they will practice their team-building skills during the planning, development, and presentation of their food truck idea to their classmates and student body.
- *Madison Waltemeyer, Yorba Linda High School- \$1,000:* “Mustang Market” is a student-run business at YLHS that mimics the components of a “real world” business.
- *Makenna Smith, Yorba Linda Middle School - \$1,000:* “Unified Through the Season, Student Store” will support the Unified Through the Season Student Store, which is run by students with disabilities alongside their same-age peers..
- *Mark Switzer, El Dorado High School - \$1,700 [two grants]:* “LIGHTS - CAMERA - ACTION” aims to elevate the quality of student work with the addition of two Aputure MC 4-light kits and “Future Filmmakers in Focus” will enhance student learning and creativity by incorporating two DJI Osmo Pocket 3 cameras into our video production program.
- *Mauro Cardoza, Valencia High School - \$200:* “Light and Shadow” will help students experience what it takes to be a sports photographer.
- *Michael Woodward, Esperanza High School - \$1,000:* “Entrepreneurship Club evolution at EHS” will continue the operation of the Entrepreneurship Club to take more business risks to generate more sales by supporting the acquisition of inventory and supplies.
- *Phallin Chhe, Kraemer Middle School - \$1,000:* “Creating a Board Game using Probability” is a project where students can create their own board game in groups, create a business plan to market their board game to investors and explore percentages of profit sharing.
- *Sarah Belsey, Valencia High School - \$1,000:* “Development of Vocational and Independent Living Skills for Students with Intellectual and Developmental Disabilities” will improve the employability of my students by purchasing a new washer and dryer for our classroom.
- *Zachary Hom, Orange County School of Computer Science - \$1,000:* “Entrepreneurship and Product Design: Shark Tank in Action” will provide students with materials and tools necessary to turn their entrepreneurial ideas presented in their Shark Tank presentations into real prototypes.

Financial Impact

Placentia Chamber of Commerce Grants, Total Income to District: \$10,200

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. William Gray, Executive Director, College and Career Readiness

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**PRESENT THE QUARTERLY REPORT FOR UNIFORM COMPLAINTS FOR THE PERIOD
OF OCTOBER 1 - DECEMBER 31, 2024**

Background

As a result of the Williams lawsuit, Education Code 35186(d) requires “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported quarterly at a regularly scheduled meeting of the school district's governing board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

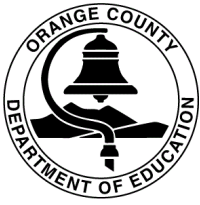
To comply with Education Code 35186(d), the Placentia-Yorba Linda Unified School District submits a quarterly report of uniform complaints to the Board of Education regarding textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions. There are no complaints to report for the October 1-December 31, 2024 quarter.

Financial Impact

Not applicable

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Shawn Belmont, Administrative Secretary, Educational Services



**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2024-25**

District: _____

District Contact: _____

Title: _____

- Quarter #1 July 1 – September 30, 2024 **Report due by October 31, 2024**
- Quarter #2 October 1 – December 31, 2024 **Report due by January 31, 2025**
- Quarter #3 January 1 – March 31, 2025 **Report due by April 30, 2025**
- Quarter #4 April 1 – June 30, 2025 **Report due by July 31, 2025**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: _____

Signature of Superintendent: _____ Date: _____

Please submit to:

Orange County Department of Education
P.O. Box 9050, Costa Mesa, CA 92628-9050
Attention: Alicia Gonzalez, Sr. Administrative Assistant, Redhill / R101

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

ACCEPT GIFTS FROM DISTRICT COMMUNITY MEMBERS AND GROUPS

Background

The district's community members and groups donate gifts to various schools to help provide materials, supplies, and an array of enrichment opportunities to expand their educational experience. Gifts must be listed and accepted by the Board to be in compliance with Education Code Section 41032. The Superintendent will send letters of appreciation to donors on behalf of the Board of Education.

The district's community members and groups have donated the following monetary gifts to the following sites:

- George Key School: Yorba Linda Sunrise Rotary Foundation donated one (1) check in the amount of \$2,000 for materials and supplies.
- Melrose Elementary School: Melrose PTA donated one (1) check in the amount of \$654.92 for the 5th-grade end-of-year event at Camelot.
- Valadez Middle School Academy: USA Softball of Southern California % Laura L. Head donated one (1) check in the amount of \$200 for the elective courses.

Financial Impact

Total income to be placed in the appropriate school site/division accounts: \$2,854.92

Total income to date for the 2024-25 school year: \$163,063.08

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Shawn Belmont, Administrative Secretary, Educational Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INCREASE MASTER CONTRACT NON-PUBLIC AGENCY (NPA) AGREEMENT WITH
MILESTONES THERAPY GROUP, A PROFESSIONAL SPEECH-LANGUAGE PATHOLOGY
CORPORATION**

Background

Non-public agencies (NPAs) are certified by the State of California to provide specific special education services to students based on their Individualized Education Plan (IEP). In our district and California, there is a shortage of speech and language pathologists (SLPs). We continue to have vacancies and maternity leaves that require licensed SLPs to provide student services.

Milestones Therapy Group, a professional speech-language pathology corporation, offers staffing services for SLPs. This increase is essential to cover an extended maternity leave for a district SLP. Additionally, it will replace an SLP contractor who resigned due to her own maternity leave and will no longer be available to provide services at Ruby Drive Elementary School. This request seeks approval for an increase in the authorization amount to ensure uninterrupted services through the end of the school year in accordance with students' IEPs.

This agreement will be effective January 15, 2025 - June 30, 2025.

Original Authorized Amount:	\$275,000
Requested Increase in Authorized Amount:	<u>\$250,000</u>
Total Authorized Amount:	<u>\$525,000</u>

Financial Impact

Budgeted Special Education funds, NTE: \$250,000

Administrator

Renee Gray, Assistant Superintendent, Student Support Services
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY
SERVICES*

MASTER CONTRACT

2024-2025

*Milestones Therapy Group,
A Professional Speech-Language
Pathology Corporation*

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2024-2025

CONTRACT NUMBER:

LEA: Placentia-Yorba Linda Unified School District

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 10th day of September, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and **Milestones Therapy Group, A Professional Speech-Language Pathology Corporation** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that

any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and

authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master

Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

A. Commercial General Liability Insurance, including both bodily injury and property damage, with minimum limits as follows:

\$2,000,000 per occurrence
\$ 5,000 medical expenses
\$1,000,000 personal & advertising injury
\$4,000,000 general aggregate

B. Sexual Abuse or Molestation Liability, with minimum limits as follows:

\$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
\$3,000,000 sexual abuse or molestation per occurrence for NPS
\$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim
\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim
\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with

or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted,

including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an

evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student’s IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student’s IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student’s IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student’s IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student’s enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student’s parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services,

provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract,

including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the

LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and

parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the

implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of

the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and

LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's

classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. **STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. **HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations

and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information:

month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is

understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure

has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make

such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

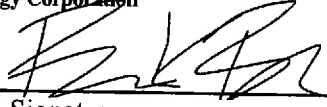
By signing this Agreement, CONTRACTOR certifies that:

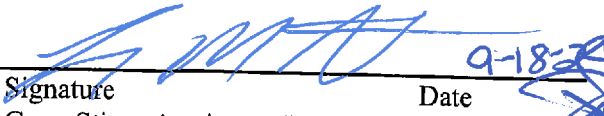
- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Milestones Therapy Group, A Professional Speech-Language Pathology Corporation
 By:  9/17/24
 Signature Date
 Breanna Blumer, Owner
 Name and Title of Authorized Representative

Placentia-Yorba Linda USD
 By:  9-18-24
 Signature Date
 Gary Stine, Assistant Superintendent, Business Services
 Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Breanna Blumer

Name

Owner/Clinical Director

Milestones Therapy Group, A Professional

Speech-Language Pathology Corporation

1968 S Coast Hwy Suite 370

Address

Laguna Beach CA 92651

City

State

Zip

949-229-2021

Phone

Fax

blumer@milestonetherapygroup.com

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR	CONTRACTOR NUMBER	2024-2025
Milestones Therapy Group, A Professional Speech-Language Pathology Corporation		(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ If blank, the number shall be as determine by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed	
Total LEA enrollment may not exceed	
	Rate Period

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

SERVICE	SPECIFICATIONS	RATE	INCREMENT
Speech-Language Pathologist Services	<ul style="list-style-type: none"> - Services provided by an SLP, full time up to a maximum caseload of 55 students per SLP - Hourly rate applies to all duties of a school-based SLP, including therapy, evaluations, report writing, IEP writing, meeting attendance, documentation, and consultation with team - Rate range reflects urgency of placement and experience level of SLP <p>Agreed-upon rates for specific staff members, effective August 2024: Gabriela Cortez, SLP: \$438/hour Alexandra Centeno, SLP: \$138/hour</p>	\$119-\$147	per hour
Speech-Language Pathology Assistant Services	<ul style="list-style-type: none"> - Services provided by an SLPA, full time - Hourly rate applies to all duties of a school-based SLPA, including therapy, documentation, collaboration with team 	\$88.40	per hour
Speech-Language Pathologist Services (100% Virtual Position)	<ul style="list-style-type: none"> - Services provided via telepractice by a 100% virtual SLP, full time up to a maximum caseload of 55 students per SLP - Hourly rate applies to all duties of a school-based SLP, including therapy, evaluations, report writing, IEP writing, meeting attendance, documentation, and consultation with team 	\$95.00	per hour
Assistive Technology Services	<ul style="list-style-type: none"> - Services provided by an Assistive Technology Specialist - Hourly rate applies to all duties of a school-based AT specialist, including direct service, evaluations, report writing, IEP writing, meeting attendance, documentation, and consultation with team 	\$150.00	per hour
Language and Speech (Independent Educational Evaluation)	<ul style="list-style-type: none"> - Speech/Language evaluations conducted by a licensed/credentialed speech-language pathologist - Includes: school records review, classroom observation, interview with parents and classroom teacher, formal and informal evaluation, and comprehensive evaluation report, as well as IEP attendance (via videoconference or phone) up to 2 hours. 	\$3,000.00	per evaluation

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

rgray@pylusd.org

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

gredira@pylusd.org

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Special Education Department Secretary

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

mluna@pylusd.org

AND

Dena Mavritsakis

Special Education Account Technician

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

dmavritsakis@pylusd.org

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan
Psychologist on Special Assignment
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8664
emcgowan@pylusd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INCREASE MASTER CONTRACT NON-PUBLIC AGENCY (NPA) AGREEMENT WITH AMERGIS
HEALTHCARE STAFFING, INC.**

Background

Non-public agencies (NPAs) are certified by the State of California to provide specific special education services to students based on their Individualized Education Plan (IEP). These NPAs provide either a level of service or a specialized assessment that the district is either unable or required to provide.

This request is being made to increase the authorized amount for the NPA, Amergis Healthcare Staffing, to ensure the continuation of uninterrupted classroom support by intervention assistants at various district sites. Our district, as well as the State of California, is currently facing a significant shortage of qualified instructional aides and other special education providers. While the district has made notable progress in recruiting and hiring instructional aides, the shortage remains a challenge that continues to impact service delivery. This contract amendment seeks to increase the authorized amount to allow for the continued provision of essential support services, ensuring that students receive the services outlined in their IEPs without delay or disruption to their educational progress.

This agreement will be effective January 15, 2025 - June 30, 2025.

Original Authorized Amount:	\$ 200,000
Requested Increase in Authorized Amount:	<u>\$ 250,000</u>
Total Authorized Amount:	\$ 450,000

Financial Impact

Budgeted Special Education funds, NTE: \$250,000

Administrator

Renee Gray, Assistant Superintendent, Student Support Services
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY
SERVICES*

MASTER CONTRACT

2024-2025

*Amergis Healthcare Staffing, Inc
dba Amergis Educational Staffing
7223 Lee Deforest Dr
Columbia, MD 21046*

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2024-2025

CONTRACT NUMBER:

LEA: *Placentia-Yorba Linda Unified School District*

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 1st day of July, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and **Amergis Healthcare Staffing, Inc. dba Amergis Educational Staffing** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that

any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and

authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master

Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
- \$ 5,000 medical expenses
- \$1,000,000 personal & advertising injury
- \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
- \$3,000,000 sexual abuse or molestation per occurrence for NPS
- \$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim
\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim
\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with

or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted,

including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an

evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a "pupil fee" under Education Code section 49010 et. seq.; (b) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services,

provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract,

including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the

LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and

parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the

implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of

the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and

LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's

classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations

and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information:

month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is

understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES*NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure

has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make

such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Placentia-Yorba Linda USD

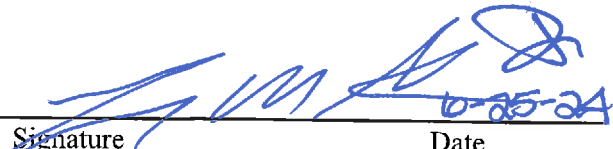
**Amergis Healthcare Staffing, Inc
dba Amergis Educational Staffing**

By:

DocuSigned by:

 Signature Date
 12-Jun-24

By:


 Signature Date
 6-25-24

Austin Koehn Assistant Controller

Gary Stine, Assistant Superintendent

Name and Title of Authorized Representative

Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Name

**Amergis Healthcare Staffing, Inc.
dba Amergis Educational Staffing**

Address 7223 Lee Deforest Drive
Columbia, MD 21046

City State Zip

Phone Fax

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR	CONTRACTOR NUMBER	2024-2025
Ambergris Healthcare Staffing, Inc. dba Amergis Educational Staffing		(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed			
Total LEA enrollment may not exceed			
		Rate	Period
		_____	_____
		_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

Service	Location	Category	Basis	2023-2024	2024-2025
Nurse (Registered)			hourly	75.00	75.00
Nurse (LVN)			hourly	59.40	60.89
Behavior Aide			hourly	50.00	51.25
BCBA Supervision			Hourly	115.00	115.00
Speech and Language Therapy	In Person		hourly	108.00	110.70
RN (Credential)			hourly	90.00	92.25
Physical Therapy Services	Remote or In-Person		hourly	100.00	102.50
Special Education Teacher	(MM or MS)		hourly	81.00	83.03
APE Teacher			hourly	70.00	70.00
School Psychologist			hourly	100.00	102.50
Speech/Language Pathologist Bilingual			hourly	95.00	95.00
Health Aide / Nursing Assistant			hourly	28.00	28.00
Speech/Language Services Assistant (SLPA)			hourly	70.00	70.00
Occupational Therapy Services Assistant (COTA)			hourly	70.00	70.00
School Counselor / Counseling and Guidance Services			hourly	65.00	65.00
Paraeducator			hourly	36.00	36.90
Instructional Aide ASL (Bilingual)			hourly	43.20	43.20
Paraeducator ASL (Bilingual)			hourly	43.20	43.20
Behavior Aide ASL			hourly	55.00	56.38
LCSW			hourly	80.00	82.00
LMFT			hourly	86.40	86.40
Visual Impairment Teacher			hourly	70.00	70.00
COVID Support Health Tech			hourly	42.00	42.00
EMT / Paramedic			hourly	45.00	45.00

Social Workers	(ACSW or AMFT)	hourly	70.00	70.00
Speech and Language Therapy	Remote	hourly	100.00	100.00
Occupational Therapist	Remote or In-Person	hourly	100.00	102.50
Contact Tracer	In Person	hourly	40.00	40.00
Contact Tracer	Remote	hourly	35.00	35.00
CNA / MA / Health Aide		hourly	36.00	36.90
Audiology Services		hourly	120.00	120.00
General Education Teacher		hourly	70.00	70.00
Language Interpreter		hourly	70.00	70.00
Clerical / Administrative Asst.		hourly	45.00	45.00
Custodian		hourly	38.00	38.00

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

2.

Renee Gray
Assistant Superintendent, Student Support Services
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8669
rgray@pylusd.org

Gwen Redira
Director, Special Education Department
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8664
gredira@pylusd.org

3. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal
Special Education Department Secretary
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8669
mluna@pylusd.org

AND

Dena Mavritsakis
Special Education Account Technician
1301 E Orangethorpe Av, Placentia, CA 92870
714-985-8660
dmavritsakis@pylusd.org

4. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

emcgowan@pylisd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

**INDEPENDENT CONTRACTOR AGREEMENT JEANETTE LYNN MORGAN DBA JLM
PSYCHOLOGICAL**

Background

According to the requirements of 34 Code of Federal Regulations (CFR) § 300.502, a student with a disability has the right to obtain an Independent Education Evaluation (IEE) at the public's expense if the parent disagrees with an evaluation obtained by the public agency. The LEA has the option to either fund the IEE or file a due process hearing against the family. In this case, the IEE is being funded due to some compliance portions of the assessment.

JLM Psychological is a provider of psychological assessments and/or services for special education student(s). This contract is being brought forth as a continuation of the agreement from last spring. A psycho-educational assessment was started at the end of the last school year and completed during this school year thus requiring an updated contract for the 2024-25 school year. Only services rendered were billed to the district in the last school year. This agreement will pay for the remainder of services and allow for an additional assessment should the need arise.

This agreement will be effective January 15, 2025 - June 30, 2025.

Financial Impact

Budgeted Special Education funds, NTE: \$8,000

Administrator

Renee Gray, Assistant Superintendent, Student Support Services
Gwen Redira, Director, Special Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this 14th day of January, 2025, by and between Jeanette Lynn Morgan dba JLM Psychological Services, Inc, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR: (Use attachment if more room needed)

To provide assessments and/or services for special education students.

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 1/15/2025, and will diligently perform as required and complete performance by 6/30/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ 8,000 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: Jeanette Morgan dba JLM Psychological Services, Inc.

Is individual retired from Cal STRS: Yes No

from CalPERS: Yes No If yes, date retired: _____

Signature: _____

Phone #: _____

Fax #: _____

Date: _____

Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District

By: Don Rosales

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: _____

Approved by Board: _____

(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
January 14, 2025**

INDEPENDENT CONTRACTOR AGREEMENT LANGUAGE NETWORK, INC.

Background

The Language Network company provides interpreting and translation services in a variety of languages and their staff have been specifically trained to support school districts during special education meetings as well as the translation of special education documents. Per Cal. Ed. Code Sec. 56341.5(i), school districts are required to ensure parents fully understand the IEP and are actively involved in the decision-making process.

Language Network will provide the special education department with an additional resource for scheduling interpreters and translators for IEP meetings and documents. They will be able to provide support for less commonly used languages. Having an additional resource will allow the district to ensure that parents receive the support they need to participate in the IEP process.

This agreement will be effective January 15, 2025 - June 30, 2025.

Financial Impact

Budgeted Special Education funds, NTE: \$25,000

Administrator

Renee Gray, Assistant Superintendent, Student Support Services
Gwen Redira, Director, Special Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this 14th day of January, 2025, by and between Language Network, Inc., hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR: (Use attachment if more room needed)

To provide translation/interpreting services for Special Education students.

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 1/15/2025, and will diligently perform as required and complete performance by 6/30/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ 25,000 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: Language Network, Inc.

Is individual retired from Cal STRS: Yes No

from CalPERS: Yes No If yes, date retired: _____

Signature: _____

Phone #: _____

Fax #: _____

Date: _____

Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District

By: Don Rosales

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: _____

Approved by Board: _____

(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
January 14, 2025**

MINIMUM WAGE INCREASE PER CALIFORNIA'S LABOR CODE

Background

Periodic review of our hourly rates for classified employees has been a longstanding practice. This review is to make sure we are staying current with the minimum wage guidelines.

We currently have three positions on the classified salary scale that begin at minimum wage: Bus Driver Trainee, Substitute Noon Duty Supervisor, and Student Supervision Assistant. The current minimum wage for these positions is \$15.50 per hour. These positions would need an increase to \$16.50 per hour beginning January 1, 2025, to stay within the guideline of the California's minimum wage labor code.

Financial Impact

The expense for the remainder of the 2024-25 school year would be approximately \$10,000.

Administrator

Renee Gray, Acting Superintendent

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
 CLASSIFIED HUMAN RESOURCES REPORT
 Board of Education Regular Meeting
 January 14, 2025**

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Judith Andrisano	Noon Duty Supervisor	Woodsboro	12/11/24
Kenneth Arteaga	Instructional Assistant	Fairmont	12/20/24
Shea Bailey	Child Care Lead Teacher	Brookhaven	01/14/25
Julia De Bie	Noon Duty Supervisor	Rose Drive	12/20/24
Veronica Dorado	SPED Intervention Assistant	Valadez	01/10/25
William Garcia	Campus Supervisor	Esperanza	12/20/24
Tondi Kennedy	SPED Intervention Assistant	George Key	12/16/24
Claudia Monge	Noon Duty Supervisor	Ruby Drive	12/20/24
Brian Montelone	SPED Intervention Assistant	Esperanza	01/15/25
Sarah Rossetter	SPED Intervention Assistant	Esperanza	01/07/25
Lauren Vandegriff	Instructional Assistant	Van Buren	01/16/25

<u>Termination</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
02463	Custodian Night	El Dorado	Job Abandonment	11/15/24

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
03472	Bus Driver	Transportation	Medical	12/12/24-02/17/25
16652	Child Care Teacher I	Golden	Medical	01/03/25-02/28/25
16595	Instructional Assist	Woodsboro	Educational	01/13/25-12/19/25
10190	Child Dev Pres Edu	Bryant Ranch	Medical	01/06/25-02/28/25
10190	Child Dev Pres Edu	Bryant Ranch	Medical	03/03/25-05/23/25
15999	SPED Interv Assit	Fairmont	Educational	01/10/25-05/05/25
16009	SPED Assistant	Valadez	Medical	01/06/25-06/30/25
03117	Instructional Assist	Music	Medical	12/10/24-01/06/25
05683	Child Care Teacher I	Rose	Medical	12/20/24-01/28/25
00477	SPED Assistant	YLMS	Medical	12/20/24-01/17/25
02795	SPED Interv Assit	Venture	Medical	12/23/24-01/20/25
12464	Plumber	Maintenance	Medical	01/02/25-02/13/25
05683	Child Care Teacher I	Rose	Medical	12/20/24-01/29/25
16522	SPED Interv Assit	Mabel Paine	Medical	12/18/24-01/15/25
08995	RBT	Ruby Drive	Medical	01/02/25-01/11/25

Working Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jose Gutierrez	Warehouse Worker	Warehouse Crew Chief	11/27/24-01/10/25

Employ

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	<u>Effective</u>
Michael Amini	SPED Intervention Assistant	George Key	\$22.07	01/06/25
Andreia Bernat	Nutrition Services Worker	Nutrition	\$20.00	11/22/24
Teresa Castaneda	Nutrition Services Worker	Nutrition	\$17.67	11/22/24
Anacani Flores	Clerk I	Wagner	\$20.00	12/09/24
Daniel Flores	SPED Intervention Assistant	Travis Ranch	\$22.07	12/05/24
Maria Garcia	Noon Supv & Sub	Ruby	\$16.00	11/06/24
Ivan Glenday	SPED Intervention Assistant	George Key	\$22.07	12/09/24
Anasele Gonzalez	Bil Clerk I	Melrose	\$20.50	12/09/24

Employ (Cont'd)

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	<u>Effective</u>
Isabella Gonzalez	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Karen Gonzalez	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Laurie Griggs	SPED Assistant	Valencia	\$20.99	12/16/24
Erika Lara	Child Dev Prescho Educator	Ex Learning	\$24.12	11/26/24
Kristen May	P.E. Instructional Assistant	Ed Svs	\$18.56	12/09/24
Melissa Mondragon	Bil Receptionist	Human Resc	\$23.51	12/30/24
Laura Montes	SPED Intervention Assistant	Mabel Paine	\$22.07	12/09/24
Chloe Nehme	P.E. Instructional Assistant	Ed Svs	\$18.56	12/10/24
Quinton Pope	P.E. Instructional Assistant	Ed Svs	\$18.56	12/03/24
Vanessa Rosales	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Gisselle Rubalcava	Child Care Academy Tutor	Ex Learning	\$18.12	01/06/25
Alma Sierra	SPED Interv Assist Special	George Key	\$23.20	12/02/24
Nicole Stout	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Jennifer Swinney	Child Dev Prescho Educator	Ex Learning	\$20.28	12/09/24
William Tellez	Noon Supv & Sub	Brookhaven	\$16.00	12/03/24
Melissa Tomikeh	Clerk I	Risk Manage	\$19.02	01/06/25
Lindsay Yang	Academy Tutor	Ex Learning	\$18.12	12/03/24
Yifan Zhao	RBT	Student Svs	\$23.20	12/16/24
Saira West	SPED Intervention Assistant	Mabel Paine	\$22.07	12/17/24

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Correna Becerra	2	Student Support	Wagner	12/02/24-06/12/25
Karissa Carranza	80	Campus Sup	El Camino	12/01/24-06/30/25
Sarah Cella	100	SLPA Support	SPED	11/16/24-06/12/25
Liam De Jong	6	AVID Tutor	El Dorado	11/16/24-12/15/24
Arlene De Leon	100	Classroom Support	Van Buren	12/09/24-06/12/25
Stephanie Edson	50	Twig Science Prep	Educational Svs	11/15/24-06/12/25
Isaiah Esparza	2	Student Support	Travis Ranch MS	12/13/24-12/13/24
Madison Fernandez	10	Extra Curri Activities	El Dorado	01/25/25-05/31/25
Anacani Flores	20	Clerical Support	Wagner	12/09/24-06/30/25
Estella Fritz	8	AVID Tutor	Travis Ranch MS	11/16/24-12/15/24
Estella Fritz	7	AVID Tutor	El Dorado HS	11/16/24-12/15/24
Patricia Gibbs	2	SPED Assistant	El Dorado HS	12/06/24-01/31/25
Sarina Hernandez	15	SPED Interv Assist	Mabel Paine	12/15/24-01/30/25
Mirella Hildebrandt	100	SLPA Support	SPED	11/16/24-06/12/25
Frankie Little	100	Lunch/PE Support	Mabel Paine	09/11/24-06/12/25
Gail Lofdahl	30	Student Plan & BIP	Lakeview	12/03/24-03/19/25
Christy Martinez	108	AVID Tutor	Tuffree	12/03/24-06/12/25
Jacklyn Miller	6	ELA Teacher	El Dorado	12/20/24-01/07/25
Steven Millhouse	25	Extra Curri Activities	El Dorado	12/10/24-06/12/25
Michelle McCahery	12	Student Support	Tynes	12/02/24-06/12/25
Weranuch Moyer	42	AIVD Tutor	Kraemer MS	11/16/24-12/15/24
Maria Pelaez	50	RSP Caseload	Golden	10/16/24-06/12/25
Ana Perez	20	Extra Curr Activities	El Dorado	12/13/24-05/30/25
Adriana Reeves	100	Classroom Support	Travis Ranch MS	11/16/24-06/12/25
Leslie Thompkins	2	Student Support	Wagner	12/02/24-06/12/25

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Arlene Alonso	Clerk I	Morse	12/11/24-06/12/25
Leczi Calvo Gonzalez	Bil Att Clerk/Bil Att Clerk III	Kraemer	11/18/24-07/03/25
Chloe Carraway	Instructional Assistant	Elementary Music	12/04/24-06/12/25
Kimberly Castillo	School Secretary I	Wagner	12/09/24-06/30/25
Marsha Diaz	Instructional Assistant	Educational Svs	11/01/24-06/12/25
Aimee Fierro	Clerk II	YLMS	12/02/24-06/13/25
Anacani Flores	Bus Attendant	Transportation	12/09/24-06/30/25
Anacani Flores	School Secretary I	Wagner	12/09/24-06/30/25
Laura Hartfelder	Clerk II	YLMS	12/02/24-06/13/25
Debbie Jaeckel	Clerk I	Esperanza	12/05/24-06/12/25
Robin Jensen	Campus Supervisor	YLMS	09/03/24-06/12/25
Brandy Kellen	Clerk II	YLMS	12/02/24-06/13/25
Natalie Larsen	School Secretary I	Wagner	12/09/24-06/30/25
Natalie Larsen	School Secretary I	Fairmont	12/11/24-06/12/25
Natalie Larsen	Clerk II	Fairmont	12/11/24-06/12/25
Kristen Marais	Instructional Assistant	Educational Svs	01/06/25-06/12/25
Kristen May	P.E. Instructional Assistant	Educational Svs	11/20/24-06/12/25
Thomas Mctier	SPED Assis/Intervention	George Key	12/02/24-06/12/25
Chloe Nehme	P.E. Instructional Assistant	Educational Svs	11/20/24-06/12/25
Janelle Newport	SPCH/Lang Path Assistant	SPED	08/26/24-06/12/25
Isel Nunez	SPED Assit/Intervention	SPED	12/11/24-06/12/25
Anna Ordorica	Attendance Clerk	OCSCS	12/02/24-06/30/25
Quinton Pope	P.E. Instructional Assistant	Educational Svs	11/20/24-06/12/25
Maria Ramirez	Bil School Secretary I	Ruby Drive	11/12/24-06/12/25
Ana Rodriguez	Instructional Assistant	Educational Svs	12/01/24-06/12/25
Joan Simmons	School Secretary I	Travis Ranch	12/13/24-06/12/25
Alexander Vargas Hernandez	Custodian Sub	Custodial	11/20/24-06/12/25

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Johan Acu	Head Coach Softball	Esperanza	\$5338	02/17/25-05/07/25
Thomas Adams	Flag Football	Parkview	\$1245	12/09/24-01/27/25
Rudy Arealos	Band Director	Valencia	\$11000	01/06/25-06/12/25
Vincent Ayala	Hd Coach Baseball	Esperanza	\$5338	02/17/25-05/07/25
Anthony Ballesteros	Hd Coach Boys Basketball	Esperanza	\$250	11/18/24-02/05/25
Scott Barnhardt	Acting Coach	Valencia	\$2000	01/06/25-06/12/25
Garrett Boaz	Video Coach	Valencia	\$5500	01/06/25-06/12/25
Joshua Brown	Wrestling	Parkview	\$200	11/21/24-11/21/24
Rich Burrell	Football	YLHS	\$1281	11/02/24-11/22/24
John Castro	Hd Boys Lacrosse	Esperanza	\$5338	02/10/25-04/23/25
James Catharell	Percussion	El Dorado	\$4000	01/01/25-04/30/25
Jimmy Chang	Boys Tennis	Esperanza	\$250	02/17/25-04/30/25
Kaitlyn Cruz	Show Designer	Valencia	\$2000	01/06/25-06/12/25
Andrew De Stackelberg	Orchestra	El Dorado	\$2000	02/01/25-05/31/25
Galen Diaz	Hd Boys Swim	Esperanza	\$250	02/22/25-05/02/25
Anthony Draft	Football	Esperanza	\$427	11/03/24-11/09/24
Brock Dunn	Track	El Dorado	\$250	02/20/25-04/20/25
Daniel Escobar	Drum Major	Valadez	\$2000	01/06/25-06/13/25
Calvin Flores	Football	Esperanza	\$427	11/03/24-11/09/24
Michael Frieson	Football	Esperanza	\$427	11/03/24-11/09/24
Saul Fuentes	Football	Esperanza	\$427	11/03/24-11/09/24

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
Brennan Furey	Hip Hop Hd Dance	Valencia	\$5500	01/06/25-06/12/25
Kyle Gabriel	Choir Accompanist	Valencia	\$11000	01/06/25-06/12/25
Kyle Gabriel	Choir Director	Valencia	\$5500	01/06/25-06/12/25
Owen Galasso III	Football	Esperanza	\$427	11/03/24-11/09/24
Sara Garcia-Linen	Cross Country	Valencia	\$854	11/08/24-11/23/24
Brandon Gooch	Production Assistant	Valencia	\$5500	01/06/25-06/12/25
Greg Hammersmith	Track	El Dorado	\$250	02/20/25-04/20/25
Eric Hansen	Girls Tennis	Valencia	\$1281	10/31/24-11/25/24
Nicholas Heinle	Football	Esperanza	\$427	11/03/24-11/09/24
Hye Kim	Orchestra	El Dorado	\$2000	02/01/25-05/31/25
Amber Larroque	Band	El Dorado	\$2000	01/01/25-04/30/25
Blasé Maffia	Stagecraft	Valencia	\$11000	01/06/25-06/12/25
Jay Mericle	Boys Swim	Esperanza	\$250	02/22/25-05/03/25
Hannah Miller	Hd Dance	Valencia	\$11000	01/06/25-06/12/25
Becky Morilla	Song Coach	El Dorado	\$4000	10/01/24-06/13/25
Lauren Moyle	Colorguard Instructor	Valencia	\$5500	01/06/25-06/12/25
Lauren Moyle	Flag Instructor	Valencia	\$5500	01/06/25-06/12/25
Daniel Noh	Orchestra	El Dorado	\$2000	02/01/25-05/31/25
Steven Ornelas Ramirez	Percussion Instructor	Valencia	\$11000	01/06/25-06/12/25
David Pacheco	Cross Country	Valencia	\$854	11/08/24-11/23/24
Sean Parra	Drum Instructor	Valencia	\$5500	01/06/25-06/12/25
Sean Parra	Drum Arrangement	Valencia	\$5500	01/06/25-06/12/25
Bradley Poma	Swim	El Dorado	\$250	02/20/25-04/20/25
Jason Presley	Hd Football	Esperanza	\$640	11/03/24-11/09/24
Bill Price	Marching Instructor	Valencia	\$5500	01/06/25-06/12/25
Ashely Pruitt	Hd Volleyball	El Dorado	\$250	02/20/25-04/20/25
Dan Pulos	Baseball	Esperanza	\$3150	02/17/25-05/07/25
Gilbert Quintero	Wrestling	El Dorado	\$250	02/20/25-04/20/25
Luis Ramirez	Assistant Track Coach	Esperanza	\$4520	02/17/25-05/02/25
Grace Redmond	Colorguard	OCSCS	\$5500	08/27/24-06/12/25
Savannah Richards	Girls Vocal	Valencia	\$5500	01/06/25-06/12/25
Savannah Richards	Boys Vocal	Valencia	\$5500	01/06/25-06/12/25
Steve Rodriguez	Orchestra	Valencia	\$2000	01/06/25-06/12/25
Jessica Ruggles	Colorguard	OCSCS	\$2000	08/12/24-06/12/25
Roberta Sanchez	Orchestra	El Dorado	\$2000	02/01/25-05/31/25
Chrystal Shomph	Theater	El Dorado	\$2000	11/01/24-06/13/25
John Stanley	Football	Esperanza	\$427	11/03/24-11/09/24
Matthew Stark	Baseball	Esperanza	\$3150	02/17/25-05/07/25
Brandon Thompson	Football	Esperanza	\$427	11/03/24-11/09/24
Brienne Trujillo	Swim	El Dorado	\$250	02/20/25-04/20/25
Kassandra Vasquez	Colorguard Director	Valencia	\$11000	01/06/25-06/12/25
Kassandra Vasquez	Colorguard Choreographer	Valencia	\$5500	01/06/25-06/12/25
Noah Weule	Band Show Designer	Valencia	\$11000	01/06/25-06/12/25

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
John Amin	Boys Basketball	Esperanza	\$1500	03/01/25-05/30/25
Anthony Ballestero	Hd Boys Basketball	Esperanza	\$2500	03/01/25-05/30/25
Jo-Jo Ballestero	Boys Basketball	Esperanza	\$4100	03/01/25-05/30/25
Joseph Ballestero	Boys Basketball	Esperanza	\$500	03/01/25-05/30/25

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
Falon Belleville	Athletic Clerk	YLHS	\$1000	08/01/24-06/13/25
Shawn Black	Boys Basketball	Esperanza	\$500	03/01/25-05/30/25
David Bladow	Assistant Coach Baseball	YLHS	\$4271	02/17/25-05/07/25
Steve Bowers	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Stephen Byrens	Baseball	Esperanza	\$2135	02/17/25-05/07/25
Brian Cazaras	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Joe Cicero	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Robert Cicero	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Steve Di Tolla	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Anthony Draft	Boys Football	Esperanza	\$1280	12/01/24-01/31/25
Darius Fazli	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Calvin Flores	Boys Football	Esperanza	\$1280	12/01/24-01/31/25
Michael Frieson	Boys Football	Esperanza	\$1781	12/01/24-01/31/25
Nicholas Forcone	Baseball	Esperanza	\$1500	02/17/25-05/07/25
Amber Galasso	Boys Football	Esperanza	\$500	12/01/24-01/31/25
Owen Galasso III	Boys Football	Esperanza	\$1280	12/01/24-01/31/25
Brian Gladue	Boys Baseball	Esperanza	\$3150	02/17/25-05/07/25
Richard Gomez	Girls Soccer	Esperanza	\$3000	11/18/24-02/05/25
Carson Gonzalez	Boys Volleyball	YLHS	\$4271	11/18/24-01/31/25
Alberto Gutierrez	Boys Basketball	Esperanza	\$200	03/01/25-05/30/25
Nicholas Heinle	Boys Football	Esperanza	\$3770	12/01/24-01/31/25
Brandon Hurst	Softball	YLHS	\$4271	02/17/25-05/07/25
Jason Minici	Baseball	YLHS	\$4271	02/17/25-05/07/25
Armando Parga	Boys Basketball	Esperanza	\$600	03/01/25-05/30/25
Jason Presley	Hd Football	Esperanza	\$2135	12/01/24-01/31/25
John Stanley	Boys Football	Esperanza	\$1781	12/01/24-01/31/25
Amy Swearingen	Girls Lacrosse	El Dorado	\$250	02/20/25-04/20/25
Pat Tellers	Baseball	YLHS	\$4271	08/27/24-10/25/24
Brandon Thompson	Boys Football	Esperanza	\$1280	12/01/24-01/31/25
James Valverde	Baseball	Esperanza	\$2000	02/17/25-05/07/25
Luke Wilson	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24
Josh Zaha	Assistant Football Coach	YLHS	\$1281	11/02/24-11/22/24

Special Education, SPED Assistant, SPED Intervention Assistant Substitute 2024-2025 SY

Employee

Ashley Herrick
Nita Shea

Special Education, Translator/Interpreter for Parent Communication, NTE 50 Hrs. 11/20/24-06/12/25

Veronica Burke
Yonathan Garcia
Antonia Guzman Estrada
Norma Reyes
Yifan Zhao

Special Education, SPED Assistant/Intervention Assistant/Specialized, Student Support, NTE: 100 hours

12/22/24-06/12/25

Davis Ammari
Judith Andrisano
Soraida Arceneaux
Susan Battaglia

Special Education, SPED Assistant/Intervention Assistant/Specialized, Student Support, NTE: 100 hours
12/22/24-06/12/25 (Cont'd)

Correna Becerra
Rebekah Billinger
Garbriella Campos
Marisela Chavolla
Kimberly Chiles
Emma Corbell
Patricia Gibbs
Joseph Goddard
Kerstain Guest
Erin Hoskins
Gina Jackson
Jillian Keeler
Stephanie Newbill
Valentina Ramos
Maria Sandoval
Laura Scott
Yesuk Son
Liza Tannehill
Lillien Tran
Jordyn Veltri

Special Education, SPED Assistant/Intervention Assistant/Specialized, Student Support on the Bus, NTE: 100
hours 11/16/24-06/12/25

Darcy Gregg
Terri Pickering

AVID Tutors, Short Term: NTE 150 Hrs. All Sites 12/16/24-03/15/25

Leslie Arce-Pozos
Tamara Bucio
Liam De Jong
Vanessa Fernandez
Estella Fritz
Pablo Gonzalez
Geoge Lopez
Cassandra Magana
Christy Martinez
Priscilla Martinez
Weranuch Moyer
Moises Munoz
Jesse Galvan
Galvan Hernandez
Gustavo Gonzalez
Pablo Gonzalez
Yesenia Perez
Isabel Rubio-Hernandez
Jaden Tagle
Emily Thomas
Isaac Tito-Condemayta
Tanya Trejo
Noor Shmara
Taeyeun Won

Child Care Program: Child Care Teacher I: Short Term: NTE 250 Hrs., Substitute, NTE 200 Hrs., All Sites, 2024-2025 SY

Employee

Aaliyah Anderson
Isabella Gonzalez
Sydni Johnson
Alexandra Mehrazar
Nicole Stout
Marcus Williams

Child Care Expanded Learning: ELOP Fall Camp: Short Term: NTE 24 Hrs., All Sites 11/26/24-11/27/24

Employee

Maria Cervantes

Child Care Expanded Learning: Academy Tutor: Short Term: NTE 80 Hrs., All Sites, 2024-2025 SY

Employee

Gisselle Rubalcava
Lindsay Yang

Child Care Expanded Learning: Student Supervision Assistant: Short Term: NTE 150 Hrs., All Sites, 2024-2025 SY

Employee

Jazmin De Leon
Esther Hernandez
Logan Johnson
Ana Moran Rodriguez
Jaquelyn Rodriguez

Use and Facilities: Auditorium Tech Support for Theaters: Short Term: NTE 150 Hrs. 01/01/25-01/31/25

Maher Adukhader
Seth Diaz
Bakshi Falit
Josh Hernandez
Thomas Judd
Emmittee Keele
Allyson Lee
Blasé Maffia
Brian Munoz
Matthew Palmer
Tatiana Rodriguez
Alan Rodriguez-Castro
Jeremy Smith
Christopher St. Aubin
Nhu Y. Tran
Jonathan Tune

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
 CERTIFICATED HUMAN RESOURCES REPORT
 Board of Education Regular Meeting
 January 14, 2025**

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Kiley Kendall	Teacher, 84%	Teacher, 100%	08/22/24

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
Amaryllis Velasco	Language Arts	El Camino	Temp	\$89,123	11/20/24

Leaves of Absence

<u>Employee ID#</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
15781	Teacher	Valencia	Child Bonding	03/10/25-04/25/25
12445	Teacher	Valencia	Child Bonding	02/28/25-03/28/25
17387	ROTC Inst	Esperanza	Military Leave	01/21/25-02/06/25
01045	Teacher	Lakeview	Medical	01/06/25-02/24/25
08627	Occ Therapist	Sped Ed	Medical	12/20/24-01/31/25
10121	Teacher	Kraemer	Child Bonding Revised	02/21/25-05/21/25
02136	Teacher	Bryant Ranch	Medical	01/20/25-04/20/25
00337	Teacher	Travis Elem	Medical	01/06/25-04/06/25

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Dana Gigliotti	El Dorado	ELD	1/6 Contract	01/06/25-06/13/25

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Kim Amidon	Brookhaven	Teacher Support	\$55	10	12/01/24-06/12/25
Vanessa Amorin	Travis MS	Math/ELA Interv	\$55	50	12/03/24-06/12/25
Stella Campos	Human Resc	Lot318 Tutor	\$55	150	12/01/24-06/30/25
Elizabeth Caglia	Ed Svs	ELA HS Team Ld Mtg	\$55	5	12/01/24-05/30/25
Athiah Chaudry	Tynes	Intervention Prg	\$55	10	11/18/24-12/20/24
Chivy Chia	Esperanza	Attendance Recovery	\$55	5	12/07/24-12/07/24
Sarah Duarte	Special Ed	Assessments	\$55	11	09/01/24-06/12/25
Bincins Garcia	YLHS	VAPA Coordinator	\$55	37	12/12/24-06/12/25
Susan Gruber	Tynes	Attend IEP Mtg	\$55	15	12/02/24-06/12/25
Leslie Kirui	Spec Ed	IEP Mtgs	\$55	60	11/05/24-06/12/25
James Kirwan	Ed Svs	CTSO Robotics	\$55	63	09/01/24-06/30/25
Katy Lee	Special Ed	Caseload Overage	\$55	12	10/12/24-06/12/25
Josef Lefranc	Student Svs	Home Hospital	\$28	178	12/02/24-06/12/25
Rey Lejano	YLHS	Attendance Recovery	\$55	5	12/07/24-12/07/24
Jasmine Lodge	Special Ed	Home Instruction	\$55	85	10/14/24-06/30/25
Danielle Miller	Human Resc	Lot318 Tutor	\$55	150	12/01/24-06/30/25
Jacklyn Miller	El Dorado	Complete Grading	\$28	6	12/20/24-01/07/25
Rebecca Okin	Ed Svs	HS Science Dept Mtg	\$55	2	12/02/24-12/09/24
Frank Perez	Esperanza	WASC Coordinator	\$55	134	08/22/24-06/13/25
Stephanie Perez	Ed Svs	New Hire Institute	\$55	16	08/01/24-08/30/24
Stephanie Petersen	Special Ed	Speech Caseload	\$28	80	10/16/24-06/12/25
Cozette Petitt	El Dorado	Attendance Recovery	\$55	5	12/07/24-12/07/24
Antonia Pittman	Special Ed	Home Instruction	\$55	32	12/02/24-06/12/25

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective (Cont'd)</u>
Vanessa Sandoval	Ed Svs	DLA Report Cards	\$55	18	10/16/24-06/12/25
Vanessa Sandoval	Ed Svs	DLA PLC duties	\$55	15	10/16/24-06/12/25
Neema Solanki	Fairmont	Report Card Prep	\$28	10	11/04/24-11/22/24
Tiffany Vasquez	Golden	After School Interv	\$55	10	10/21/24-11/15/24

Educational Services, 6th Grade IXL Professional Development, \$55/Hr., NTE 2 Hrs., 12/01/24-01/32/25

Lisa Bradley
Emily Carlson
Athiah Chaudry
Jill Cooney
Steven Craik
Andrea Cronin
Sherri Cruz
Ashlee Duncan
Inge Eppink
Rachael Gallagher
Jon Gomez
Rossana Hamilton
Jennifer Heffner
Jennifer Jacobson
Gloria Johnson
Alesa Kerr
Attie Landrum
Jessica Leonard
Geri Mc Bride
Beatriz Millan
Danielle Miller
Steve Nakanishi
Brian Nguyen
Jessica Nguyen
James Novek
Angela Pinson
Christine Pizzo-Spina
Eddie Reyes
Makiko Shibata-Ellis
Allison Smith
Tami Tang
Veronica Yanez

Educational Services, Administer and Score the Performance Task for grades 3-5, \$55/Hr., NTE 2 Hrs., 01/15/25-06/12/25

Rachel Ackerman
Tammie Aho
Michele Alberto
Tanya Amaral
Anita Amaya
Michelle Anderson
Nicole Aquino
Harvey Armbrust
Laurel Ayer
Barbara Barboza

Educational Services, Administer and Score the Performance Task for grades 3-5, \$55/Hr., NTE 2 Hrs.,
01/15/25-06/12/25 (Cont'd)

Meghan Bautista
Loree Begin
Carin Benner
Garrett Bentley
Letitia Bernstein
Janelle Betts
Suzanne Bilhartz
Priscilla Bishop
Tara Bloomquist
Zoe Bonfield
Janet Brown
Jackie Caballero
Trina Cabral (Trejo)
Jenna Case
April Chaney
Ryan Chang
Wendy Chastain
Michelle Chavez
Lisa Chouchan
Heather Christman
Tracy Chung
Lindsay Clark
Hollis Cruse
Rebecca Cunningham
Xochitl Dachenhausen
Katherine Davidson
Jaclyn Deano
Jennifer Delaney
Vanessa Diaz
Jordan Dodge
Kristen Dominguez
Natalie Drake-Riggio
Angela Duenas
Amanda Dunnuck
Ashley Eskew
Jeff Evans
Kelly Felten
Joan Fiala
Aracely Figueroa
Vladimir Figueroa
Wendy Fong
Tobey Foster
Lisa Fraser
Shelly Freeland
Jorge Garcia
Shannon Gibson
Rubi Gil-Arevalo
Jennifer Gill
Adolfo Gomez
Jaime Griffin
Victoria Groscost

Educational Services, Administer and Score the Performance Task for grades 3-5, \$55/Hr., NTE 2 Hrs.,
01/15/25-06/12/25 (Cont'd)

Courtney Gruis
Marisela Gutierrez
Terri Hanna
Paul Hanna
Tarek Hassoun
Richard Hebert
Michael Hedderig
Lorraine Hernandez
Alexis Hightower
Amy Huhn
Kasidy Igawa
Patricia Johnson
Andrea Jones
Sandy Jung
Levia Katelyn
Barbara Kohler
Erin Koss
Kristine Hernandez
Mary Lawrence
Mary Le
Candace Leard
Tara Leifeste
Sally Lester
Tami Lewis
Amy Livergood
Monique Lloyd
Donna Lopez
Noelle Lopez
Erin Malner
Marci Malone
Cebrina Mangold
Heather Marasco
Maria Maquez
Janet Martin
Stephen Martinez
Linda Mason
Kathryn Maucher
Kylie Mc Entee
Jill McClain
Jenny McLane-Raya
Meghan Meyers
Ester Miller
Cathy Miller
Lena Miller
Tina Mora
Mackenzie Mosley
Heather Mulkey
Toni Munoz
Helen Nelson
Kimberly Nerio
Kim Newmyer

Educational Services, Administer and Score the Performance Task for grades 3-5, \$55/Hr., NTE 2 Hrs.,
01/15/25-06/12/25 (Cont'd)

Barbara Nypert
Sarah Olson
Leanne Olson
Bernadette Osborne
Dawn Page
Rosemary Pang
Katherine Paniagua
Lynette Parelli
Daniel Park
Sara Partida
Mark Passarella
Brianna Pearson
Norma Perez Rocha
Molly Pinkham
Carrie Pipkin
Aimee Pope
Paula Powers
Shauna Radicelli
Ann Rago
Madison Ramos
Joy Rasic
Jennifer Rasic
Jennifer Raya
Jenna Redwine
Karen Ricotta
Stephanie Rodriguez
Marisela Rojo
Stacie Rose
Thomas Roth
Heidi Sabio
Kylee Saito
Hanna Salvador
Mary Sanchez
Vanessa Sandoval
Diane Seitz
Briana Seward
Patricia Shea
Jamie Shipe
Sherri Simmons
Matthew Sitar
Julia Skates
Mary Skates
Karen Skokan
Lisa Smith
Rebeccalee Smith
Danielle Snow
Allison Spinney
Karen Stewart
Lynn Strohmenger
Claudia Sundstrom
Emily Taylor

Educational Services, Administer and Score the Performance Task for grades 3-5, \$55/Hr., NTE 2 Hrs., 01/15/25-06/12/25 (Cont'd)

Traci Tellers
Kristin Tesoro
Deana Thelen
Lauren Thurston
Cheryl Torres
Alexandra Torres
Guadalupe Toscano
Jenny Valerio
Rachelle Van Der ham
Danielle Van Pool
Tiffany Vasquez
Joanne Vaught
Scott Villanueva
Marie Vu
Sarah Walls
Chelsey Walters
Brian Warman
Dana Watts
Virginia Welch
Craig Wilkerson
Kelly Willey
Barbara Wilson
Kimberly Wisnia
Michelle Woinarowicz
Veronica Yanez
Laura Yeamen
Vanessa Zamorategui
Steven Zietlow
Maricel Zuniga

Educational Services, Chapman Holocaust Contest Academy Coordination, \$55/Hr., NTE 5 Hrs., 12/04/24-05/30/25

Keith Kish
Dana Leon

Educational Services, CTE Stakeholder Participation, \$55/Hr., NTE 25 Hrs., 09/01/24-06/30/25

Ryan Durocher
Roy Hull

Educational Services, ELPAC Training, \$55/Hr., NTE 3 Hrs., 12/18/24-05/30/25

Anita Amaya
Sarah Belsey
Kimberly Bidelspach
Michele Cardenas
Cynthia Davila
Kristina Dawdy
Angela Duenas
Rogelio Galvan
Brooke Garrett
Rubi Gil-Arevalo
Amy Larsen

Educational Services, ELPAC Training, \$55/Hr., NTE 3 Hrs., 12/18/24-05/30/25 (Cont'd)

Mary Le
Robert Lexin
Jasmine Lodge
Saede Lussier
Melissa Moore
Nicole Pedregon
Stephanie Perez
Mark Person
Jamie Randall
Charlotte Roedl
Kylee Saito
Makenna Smith
Amy Woodrum

El Dorado, Intervention Program, \$55/Hr., NTE 8 Hrs., 12/09/24-12/17/24

Mark Ahlberg
Tiffany Badger
Mykaela Clemmer
Jason Kim
Sam Lee
Daniel Myers
Jeffrey Picou
Makenzie Thieme

Fairmont, After School Math Intervention, \$55/Hr., 10/21/24-04/10/25

<u>Employee</u>	<u>NTE Hours</u>
Nicole Campbell	20
Steven Craik	20
Amanda Dunnuck	20
Jennifer Jacobson	20
Stephanie Perez	20
Marsha Pinson	20
Lisa Skates	20
Allison Smith	20
Lisa Smith	15
Virginia Welch	15

Golden, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 12/14/24

Ann Rago
Joy Rasic

Kraemer, Math Intervention/Tutoring, \$55/Hr., NTE 24 Hrs., 01/13/25-02/07/25

Phallin Chhe
Karla Jones
Jessica Rosete

OCSCS, Math Tutoring, \$55/Hr., NTE 40 Hrs., 11/01/24-06/12/25

Shannon Glasby
Adrian Navarro
Kevin Trang

Special Education, Attend IEP Mtg, \$55/Hr., NTE 2 Hrs., 11/11/24-06/13/25

Toby Foster
Lizette Garcia
Scott Quarto
Allison Smith

Student Services, Home Hospital, \$55/Hr., NTE 178 Hrs., 12/02/24-06/12/25

Stephanie Brock
Sadaf Esteaneh
Grace Gordon
Whitney Leonard
Makena Smith

Student Services, PBIS Leads, \$55/Hr., NTE 8 Hrs., 09/09/24-06/12/25

Emily Carlson
Sarah Hoffman
Courtney Gruis
Sarah McElwee
Jenny McLane-Raya
Tammie Platt
Jennifer Rasic
Cheryl Torres
Danielle VanPool

Tuffree, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 12/14/24

Stephanie Brock
Matt LeGrand

Valencia, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 12/14/24

Elizabeth Caglia
Sergio Narez

Valencia, IB Internal Assessment, \$55/Hr., 01/06/25-06/13/25

<u>Employee</u>	<u>NTE Hours</u>
Courtney Fenstermaker	32
David Hatori	22
Anabel Hernandez	15
Fred Jenkins	28
Samantha Kuchwara	29
Lisa Larriva	3
Douglas Lauder	9
Catrina Lim	7
Alice Lin	5
Jason Parker	23
Calen Rau	19
Kaitlyn Reuter	44
Wendy Takahashi	11
Nathan Vega	45
Judy Yen Jackson	22

Woodsboro, After School Math Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Lisa Bradley
Tracy Chung

Woodsboro, Mentor Foster Youth, \$55/Hr., NTE 25 Hrs., 12/10/24-06/13/25

Katherine Strohmenger

Tracy Chung

Stipends

<u>Employee</u>	<u>Site</u>	<u>Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Naomi Taber	Ed Svs	Induction Mentor	\$1100	01/01/25-05/30/25

Parkview, Lead Teacher, NTE \$816, 12/05/24-06/12/25

Lisa Chouchan

Kimberly Peck

Christine Perez

Sierra Vista, Outdoor Science Program, NTE \$1176, 01/01/25-01/31/25

Rachael Gallagher

Jennifer Heffner

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jon Aed	YLHS	Football CIF	\$1282	11/02/24-11/22/24
Emily Avrit	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Jeff Bailey	YLHS	Hd Football CIF	\$1922	11/02/24-11/22/24
Paul Berman	Valencia	Girls Golf CIF	\$855	10/25/24-11/08/24
Rodney Boaz	Valencia	Video Productions	\$5500	01/06/25-06/12/25
Gary Bowers II	YLHS	Football CIF	\$1282	11/02/24-11/22/24
Stephanie Brock	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Britney Brown	El Dorado	Hd Boys Volleyball	\$1602	02/20/25-04/20/25
Karly Carazo	El Dorado	Hd Swimming	\$250	02/20/25-04/20/25
Kristine Cavallo	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Melissa Chavez	El Dorado	Hd Softball	\$1602	02/20/25-04/20/25
Ann Chen	Travis MS	Video Production	\$2000	08/29/24-06/12/25
Mykaela Clemmer	El Dorado	Girls Lacrosse	\$1602	02/20/25-04/20/25
Mykaela Clemmer	Parkview	MS Flag Football	\$500	12/09/24-01/27/25
Jocelyn Crecia	OCSCS	Concert/Parade/Jazz Band	\$11000	08/27/24-06/12/25
Marissa Cruz	Parkview	MS Flag Football	\$2492	12/09/24-01/27/25
Amy DeFriese	Travis MS	Performing Arts	\$2000	08/29/24-06/12/25
John Domen	YLHS	Football CIF	\$1282	11/02/24-11/22/24
John Domen	YLHS	Weight Trainer	\$3203	11/25/24-02/14/25
Sevastian Duran	Parkview	MS Flag Football	\$2492	12/09/24-01/27/25
Jacob Eazell	El Dorado	Hd Boys Tennis	\$250	02/20/25-04/20/25
Michael English	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Ashley Haney	Esperanza	Girls Swimming	\$250	02/22/25-05/03/25
Matthew Homstad	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Michael Huicochea	Parkview	MS Cross Country	\$1246	10/14/24-12/05/24
Michael Huicochea	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Alicia Jacinto	Valencia	Hd Girls Cross Country CIF	\$1068	11/08/24-11/23/24
Zack La Monda	El Dorado	Hd Track	\$1602	02/20/25-04/20/25
Albert Lai	Valencia	Hd Girls Tennis	\$1602	10/31/24-11/25/24
Joshua Linen	Valencia	Hd Boys Cross Country CIF	\$1068	11/08/24-11/23/24
Raymond Llewellyn	Valencia	Percussion	\$2000	01/06/25-06/12/25
Mike Lorge	Valencia	Hd Girls Golf CIF	\$1068	10/25/24-11/04/24
Matt Lucas	El Dorado	Hd Baseball	\$1352	02/20/25-04/20/25
Brandon Luke	El Dorado	Boys Volleyball	\$250	02/20/25-04/20/25

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
Debbie Mariotti	Esperanza	Hd Girls Track	\$5588	02/22/25-05/02/25
Alexandra Matlack	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Kyle Matlack	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Rich Medellin	Esperanza	Hd Boys Track	\$5588	02/22/25-05/02/25
Ryan Mounce	El Dorado	Hd Boys Golf	\$1602	02/20/25-04/20/25
Daniel Nemoseck	Parkview	MS Flag Football	\$2492	12/09/24-01/27/25
Kressler Nguyen-Valdez	Esperanza	Academic Decathlon	\$5623	08/22/24-06/13/25
Pat O'Donnell	El Dorado	Hd Girls Lacrosse	\$1602	02/20/25-04/20/25
Rebecca Okin	Esperanza	Academic Decathlon	\$4271	08/22/24-06/13/25
Augustine Oropeza	YLHS	Football CIF	\$1282	11/02/24-11/22/24
Ken Putnam	El Dorado	Boys Golf	\$1602	02/20/25-04/20/25
Tyler Rex	Esperanza	Hd Beach Volleyball	\$6940	02/10/25-04/16/25
Tim Roach	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Roberta Sanchez	Valencia	Orchestra Strings	\$2000	01/06/25-06/12/25
Robert Seitz	OCSCS	Lower Brass Skills Coach	\$2000	08/27/24-06/12/25
Robert Seitz	OCSCS	Orchestra/Choir	\$2000	08/27/24-06/12/25
Brian Shay	Parkview	MS Flag Football	\$2492	12/09/24-01/27/25
Makenna Smith	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Thomas Storing	YLHS	Football CIF	\$1282	11/02/24-11/22/24
Thomas Storing	Esperanza	Track	\$4521	02/22/25-05/02/25
Adam Suarez	Parkview	MS Flag Football	\$2492	12/09/24-01/27/25
Jason Sweet	El Dorado	Track	\$1852	02/20/25-04/20/25
Dianne Torres	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Jennifer Villasenor	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Keri Walters	Esperanza	Hd Boys Tennis	\$250	02/17/25-04/30/25
Terrance Wroblewski	Parkview	MS Cross Country	\$2492	10/14/24-12/05/24

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Darius Cervantes	YLHS	Baseball	\$4271	08/27/24-10/25/24
Marcus Jones	YLHS	Hd Baseball	\$5338	08/27/24-10/25/24
Tage Peterson	Valencia	Event Supv	\$200	12/05/24-12/07/24